

Antelope Valley Air Quality Management District

2551 W Avenue H
Lancaster, CA 93536
www.avaqmd.ca.gov

Governing Board Regular Meeting

Agenda

MEETING LOCATION

Antelope Valley Transit Authority
District Office
42210 6th Street West
Lancaster, CA 93534
661.723.8070

**TUESDAY, MAY 21, 2024
10:00 A.M.**

BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Ron Hawkins, Los Angeles County
Howard Harris, Los Angeles County
Ken Mann, City of Lancaster
Richard Loa, City of Palmdale
Newton Chelette, Public Member

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

EXCEPT WHERE NOTED, ALL SCHEDULED ITEMS WILL BE HEARD IN THE DISTRICT OFFICE OF THE GOVERNING BOARD, 43301 DIVISION STREET, SUITE 206, LANCASTER, CA 93535 AND THE TELECONFERENCE LOCATION(S), IF APPLICABLE. PLEASE NOTE THAT THE BOARD MAY ADDRESS ITEMS IN THE AGENDA IN A DIFFERENT ORDER THAN THE ORDER IN WHICH THE ITEM HAS BEEN POSTED.

PUBLIC COMMENTS ON ANY AGENDA ITEM WILL BE HEARD AT THE TIME OF DISCUSSION OF THE AGENDA ITEM. PUBLIC COMMENTS NOT PERTAINING TO AGENDA ITEMS WILL BE HEARD DURING THE PUBLIC COMMENT PERIOD BELOW.

CALL TO ORDER 10:00 A.M.

Pledge of Allegiance.

Roll Call

Items with potential Conflict of Interests — If you believe you have a conflict of interest, please recuse yourself at the appropriate time. If you have a question regarding a potential conflict of interest, please contact District Counsel.

PUBLIC COMMENT

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member requests an item be held for discussion under DEFERRED ITEMS.

1. Approve Minutes from Regular Governing Board Meeting of April 16, 2024. Find that the California Environmental Quality Act does not apply to this item
2. Monthly Grant Funding Summary. Receive and file. Find that the California Environmental Quality Act does not apply to this item.
3. Monthly Activity Report. Receive and file. Find that the California Environmental Quality Act does not apply to this item.
4. Approve payments to City of Lancaster in the amount of \$329,982.72 for FY24 Quarter 3 expenditures. Find that the California Environmental Quality Act does not apply to this item.
5. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2024.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

NEW BUSINESS

6. 1) Award an amount not to exceed \$100,200 in Mobile Source Emission Reductions Program (AB 923) funds for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by Special Counsel to the Governing Board; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.
7. Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2024-25: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Find that the California Environmental Quality Act

(CEQA) does not apply to this item.; f. Continue to the meeting of June 18, 2024 for adoption.

CLOSED SESSION

8. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION Antelope Valley Air Quality Management District v. United States Environmental Protection Agency, et al. 9th Cir. Case No. 23-1614
9. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
10. Board Member Reports and Suggestions for Future Agenda Items.
11. Adjourn to Regular Governing Board Meeting of Tuesday, June 18, 2024.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x23. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at www.avaqmd.ca.gov or by contacting Adrianna Castaneda at 661.723.8070 ext. 21 or by email at acastaneda@avaqmd.ca.gov.

Mailed & Posted on: Thursday, May 16, 2024

Adrianna Castañeda

Adrianna Castaneda



**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD**

******NOTICE OF REGULAR MEETING******

NOTICE IS HEREBY GIVEN that the Governing Board of the Antelope Valley Air Quality Management District (District) will conduct a Regular Meeting on Tuesday, May 21, 2024 at 10:00 a.m.

SAID MEETING will be conducted at the Antelope Valley Transit Authority (AVTA) District Office, 42210 6th Street West, Lancaster, California 93534. Interested persons may attend and submit oral and/or written comments/statements at the meeting. It is requested that written comments/statements be submitted prior to the meeting.

Copies of this agenda and any or all additional materials relating thereto are available at www.avaqmd.ca.gov or by contacting Adrianna Castaneda at 661-723-8070 ext. 21 or by email at acastaneda@avaqmd.ca.gov.

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD**

**ADRIANNA CASTANEDA
EXECUTIVE ASSISTANT
PHONE: (661)723-8070, Ext. 21.**

Mailed and Posted: **Thursday, May 16, 2024.**
DATE

ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD MEETING
TUESDAY, APRIL 16, 2024
ANTELOPE VALLEY TRANSIT AUTHORITY DISTRICT OFFICE
LANCASTER, CA

Draft Minutes

Board Members Present:

Marvin Crist, *Chair*, City of Lancaster
Austin Bishop, *Vice Chair*, City of Palmdale
Richard Loa, City of Palmdale
Ken Mann, City of Lancaster
Howard Harris, Los Angeles County
Newton Chelette, Public Member

Board Members Absent:

Ron Hawkins, Los Angeles County

CALL TO ORDER

Chair **CRIST** called the meeting to order at 10:00 a.m. Chair **CRIST** asked Board Member **MANN** to lead the Pledge of Allegiance. Chair **CRIST** called for roll call, roll call was taken.

NEW BUSINESS

Agenda Item #6– The annual financial audit for Fiscal Year 2022-23 is complete and presented for review and to receive and file. Find that the California Environmental Quality Act does not apply to this item .

Presenter: Barbara Lods, Executive Director/APCO.

Barbara Lods, Executive Director/APCO, introduced Chris Brown of CJ Brown and Associates and Jaime Alvarez and Viri Iguaran from City of Lancaster. Chris Brown presented the FY 23 Financial Audit results and answered questions from the Board. The Board reviewed and received the FY 23 Financial Audit report.

PUBLIC COMMENT

- ❖ Chair **CRIST** called for **PUBLIC COMMENT**. The Board recognized Coach Milcah White attending what she thought was the Antelope Valley Transit Authority meeting. The Board then moved onto **CONSENT CALENDAR**.

CONSENT CALENDAR – The following consent items were acted upon by the Board at one time without discussion. Upon motion by Board Member **BISHOP**, seconded by Board Member **MANN**, and carried by the following roll call vote, with six **AYES** votes by Board Members, **MARVIN CRIST, AUSTIN BISHOP, NEWTON CHELETTE, HOWARD HARRIS, RICHARD LOA and KEN MANN**, with Board Member **RON HAWKINS** absent, on the Consent Calendar, as follows:

Agenda Item #2 – Approve Minutes from Regular Governing Board Meeting of March 19, 2024. Find that the California Environmental Quality Act does not apply to this item.

Approved Minutes from Regular Governing Board Meeting March 19, 2024.

Agenda Item #3 – Monthly Grant Funding Summary. Receive and file. Find that the California Environmental Quality Act does not apply to this item.

Received and Filed Monthly Grant Funding Summary.

Agenda Item #4 – Monthly Activity Report. Receive and file.

Presenter: Barbara Lods, Executive Director/APCO.

Received and Filed Monthly Activity Report.

Agenda Item #5– This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 29, 2024.

Presenter: Barbara Lods, Executive Director/APCO.

Received and filed the Financial Report. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 29, 2024.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

None.

Agenda Item #7– 1) Award \$2,880 in Mobile Source Emission Reductions Program (AB 923) funds to Antelope Valley Fair Association toward an existing Electric Vehicle Charging Station; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

Presenter: Julie McKeehan, Grants Analyst.

Chair CRIST opened the public hearing. Julie McKeehan, Grants Analyst, presented background information and answered questions from the Board. Chair CRIST called for public comment, no public comment was made in person, or electronically, being none, Chair CRIST closed the public hearing. Upon motion by Board Member MANN, seconded by Board Member LOA, and carried by the following roll call vote, with six AYES votes by Board Members, MARVIN CRIST, AUSTIN BISHOP, RICHARD LOA, NEWTON CHELETTE, HOWARD HARRIS, and KEN MANN, with Board member RON HAWKINS absent, the Board, 1) Awarded \$2,880 in Mobile Source Emission Reductions Program (AB 923) funds to Antelope Valley Fair Association toward an existing Electric Vehicle Charging Station; 2) Authorized the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

Agenda Item #8– 1) Award an amount not to exceed \$191,000 in Carl Moyer Program funds to Jose Diaz for the replacement of older diesel tractors with new, cleaner technology; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of

District Counsel; and 4) Find that this item is not a project pursuant to the California Environmental Quality Act.

Presenter: Julie McKeehan, Grants Analyst.

Chair **CRIST** opened the public hearing. Julie McKeehan, Grants Analyst, presented background information and answered questions from the Board. Chair **CRIST** called for public comment, no public comment was made in person, or electronically, being none, Chair **CRIST** closed the public hearing. Upon motion by Board Member **CHELETTE**, seconded by Board Member **LOA**, and carried by the following roll call vote, with six **AYES** votes by Board Members, **MARVIN CRIST, AUSTIN BISHOP, RICHARD LOA, NEWTON CHELETTE, HOWARD HARRIS, and KEN MANN, with Board Member RON HAWKINS** absent, the Board, 1) **Awarded** an amount not to exceed \$191,000 in Carl Moyer Program funds to Jose Diaz for the replacement of older diesel tractors with new, cleaner technology; 2) **Authorized** the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel; and 4) Find that this item is not a project pursuant to the California Environmental Quality Act.

Agenda Item #9– 1) Allocate an amount not to exceed \$130,000 in Mobile Source Emissions Reduction Program funds (AB 2766) in support of Public Transit Rideshare Programs in the Antelope Valley; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details and agreements, approved as to legal form by the Office of District Counsel; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

Presenter: Julie McKeehan, Grants Analyst.

Chair **CRIST** opened the public hearing. Julie McKeehan, Grants Analyst, presented background information and answered questions from the Board. Chair **CRIST** called for public comment, no public comment was made in person, or electronically, being none, Chair **CRIST** closed the public hearing. Upon motion by Board Member **CHELETTE**, seconded by Board Member **HARRIS**, and carried by the following roll call vote, with six **AYES** votes by Board Members, **MARVIN CRIST, AUSTIN BISHOP, RICHARD LOA, NEWTON CHELETTE, HOWARD HARRIS, and KEN MANN, with Board Member RON HAWKINS** absent, the Board, 1) **Allocated** an amount not to exceed \$130,000 in Mobile Source Emissions Reduction Program funds (AB 2766) in support of Public Transit Rideshare Programs in the Antelope Valley; 2) **Authorized** the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) **Authorized** the Executive Director/APCO and staff to negotiate target time frames, technical project details and agreements, approved as to legal form by the Office of District Counsel; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

Agenda Item #10 Conduct a public hearing to consider the amendment of AVAQMD Federal 75 ppb Ozone Attainment Plan (Western Mojave Desert Ozone Nonattainment Area): a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Make a determination that the CEQA Categorical Exemption applies; f. Waive reading of Resolution; g. Adopt Resolution making appropriate findings, certifying the Notice of Exemption, adopting the amendment of Antelope Valley Air Quality Management District (AVAQMD) Federal 75 ppb Ozone Attainment Plan (Western Mojave Desert Ozone Nonattainment Area).

Presenter: Barbara Lods, Executive Director/APCO.

Chair **CRIST** opened the public hearing. Barbara Lods, Executive Director/APCO, presented background information and answered questions from the Board. Chair **CRIST** called for public comment, no public comment was made in person, or electronically, being none, Chair **CRIST** closed the public hearing. Upon

motion by Board Member **BISHOP**, seconded by Board Member **MANN**, and carried by the following roll call vote, with six **AYES** votes by Board Members, **MARVIN CRIST, AUSTIN BISHOP, RICHARD LOA, NEWTON CHELETTE, HOWARD HARRIS, and KEN MANN**, with Board Member **RON HAWKINS** absent, the Board, Conduct a public hearing to consider the amendment of AVAQMD Federal 75 ppb Ozone Attainment Plan (Western Mojave Desert Ozone Nonattainment Area): a. **Opened** public hearing; b. **Received** staff report; c. **Received** public testimony; d. **Closed** public hearing; e. **Made** a determination that the CEQA Categorical Exemption applies; f. **Waived** reading of Resolution; g. **Adopted** Resolution making appropriate findings, certifying the Notice of Exemption, adopting the amendment of Antelope Valley Air Quality Management District (AVAQMD) Federal 75 ppb Ozone Attainment Plan (Western Mojave Desert Ozone Nonattainment Area).

CLOSED SESSION

Agenda Item #1- CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Antelope Valley Air Quality Management District v. United States Environmental Protection Agency, et al. 9th Cir. Case No. 23-1614.

Prior to entering Closed Session, Board Member **NEWTON CHELETTE** excused himself from the meeting. The Governing board entered the Closed session at 10:37 am and concluded at 10:42 am with no report.

Agenda Item #11– Reports.

Governing Board Counsel –

- No report.

Executive Director/APCO –

- EPA mediation is ongoing
- Approved Contingency Measure Plan will go out 04/16/2024 to expedite CARB’s submission to EPA.
- New admin job posting has been posted and we are accepting applications.
- Budget will be presented at the May Meeting and adopted at the June Meeting.
- Interim FY 23-24 Financial Audit will begin in the beginning of May.

Staff –

- No report.

Agenda Item #12– Board Member Reports and Suggestions for Future Agenda Items.

- No Report.

Agenda Item #13– Adjourn to Regular Governing Board Meeting of Tuesday, May 21, 2024.

Being no further business, the meeting adjourned at 10:44 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, May 21, 2024.

Item #2 – Grant Funds Project Summary

April 2024

AB 2766 (\$4 DMV Fee)

\$655,000 Annually by Monthly Distribution

These fees fund the District's Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used on eligible projects that reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988.

Funding Limits: No surplus emission reductions or cost-effectiveness limit requirements.

Current Balance: \$561,840.00

AB 923 (\$2 DMV Fee)

\$614,000 Annually by Monthly Distribution

These fees fund the District's Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used on eligible projects that remediate air pollution harms created by motor vehicles. These funds may also be used on Carl Moyer eligible projects; unregulated agriculture vehicles and equipment; school bus projects; light-duty vehicle retirement program; and alternative fuel and electric infrastructure projects.

Funding Limits: Surplus emission reductions required. Subject to CARB's cost-effectiveness limit.

Current Balance: \$612,353.00

Carl Moyer Program (CMP)

\$1,169,166.00 FY 23/24 Allocation

Carl Moyer Program (CMP) funds are used toward projects eligible under the Carl Moyer Program Guidelines.

Program goals are to gain early or extra emission reductions by retrofitting, repowering, or replacing older more polluting engines with newer, cleaner engines including zero and near zero emission technologies. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects.

Funding Limits: Surplus emission reductions required. Subject to CARB's cost-effectiveness limit.

Current Balance: \$2,300,264.00

AB 134 Community Air Protection Program (CAPP) Incentives

\$967,560 FY 23/24

Community Air Protection Program (CAPP) funds are used toward eligible projects under the CAPP and CMP Guidelines. Eligible projects must also be needed and supported within the community. These funds are focused on replacing older polluting engines, operating in disadvantaged and low-income communities, with newer, cleaner engines with a priority for zero-emissions. Funding categories include on-road heavy-duty vehicles, off-road equipment, light duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects.

Funding Limits: Surplus emission reductions required. Subject to CARB's cost-effectiveness limit.

Current Balance: \$3,060,953.00



Agenda Item # 3

Date: May 21, 2024

Subject: April Operations Activity Report

Permit Inspections - 113

Notices of Violation (NOV) Issued – 3

Vapor Recovery Tests Witnessed – 6

Complaints – 4

Complaint Investigations – 4

Asbestos Notifications – 6

Asbestos Project Inspections - 0

Active Companies - 269

Active Facilities - 555

Active Permits - 1130

Certificate of Occupancy/Building Permit Reviews - 2

CEQA Project Comment Letters - 9

State or Local Air Monitoring Stations (SLAMS) Network Air Monitoring Site:

Lancaster Site (full meteorology, CO, NO_x, O₃, PM₁₀, PM_{2.5})

Full meteorology (exterior temperature, wind speed, wind direction, exterior pressure and relative humidity)

Community Sensors:

13 **PurpleAir** particulate sensors (Del Sur School, Leona Valley Elementary, Anaverde Hills, Esperanza Elementary School, Joe Walker Middle School, Desert Willow Middle School, Amargosa Creek, Eastside High School, Littlerock High School, Knight High School, Westside School District Offices, (2) Wilsona School District.

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/21/2024						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
4/10/2024	Palmdale	Two Warehouse Buildings	Minor Use Permit 24-0002 and Site Plan Review 24-0014 requesting to develop two buildings for warehouse uses on 8.56 acres of land. This project site is located on the northwest corner of Auto Center Drive and Trades Center Drive in the city of Palmdale, CA (APNs: 3003-079-020 and -021).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	5/1/2024	4/18/2024
4/10/2024	Palmdale	Three Apartment Buildings	Pre-Application 24-0011 for the request to develop three multiple-family apartment buildings consisting of one and two-bedroom units along with ADUs over the covered parking areas on 1.13-acres. This project site is located on the southeast corner of 25th Street East and Avenue Q-2 in the city of Palmdale, CA (APN: 3018-021-002).	Dust Control Signage & Project Signage Information Form Rule 219-Permitting CARB Equipment EV Charging Grant	5/1/2024	4/18/2024
4/10/2024	Palmdale	Two Commercial Buildings on Two Separate Lots	Pre-Application 24-0016 requesting to subdivide 155 acres into two commercial lots for two proposed buildings. This project site is located north of Avenue N between 105th Street and 110th Street East in the city of Palmdale, CA (APN: 3380-013-001).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	5/1/2024	4/18/2024
4/10/2024	Palmdale	3-Story Commercial Mixed-Use Building	Pre-Application 24-0018 for the request to develop a three-story commercial mixed-use building on approximately 0.25 acres. This project site is at: 38600 6th Street East, Palmdale, CA 93550 (APN: 3008-011-019).	Dust Control Signage & Project Signage Information Form Rule 219-Permitting CARB Equipment EV Charging Grant	5/1/2024	4/18/2024

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/21/2024						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
4/12/2024	Palmdale	Community Housing Oppportunity Project	Housing Opportunity Project- TTM 24-0001, CDEV 24-0001, and Site Plan Review 24-0003 requesting to construct a 330 dwelling unit development composed of 152 affordable walkup apartments, 84 market-rate apartments, 60 townhomes, and 34 cottages along with the improvements necessary to support the development and a 2-acre public park. This project site is located on approximately 14.32 acres on five parcels that will be consolidated from 45 smaller parcels located generally between 26th Street East, East Avenue R-9, 29th Street East, and East Avenue R-12 in the city of Palmdale, CA (APNs: 3019-009-900, 3019-010-903 through -913, 3019-011-900 through -920, and 3019-012-901 through -912).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	5/13/2024	4/18/2024
4/15/2024	Lancaster	32 Single-family Residential Lots	Notice of Availability/Notice of Intent to Adopt a Mitigated Negative Declaration for Tentative Tract Map No. 67239 requesting to subdivide approximately 20 acres into 32 single-family residential lots in the Semi-Rural Residential (SRR) zone. Lots within the subdivision would range in size from 20,041 square feet to 32,225 square feet. This project site is located on approximately 20 acres at the northwest corner of 35th Street West and Avenue M-8 in the City of Lancaster (APNs: 3111-001-063 and -088).	Rule 302-Construction Excavation DCP-TTM Rule 219-Permitting CARB Equipment EV Charging Grant	5/20/2024	4/29/2024
4/19/2024	Lancaster	28 Lots for Single-family Residences with 1 Detention Basin	Project: Tentative Tract Map No. 83865 (TTM 22-016) requesting to subdivide approximately 7.5 acres into 29 lots with 28 lots for single-family residences and with one lot for a detention basin. This project site is located at the southwest corner of Avenue J and 32nd Street West in the City of Lancaster, California (APNs: 3153-017-022, -023, and -024).	Rule 302-Construction Excavation DCP-TTM Rule 219-Permitting CARB Equipment	5/10/2024	4/29/2024

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM # 4

DATE: May 21, 2024

RECOMMENDATION: Approve payments to City of Lancaster in the amount of \$329,982.72 for FY24 Quarter 3 expenditures. Find that the California Environmental Quality Act does not apply to this item.

SUMMARY: The District contracts for services with City of Lancaster; an invoice for services is presented for payment.

BACKGROUND: Key Expenses: Staffing expenses of \$329,982.72.

The AVAQMD contracts with the City of Lancaster for essential executive, administrative, and fiscal services.

REASON FOR RECOMMENDATION: The AVAQMD Governing Board must authorize all payments to the City of Lancaster.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board as to legal form; and by Barbara Lods, Executive Director/APCO, on or before May 13, 2024.

FINANCIAL DATA: The contract and direct expenditure amounts are part of the approved District budget for FY24. No change in appropriations is anticipated as a result of the approval of this item.

PRESENTER: Barbara Lods, Executive Director/APCO



City of Lancaster
 City of Lancaster Successor Agency
 Lancaster Power Authority

44933 N. Fern Avenue
 Lancaster, CA
 93534-2461
 (661) 723-6033

Invoice
 Customer Copy

accountsreceivable@cityoflanasterca.org

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
A V AIR QUALITY MANAGEMENT DISTRICT	05/06/2024	2401128	\$0.00	06/05/2024	\$329,982.72		
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
MISC FEE FY24 QTR 3 PROGRAM STAFF	1.00	\$299984.290000	EACH	\$299,984.29	\$0.00	\$0.00	\$299,984.29
MISC FEE OVERHEAD	1.00	\$29998.430000	EACH	\$29,998.43	\$0.00	\$0.00	\$29,998.43
Invoice Total:					\$329,982.72		

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Lancaster
 City of Lancaster Successor Agency
 Lancaster Power Authority

44933 N. Fern Avenue
 Lancaster, CA
 93534-2461
 (661) 723-6033

Invoice
Remit Portion

Invoice Date	05/06/2024
Invoice Number	2401128
Customer Number	1336
Amount Paid	
Due Date	06/05/2024
Invoice Total Due	\$329,982.72

A V AIR QUALITY MANAGEMENT
 DISTRICT
 2551 WEST AVENUE H
 LANCASTER, CA 93536

Please make checks payable to: City of Lancaster

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM # 5

DATE: May 21, 2024

RECOMMENDATION: Receive and file. Find that the California Environmental Quality Act does not apply to this item.

SUMMARY: This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2024.

BACKGROUND: The Financial Reports for March 2024 provide financial and budgetary performance information for the District for the period referenced.

BALANCE SHEET. The balance sheet summarizes the District's financial position on March 31, 2024.

STATEMENT OF REVENUES & EXPENDITURES. A summary of all District revenue and related expenditures incurred in the day to day administration of District Operations.

STATEMENT OF ACTIVITY. The target variance for March is 75%.

The *District Wide* report details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses charged by the City of Lancaster and passed through to the District including salaries. *Report Recap* consolidates both reports.

BANK REGISTERS. This report details the Districts bank activity.

REASON FOR RECOMMENDATION: Receive and file.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board as to legal form and by Barbara Lods, Executive Director/APCO on or about May 14, 2024.

PRESENTER: Barbara Lods, Executive Director/APCO.

Antelope Valley AQMD
Balance Sheet - Governmental Funds
As of March 31, 2024

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	4,934,311.56	1,315,369.12	2,331,417.78	3,027,063.46	11,608,161.92
Cash Held For Other Fund	182,481.98	(14,929.30)	(48,105.22)	(119,447.46)	0.00
Receivables	187,637.22	0.00	0.00	0.00	187,637.22
Pre-Paids	4,722.14	0.00	0.00	0.00	4,722.14
Total Current Assets	5,309,152.90	1,300,439.82	2,283,312.56	2,907,616.00	11,800,521.28
Total Assets	5,309,152.90	1,300,439.82	2,283,312.56	2,907,616.00	11,800,521.28
Liabilities and Net Position					
Current Liabilities					
Payables	(3,916.61)	1,000.00	0.00	0.00	(2,916.61)
Due to Others	(571.00)	0.00	0.00	0.00	(571.00)
Unearned Revenue	1,334,745.47	0.00	0.00	2,884,385.67	4,219,131.14
Total Current Liabilities	1,330,257.86	1,000.00	0.00	2,884,385.67	4,215,643.53
Restricted Fund Balance	0.00	1,207,392.88	2,134,903.41	65,830.33	3,408,126.62
Cash Reserves	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Unassigned Fund Balance	2,408,186.86	0.00	0.00	0.00	2,408,186.86
Pre-Paid	1,378.50	0.00	0.00	0.00	1,378.50
Change in Net Position	593,326.09	92,046.94	148,409.15	(42,600.00)	791,182.18
Total Liabilities & Net Position	5,333,149.31	1,300,439.82	2,283,312.56	2,907,616.00	11,824,517.69

Antelope Valley AQMD
Statement of Revenues & Expenditures
For the Period Ending March 31, 2024

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
<u>Revenues</u>					
Application and Permit Fees	110,542.67	0.00	0.00	0.00	110,542.67
AB 2766 and Other Program Revenues	57,813.40	54,270.30	50,883.50	0.00	162,967.20
Fines	3,227.74	0.00	0.00	0.00	3,227.74
Investment Earnings	6,620.86	0.00	0.00	0.00	6,620.86
Federal and State	160.09	0.00	0.00	0.00	160.09
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	178,364.76	54,270.30	50,883.50	0.00	283,518.56
<u>Expenditures</u>					
Program Staff	3,549.00	0.00	0.00	0.00	3,549.00
Services and Supplies	80,023.26	2,000.00	20,668.00	0.00	102,691.26
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
Total Expenditures	83,572.26	2,000.00	20,668.00	0.00	106,240.26
Excess Revenue Over (Under) Expenditures	94,792.50	52,270.30	30,215.50	0.00	177,278.30

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 3/31/2024

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	101,932.67	1,108,558.20	1,353,600.00	(0.82)
Programs	162,967.20	1,662,147.54	3,418,217.00	(0.49)
Application Fees	8,610.00	44,957.82	32,325.00	(1.39)
State Revenue	0.00	235,088.51	1,604,523.00	(0.15)
Federal Revenue	160.09	8,099.56	63,982.00	(0.13)
Fines & Penalties	3,227.74	43,554.12	10,000.00	(4.36)
Interest Earned	6,620.86	64,150.39	10,000.00	(6.42)
Adjustments to Revenue	0.00	(12,471.91)	0.00	0.00
Total Revenues	283,518.56	3,154,084.23	6,492,647.00	(0.49)
Expenses				
Office Expenses	2,673.98	28,680.92	109,800.00	0.26
Communications	1,955.09	15,157.82	22,000.00	0.69
Vehicles	280.86	9,808.91	21,000.00	0.47
Program Costs	91,348.80	1,562,496.48	3,948,962.00	0.40
Travel	0.00	276.19	12,000.00	0.02
Professional Services				
Financial Audit & Actuarial Svcs	0.00	4,294.71	0.00	0.00
Consulting Fees	0.00	0.00	25,000.00	0.00
Stipends	600.00	5,400.00	8,400.00	0.64
Maintenance & Repairs	0.00	20.93	2,000.00	0.01
Non-Depreciable Inventory	40.01	2,238.88	18,500.00	0.12
Dues & Subscriptions	15,125.00	20,770.15	36,100.00	0.58
Legal	(9,332.48)	41,390.76	53,000.00	0.78
Miscellaneous Expense	0.00	(171.17)	1,000.00	(0.17)
Suspense	0.00	42.26	0.00	0.00
Capital Expenditures	0.00	23,883.98	105,000.00	0.23
Total Expenses	102,691.26	1,714,290.82	4,362,762.00	0.39
Program Staff				
Excess Revenue Over (Under) Expenditures	180,827.30	1,439,793.41	2,129,885.00	(0.68)

Antelope Valley AQMD

Statement of Activity - MTD, MTM and YTD

For 3/31/2024

10 Contracted Services

M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
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Revenues**Expenses**

Professional Services

Financial Audit & Actuarial Svcs

Total Expenses

0.00	28,814.74	220,000.00	0.13
0.00	28,814.74	220,000.00	0.13

Program Staff

Program Staff

Total Program Staff

3,549.00	619,796.49	1,828,647.00	0.34
3,549.00	619,796.49	1,828,647.00	0.34

Excess Revenue Over (Under) Expenditures

(3,549.00)	(648,611.23)	(2,048,647.00)	(0.32)
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Antelope Valley AQMD

Statement of Activity - MTD, MTM and YTD

For 3/31/2024

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	101,932.67	1,108,558.20	1,353,600.00	(0.82)
Programs	162,967.20	1,662,147.54	3,418,217.00	(0.49)
Application Fees	8,610.00	44,957.82	32,325.00	(1.39)
State Revenue	0.00	235,088.51	1,604,523.00	(0.15)
Federal Revenue	160.09	8,099.56	63,982.00	(0.13)
Fines & Penalties	3,227.74	43,554.12	10,000.00	(4.36)
Interest Earned	6,620.86	64,150.39	10,000.00	(6.42)
Adjustments to Revenue	0.00	(12,471.91)	0.00	0.00
Total Revenues	283,518.56	3,154,084.23	6,492,647.00	(0.49)
Expenses				
Office Expenses	2,673.98	28,680.92	109,800.00	0.26
Communications	1,955.09	15,157.82	22,000.00	0.69
Vehicles	280.86	9,808.91	21,000.00	0.47
Program Costs	91,348.80	1,562,496.48	3,948,962.00	0.40
Travel	0.00	276.19	12,000.00	0.02
Professional Services				
Financial Audit & Actuarial Svcs	0.00	33,109.45	220,000.00	0.15
Consulting Fees	0.00	0.00	25,000.00	0.00
Stipends	600.00	5,400.00	8,400.00	0.64
Maintenance & Repairs	0.00	20.93	2,000.00	0.01
Non-Depreciable Inventory	40.01	2,238.88	18,500.00	0.12
Dues & Subscriptions	15,125.00	20,770.15	36,100.00	0.58
Legal	(9,332.48)	41,390.76	53,000.00	0.78
Miscellaneous Expense	0.00	(171.17)	1,000.00	(0.17)
Suspense	0.00	42.26	0.00	0.00
Capital Expenditures	0.00	23,883.98	105,000.00	0.23
Total Expenses	102,691.26	1,743,105.56	4,582,762.00	0.38
Program Staff				
Program Staff	3,549.00	619,796.49	1,828,647.00	0.34
Total Program Staff	3,549.00	619,796.49	1,828,647.00	0.34
Excess Revenue Over (Under) Expenditures	177,278.30	791,182.18	81,238.00	(9.74)

Antelope Valley AQMD
Bank Register from 3/01/2024 to 3/31/2024
General Fund P6A LA County

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	3/01/2024	Interest Earned	0.00	6,620.86	2,905,411.03
0000512	3/07/2024	DAILY DEPOSIT	0.00	24,287.35	2,929,698.38
0000513	3/14/2024	DAILY DEPOSIT	0.00	174,715.12	3,104,413.50
R24-23	3/14/2024	AB2766 TRANSFER - DEC 2023	45,968.72	0.00	3,058,444.78
R24-24	3/14/2024	AB923 TRANSFER - DEC 2023	43,099.99	0.00	3,015,344.79
R24-25	3/14/2024	FARMER PROGRAM TRANSFER 22-23	68,680.80	0.00	2,946,663.99
0000514	3/21/2024	DAILY DEPOSIT	0.00	16,482.86	2,963,146.85
0000515	3/28/2024	DAILY DEPOSIT	0.00	12,799.84	2,975,946.69
R24-26	3/28/2024	AB2766 TRANSFER - JAN 2024	54,270.30	0.00	2,921,676.39
R24-27	3/28/2024	AB923 TRANSFER - JAN 2024	50,883.50	0.00	2,870,792.89
Total for Report:			262,903.31	234,906.03	

Antelope Valley AQMD
Bank Register from 3/01/2024 to 3/31/2024
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000545	3/04/2024	CREDIT CARD TRANSACTION US FAA	0.00	4,215.12	1,168,063.73
0005523	3/06/2024	[01148] ANTELOPE VALLEY PRESS-LEGAL NOTICE OF PRELIMINARY DETERMINATION	340.17	0.00	1,167,723.56
0005524	3/06/2024	[10518] AUSTIN BISHOP-Attendance Governing Board meeting 02/20/2024	100.00	0.00	1,167,623.56
0005525	3/06/2024	[10012] CAPCOA-ENFORCEMENT CONFERENCE DUES	75.00	0.00	1,167,548.56
0005526	3/06/2024	[10055] NEWTON CHELETTE-Attendance Governing Board meeting 02/20/2024	100.00	0.00	1,167,448.56
0005527	3/06/2024	[10057] MARVIN CRIST-Attendance Governing Board meeting 02/20/2024	100.00	0.00	1,167,348.56
0005528	3/06/2024	[10599] HOWARD HARRIS-Attendance Governing Board meeting 02/20/2024	100.00	0.00	1,167,248.56
0005529	3/06/2024	[10058] RONALD HAWKINS-Attendance Governing Board meeting 02/20/2024	100.00	0.00	1,167,148.56
0005530	3/06/2024	[11511] JOEL S CRAIG-AIR MONITORING SERVICES FEBRUARY 2024.	950.00	0.00	1,166,198.56
0005531	3/06/2024	[11540] LINDE GAS & EQUIPMENT INC.-CYLINDER RENTAL 01/20/2024 - 02/20/2024	26.73	0.00	1,166,171.83
0005532	3/06/2024	[11684] RICHARD LOA-Attendance Governing Board meeting 02/20/2024	100.00	0.00	1,166,071.83
0005533	3/06/2024	[10054] KENNETH MANN-Attendance Governing Board meeting 02/20/2024	100.00	0.00	1,165,971.83
0005534	3/06/2024	[11512] SAMUEL OKTAY-ENGINEERING SERVICES FEBRUARY 2024	2,599.00	0.00	1,163,372.83
0005535	3/06/2024	[02984] SIFI NETWORKS PALMDALE, LLC-Refund: Duplicate payment of invoice AV6520	553.99	0.00	1,162,818.84
0005536	3/06/2024	[10455] STRADLING YOCCA CARLSON & RAUTH-Invoices 404589, 404590, 404591	24,491.50	0.00	1,138,327.34
0005537	3/06/2024	[10483] STREAMLINE-WEB HOSTING 03/01/2021-04/01/2024	249.00	0.00	1,138,078.34
0005538	3/06/2024	[10046] VERIZON - NJ-LONG DISTANCE 02/28/2024-03/27/2024	35.30	0.00	1,138,043.04
0000546	3/08/2024	CREDIT CARD TRANSACTION L & G PORTABLE CRUSHING	0.00	654.00	1,138,697.04
0000547	3/11/2024	CREDIT CARD TRANSACTION NASA	0.00	706.37	1,139,403.41
0000548	3/11/2024	CREDIT CARD TRANSACTION HERTZ EQUIPMENT RENTAL	0.00	68.28	1,139,471.69
0000549	3/13/2024	CREDIT CARD TRANSACTION LOCKHEED VULCAN	0.00	8,860.65	1,148,332.34
0000550	3/13/2024	CREDIT CARD TRANSACTION PRECON PRODUCTS	0.00	5,232.00	1,153,564.34
0000552	3/18/2024	CREDIT CARD TRANSACTION CAL COL	0.00	1,262.16	1,154,826.50
0000551	3/20/2024	CREDIT CARD TRANSACTION MAACO	0.00	2,839.86	1,157,666.36
0005343	3/21/2024	[11561] ANDREA ALICIA ALARCON-Attendance Governing Board meeting 08/15/2023	0.00	100.00	1,157,766.36
0005539	3/21/2024	[10996] ANTELOPE VALLEY EDGE-2024 SPRING BUSINESS SUMMIT SPONSORSHIP	5,125.00	0.00	1,152,641.36

Antelope Valley AQMD
Bank Register from 3/01/2024 to 3/31/2024
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0005540	3/21/2024	[10460] ANTELOPE VALLEY SHERIFFS BOOSTERS-2024 SHERIFF'S BOOSTERS SPONSORSHIP	10,000.00	0.00	1,142,641.36
0005541	3/21/2024	[11503] BETTER CLOUD HOSTING-ACCUFUND HOSTING FEES APRIL-JUNE 2024	1,800.00	0.00	1,140,841.36
0005542	3/21/2024	[11646] BMO BANK N.A. - PAYMENT-CREDIT CARD 1465	60.67	0.00	1,140,780.69
0005543	3/21/2024	[11646] BMO BANK N.A. - PAYMENT-CREDIT CARD 8190	2,642.09	0.00	1,138,138.60
0005544	3/21/2024	[10405] CANON FINANCIAL SERVICES-COPIER LEASE 03/01/2024-03/31/2024	361.80	0.00	1,137,776.80
0005545	3/21/2024	[10019] FEDERAL EXPRESS CORPORATION-Invoices 8-389-22358, 8-396-06078, 8-403-24731, 9-670-00552, 9-670-48260	167.77	0.00	1,137,609.03
0005546	3/21/2024	[10026] MOJAVE DESERT AQMD-FY24 - JANUARY 2024	2,290.00	0.00	1,135,319.03
0005547	3/21/2024	[10071] QUADIENT LEASING-POSTAGE METER LEASE 03/02/24-04/01/24	77.96	0.00	1,135,241.07
0005548	3/21/2024	[11402] CHARTER COMMUNICATIONS-SPECTRUM BUSINESS INTERNET 03/01/24-03/31/24	214.98	0.00	1,135,026.09
0005549	3/21/2024	[10072] USPS/POC-Prepaid Postage	1,000.00	0.00	1,134,026.09
0005550	3/21/2024	[10045] VERIZON - NY-VOIP 03/01/24-03/31/24	360.81	0.00	1,133,665.28
0000554	3/21/2024	CREDIT CARD TRANSACTION CORE ENVIRONMENTAL	0.00	1,242.00	1,134,907.28
0000556	3/25/2024	CREDIT CARD TRANSACTION QUARTZ HILL 76	0.00	1,638.72	1,136,546.00
0000557	3/25/2024	CREDIT CARD TRANSACTION UTILITY CONCRETE PRODUCTS	0.00	2,724.00	1,139,270.00
0000553	3/27/2024	CREDIT CARD TRANSACTION FOX FIELD	0.00	702.52	1,139,972.52
0000555	3/27/2024	CREDIT CARD TRANSACTION WEST SILVER CLEANERS CARMAX INDY'S DEMOLITION LOWE'S	0.00	3,784.54	1,143,757.06
0000562	3/28/2024	CREDIT CARD TRANSACTION T-MOBILE OHANNES SALIBA	0.00	1,287.52	1,145,044.58
Total for Report:			54,121.77	35,317.74	

Antelope Valley AQMD
Bank Register from 3/01/2024 to 3/31/2024
WF AB923

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
R24-24	3/14/2024	AB923 TRANSFER - DEC 2023	0.00	43,099.99	2,301,202.28
0001094	3/21/2024	[10884] COAST AUTO SALVAGE LLC-AB923 GRANT VOLUNTARY ACCELERATED VEHICLE RETIREMENT	1,200.00	0.00	2,300,002.28
0001095	3/21/2024	[10884] COAST AUTO SALVAGE LLC-AB923 GRANT ANNUAL LAWN MOWER EXCHANGE PROGRAM 2023	1,125.00	0.00	2,298,877.28
0001096	3/21/2024	[11544] EV CHARGING SOLUTIONS, INC.-AB923 GRANT EV CHARGING SOLUTIONS - EV CHARGING PROJECT	18,343.00	0.00	2,280,534.28
R24-27	3/28/2024	AB923 TRANSFER - JAN 2024	0.00	50,883.50	2,331,417.78
Total for Report:			20,668.00	93,983.49	

Antelope Valley AQMD
Bank Register from 3/01/2024 to 3/31/2024
WF Special Revenue

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
R24-25	3/14/2024	FARMER PROGRAM TRANSFER 22-23	0.00	68,680.80	988,592.76
0009021	3/21/2024	[01775] BOETHING TREELAND FARMS INC.-FARMER GRANT TRACTOR REPLACEMENT PROJECT	68,680.80	0.00	919,911.96
Total for Report:			68,680.80	68,680.80	

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM # 6

DATE: May 21, 2024

RECOMMENDATION: 1) Award an amount not to exceed \$100,200 in Mobile Source Emission Reductions Program (AB 923) funds for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by Special Counsel to the Governing Board; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

SUMMARY: This item awards funding to Paraclete High School towards development of fourteen (14) electric vehicle charging stations to be located on their campus at their new athletic complex parking lot. Funding is awarded from the District's Mobile Source Emission Reductions Program (AB 923) funds for the maximum eligible amount of sixty (60) percent of the costs estimated at \$167,000.

BACKGROUND: Paraclete High School applied for grant assistance for the development of Electric Vehicle Charging Stations at their campus location in Lancaster. Paraclete High School embarked on a project to expand their athletic field and improve access in and out of their facilities. In the development of the parking lot, Paraclete recognized the increase of electric vehicles within the community and proposed to support the community and further encourage adoption of battery electric technologies by making their facility a public access charging station that will accommodate up to fourteen (14) electric vehicles. The increase in EV ownership and effort to support EV owners with charging accommodations continues to drive efforts to expand options for electric vehicle charging. Staff has reviewed the proposed project and finds that it meets eligibility for funding in accordance Program Guidelines for sixty (60) percent of the eligible project costs for publicly accessible projects. This project supports the District and State goals on the adoption of electric technology and expanding charging options to EV consumers and helps to move California closer to the 2025 goal of 1.5 million zero-emission vehicles on the road.

cc: Barbara Lods
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM # 6

PAGE 2

REASON FOR RECOMMENDATION: Governing Board approval is needed to approve grants awarded from the District's grant programs sources. Additionally, Governing Board authorization is needed for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Barbara Lods, Executive Director/APCO on or before May 13, 2024.

FINANCIAL DATA: Funds are granted from the District's Mobile Source Emission Reductions Program (AB 923) Funds.

INTERESTED PARTIES: Paraclete High School

PRESENTER: Julie McKeehan, Grants Analyst

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM # 7

DATE: May 21, 2024

RECOMMENDATION: Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2024-25: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Find that the California Environmental Quality Act (CEQA) does not apply to this item.; f. Continue to the meeting of June 18, 2024 for adoption.

SUMMARY: A Public Hearing is required to receive comments regarding the proposed Budget for FY 2024-25.

BACKGROUND: The budget process includes a presentation to the Governing Board with staff recommendations for programs and projects for the new fiscal year. In addition, opportunity for public comment is incorporated into the process and is required by law.

The Budget for Fiscal Year 2024-25 was published on April 19, 2024 and a notice was advertised in the local publication and mailed to each permit holder. The proposed budget was posted on the District's website and will be presented for adoption on June 18, 2024.

The budget includes anticipated revenue to be derived from a proposed 5.0% fee increase. The fee increase is well within the provisions of Health & Safety Code §42311(a) and falls within the exemption found in Article XIII C §1(e)(3) of the California Constitution. Additionally, the budget has increased from to six FTEs and one vacant FTE. These staffing changes are commensurate with the Districts financial and operational strategy.

REASON FOR RECOMMENDATION: Opportunities for public comment about the District's proposed budget is required by statute.

REVIEW BY OTHERS: This item was reviewed by Barbara Lods, Executive Director/APCO and approved as to legal form by Allison E. Burns, Special Counsel to the Governing Board on or before May 13, 2023.

FINANCIAL DATA: There is no additional financial impact resulting from this presentation and public hearing.

PRESENTER: Barbara Lods, Executive Director/APCO.



**Proposed
BUDGET**

FISCAL YEAR 2024-25

JULY 1, 2024

Antelope Valley Air Quality Management District
2551 West Avenue H, Lancaster, CA 93536
Barabara Lods, Executive Director/ APCO





Antelope Valley Air Quality Management District

2551 West Avenue H Lancaster, CA 93536

661-723-8070

www.avaqmd.ca.gov

Barbara Lods, Executive Director

May 21, 2024

It is my pleasure to present for your consideration, the Antelope Valley Air Quality Management District's proposed Fiscal Year (FY) 2024-2025 General Fund Budget and Grant Programs. This budget is designed to serve as the financial plan for the District's programs, projects, and policies. It reflects the District's commitment to long-term financial planning, cost-effective services, and fiscal policies that recognize the need to fund future obligations.

The proposed budget for Fiscal Year 2025 reflects a cautious financial strategy designed to ensure the District's ongoing success. This approach involves careful consideration of revenue projections, expenditure allocations, and financial reserves to safeguard the District's financial stability and operational efficiency. By prioritizing careful planning and responsible resource management, the budget aims to mitigate risks, capitalize on opportunities, and maintain the District's commitment to fulfilling its mission effectively and sustainably.

The Antelope Valley AQMD is staffed with 6 full time equivalents including one vacant FTE. Additional administrative and technical services are provided through our contract for services with the City of Lancaster.

A Public Hearing will be held May 21, 2024 to receive public comments concerning this proposed budget and will be continued to June 16, 2024 for adoption. The FY25 Budget represents a financial strategy designed to meet this year's obligations and challenges, efficiently and transparently, while maintaining sensitivity towards industry and the general public.

Barbara Lods

Barbara Lods
Executive Director/Air Pollution Control Officer

ABOUT THE AVAQMD

INTRODUCTION

The Antelope Valley Air Quality Management District (AVAQMD) relies on community involvement to educate industry, businesses and individuals about current air quality regulations to ensure compliance with local, state and federal regulations through annual inspections. The District approaches air quality regulations in a manner that is responsive, accessible and relatable. Growth and new programs require the District to continue to streamline government, become more efficient, and conserve resources without limiting or decreasing the service provided to the regulated community.

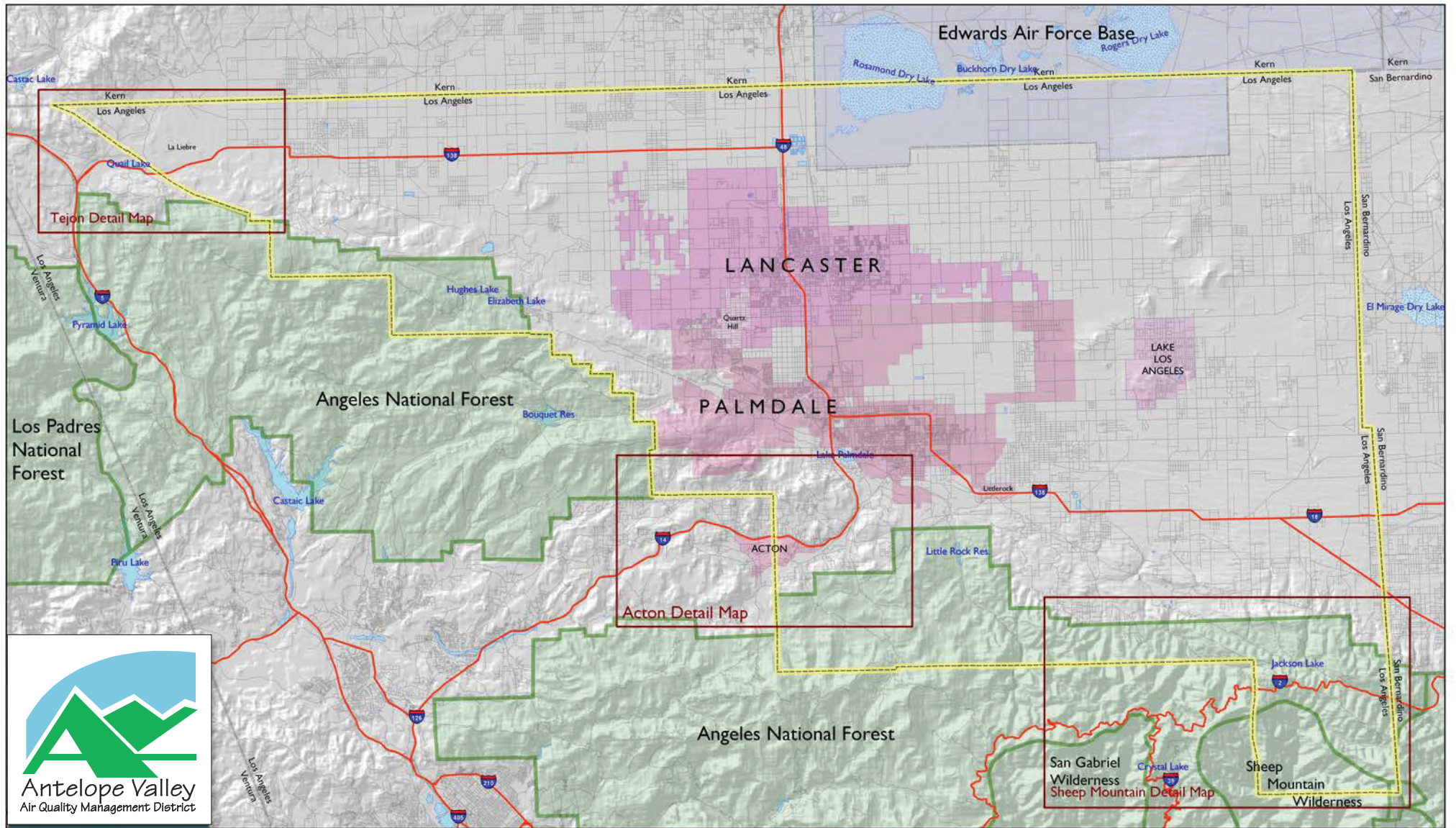
AVAQMD WEBSITE

Educating the community is the most important investment the District can make to impact the future of air quality in the region. Using technology and social media, the District is able to reach the public with the latest version of the District rulebook, application for permits, various forms, and air quality information; forecasts, ozone maps and real time air quality data is provided in real time via the AVAQMD air monitoring station.

COMMUNITY OUTREACH

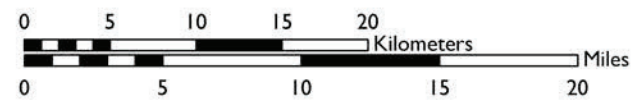
The District strives to be known as a partner in the development of a sustainable local economy that values health and environmental conservation. This is achieved by providing information through involvement in community events such as the Antelope Valley Economic Development and Growth Enterprise's Business Outlook Conference, school education programs, attendance at regular meetings held by City Councils, local business and organizations.

The District lies within the northern part of Los Angeles County, with boundaries starting to the south just outside of Acton, north to the Kern County line, east to the San Bernardino County line, and west to the Quail Lake area. The AVAQMD is located within the Mojave Desert Air Basin.



- Edwards Air Force Base
- National Forest
- Air Quality Management District Border
- Bodies of Water
- Dry Lakes
- Highways
- Roads
- County Lines

Antelope Valley Air Quality Management District Boundary





GOVERNING BOARD

Chair

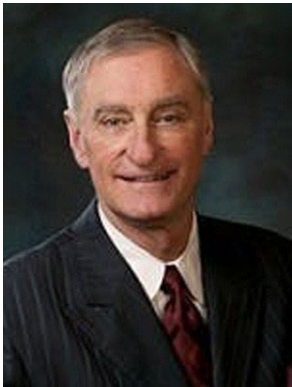


Marvin Crist
City of Lancaster

VICE CHAIR



Austin Bishop
City of Palmdale



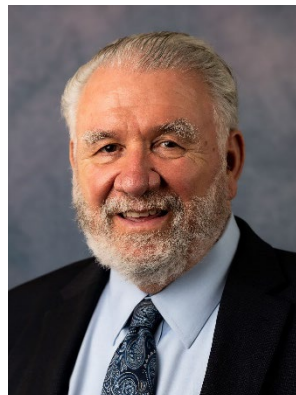
Newton Chelette
Public Member



Howard Harris
*Los Angeles County,
Fifth District*



Ron Hawkins
*Los Angeles County,
Fifth District*



Richard Loa
City of Palmdale



Ken Mann
City of Lancaster

WHAT WE DO

- ❖ Adopt rules that limit pollution, issue permits to ensure compliance, and inspect pollution sources.
- ❖ Administer agricultural burning and dust plans to preserve the air quality in Antelope Valley, protect public health and safety, and to ensure agricultural activity continues in a safe regulated fashion.
- ❖ Inventory and assess the health risks of toxic air emissions.
- ❖ Monitor the county's air quality through the use of an air quality monitoring station.
- ❖ Administer the Motor Vehicle Emission Reduction Program funding projects which reduce air pollution from motor vehicles, and for related planning, monitoring, and enforcement activities.
- ❖ Prepare Clean Air Plans to identify how much pollution is in our air, where it comes from, and how to control it most effectively.
- ❖ Analyze the air quality impact of new businesses and land development projects. Respond to public complaints and inquiries.
- ❖ Work with other government agencies to ensure their decisions & coordinate with good air quality programs.
- ❖ Help individuals and businesses understand and comply with federal, state, and local air pollution control laws.
- ❖ Inform the public about air quality conditions and health implications.
- ❖ Issue permits to build, alter, and operate equipment to companies under our jurisdiction that either cause, contribute to, or control air pollution

Antelope Valley AQMD
ALL FUNDS, Consolidated

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
<u>Revenues</u>			
Permit Fees	1,353,600	1,446,816	1,523,300
Application Fees	32,325	71,493	35,000
Federal Revenue	63,982	10,799	0
Fines & Penalties	10,000	58,753	10,000
Interest Income	10,000	65,470	45,000
Revenue from Programs	874,064	584,540	1,212,908
State Revenue	1,604,523	313,451	2,119,929
Total Revenues	3,948,494	2,551,322	4,946,137
<u>Expenses</u>			
Personnel Expenses			
Program Staff	1,828,647	842,378	1,255,000
Total Personnel Expenses	1,828,647	842,378	1,255,000
Operating Expenses			
Communications	22,000	21,310	27,150
Dues & Subscriptions	36,100	29,894	36,500
Non-Depreciable Inventory	18,500	2,359	5,500
Legal	53,000	50,454	55,000
Professional Services	253,400	52,932	145,200
Maintenance & Repairs	2,000	28	0
Training & Travel	12,000	248	2,000
Vehicles	21,000	12,828	18,000
Office Expenses	109,800	38,019	66,000
Program Expenses	1,404,809	641,494	3,291,787
Miscellaneous Expenses	1,000	220	500
Total Operating Expenses	1,933,609	849,786	3,647,637
Capital Expenses			
Equipment	50,000	14,819	0
Vehicles	30,000	0	0
Software	25,000	20,360	0
Total Capital Expenses	105,000	35,179	0
Total Expenses	3,867,256	1,727,343	4,902,637
Cash To (From) Reserves	81,238	823,979	43,500

COST RECOVERY FISCAL YEAR 2024-25

BACKGROUND

The District is responsible for protecting public health and the environment by maintaining health-based national and state ambient air quality standards which help with reducing public exposure to toxic air contaminants within our District. Fulfilling this task involves reducing emissions from sources of regulated air pollutants, and maintaining these emission reductions over time.

The District regulates and inventories criteria and toxic emissions and conducts regional scale air quality monitoring within our District boundaries. The District's air quality programs are primarily funded by revenue from regulatory fees, government grants and subvention.

OBJECTIVES

The cost of addressing air pollution should fall directly on the individuals and businesses who cause air pollution, which can be achieved through regulatory and service fees. The primary authority for recovering the cost of District programs and activities related to stationary sources is given in Section 41240 of the Health and Safety Code (HSC). Using this guideline, the District must:

- Recover the costs of programs related to permitted stationary sources
- Recover the costs of programs related to area-wide and indirect sources of emissions which are regulated, but for which permits are not issued
- Recover the costs of certain Hearing Board proceedings
- Recover the costs related to programs that regulate toxic air contaminants

STUDY METHODOLOGY

The measure of the revenue that may be recovered through source fees is the full cost of all programs related to these sources, including all direct program costs, a commensurate share of indirect program costs, and overhead unless otherwise funded. It is the District's practice that such fees are valid so long as they do not exceed the reasonable cost of the service or regulatory program for which the fee is charged, and are apportioned such that the costs allocated to each source bears a fair or reasonable relationship to its burden on, and benefits from, the regulatory system.

Cost accounting involves determining, gathering, and assigning the costs of District programs. It starts with an accounting system that directly assigns costs to their respective centers. By categorizing each cost to its center, we can determine if program revenues are enough to cover their costs.

Costs are classified as direct, indirect or overhead.

Direct costs are linked directly to a specific program or activity, like permitting activities. Indirect costs, on the other hand, are not directly tied to a specific program, such as administrative tasks or professional services. Overhead costs are essential for the overall operation of the District but aren't directly linked to any particular program or activity, like operating expenses.

Each year, the District sets its direct, indirect, and overhead rates using the audited financial data from the previous fiscal year. These rates help determine, in accordance with generally accepted accounting principles, how costs are proportionally allocated to each program.

The cost recovery process ensures that the revenue generated by each program covers its expenses sufficiently. Using cost accounting, we examine Permit Revenue and other programs to ensure accuracy, appropriateness, and proper controls. Additionally, we assess the necessity for and calculate the rate of fee increases for our Permitting Program to achieve 100% cost recovery.

Antelope Valley AQMD
GENERAL FUND, Consolidated

	Budget FY 2024	EOY Estimates FY 2024	Budget FY 2025
<u>Revenues</u>			
Permit Fees	1,353,600	1,446,816	1,523,300
Application Fees	32,325	71,493	35,000
Federal Revenue	63,982	10,799	0
Fines & Penalties	10,000	58,753	10,000
Interest Income	10,000	65,470	45,000
Revenue from Programs	874,064	584,540	1,212,908
State Revenue	1,604,523	313,451	2,119,929
Total Revenues	3,948,494	2,551,322	4,946,137
<u>Expenses</u>			
Personnel Expenses			
Program Staff	1,828,647	842,378	1,255,000
Total Personnel Expenses	1,828,647	842,378	1,255,000
Operating Expenses			
Communications	22,000	21,310	27,150
Dues & Subscriptions	36,100	29,894	36,500
Non-Depreciable Inventory	18,500	2,359	5,500
Legal	53,000	50,454	55,000
Professional Services	253,400	52,932	145,200
Maintenance & Repairs	2,000	28	0
Training & Travel	12,000	248	2,000
Vehicles	21,000	12,828	18,000
Office Expenses	109,800	38,019	66,000
Program Expenses	1,404,809	641,494	3,291,787
Miscellaneous Expenses	1,000	220	500
Total Operating Expenses	1,933,609	849,786	3,647,637
Capital Expenses			
Equipment	50,000	14,819	0
Vehicles	30,000	0	0
Software	25,000	20,360	0
Total Capital Expenses	105,000	35,179	0
Total Expenses	3,867,256	1,727,343	4,902,637
Cash To (From) Reserves	81,238	823,979	43,500

GENERAL FUND

REVENUE

With the economy improving post-COVID, our cost recovery process ensures that each program's revenue adequately covers its expenses. We closely examine Permit Revenue and other programs to ensure accuracy, appropriateness, and effective controls. Additionally, we assess the necessity for and calculate the rate of fee increases for our Permitting Program to achieve 100% cost recovery.

This budget comprises a financial overview of all revenues, expenditures, and staffing allocated to each of Antelope Valley AQMD's programs. These resources are utilized to deliver vital services aimed at improving air quality and safeguarding the health of all residents in the Antelope Valley

Recommendations include an increase to Regulation III, Fees, by proposing an 5.0% fee increase effective January 1, 2025.

EXPENSES

The Antelope Valley Air Quality Management District is in a five-year contract for services with the City of Lancaster. Administrative and operational services were contracted in order to meet the regulatory responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations.

Antelope Valley AQMD
GENERAL FUND, Revenue Detail

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
Revenues			
Permit Fees			
Permit Fees Rev	1,208,600	1,327,290	1,274,300
Asbestos Demo/Reno Rev	90,000	77,907	75,000
Title V Rev	5,000	6,677	4,000
Permit Fee Adjustments	0	(31,494)	0
Rule 302	50,000	66,436	170,000
	<u>1,353,600</u>	<u>1,446,816</u>	<u>1,523,300</u>
Application Fees			
New Source Review Fees	0	8,667	0
Permit Application Fees	32,000	62,393	35,000
AG Application Fees	325	433	0
	<u>32,325</u>	<u>71,493</u>	<u>35,000</u>
Fines & Penalties			
Notice of Violations Fee	10,000	58,753	10,000
	<u>10,000</u>	<u>58,753</u>	<u>10,000</u>
Interest Income			
Interest Revenue	10,000	65,470	45,000
	<u>10,000</u>	<u>65,470</u>	<u>45,000</u>
Other Revenue			
Revenue from Programs			
Administrative Funding	187,064	42,450	611,858
AB2766 Program	650,000	540,970	600,000
AB923 Program	36,000	0	0
Hot Spots	1,000	1,120	1,050
	<u>874,064</u>	<u>584,540</u>	<u>1,212,908</u>
State and Federal Revenue			
PERP Regulation	35,000	52,676	40,000
State Contracts	1,467,523	91,574	1,959,929
State Subvention	102,000	169,201	120,000
ARB PM 2.5 Section 103	63,982	10,799	0
	<u>1,668,505</u>	<u>324,250</u>	<u>2,119,929</u>
Total General Fund Revenues	<u>3,948,494</u>	<u>2,551,322</u>	<u>4,946,137</u>

AVAQMD PROGRAMS

COMUNICATIONS

The Antelope Valley Air Quality Management District conducts public information and education initiatives aimed at educating businesses and residents in the Antelope Valley region about air pollution. These programs cover its sources, human health effects, environmental damage, and the various District programs available to mitigate air emissions.

The programs target many audiences: academia, the general adult population, elementary to college level students, as well as business and industry. This information uses public workshops, conferences, presentations, social media and other multimedia promotions. In addition, air quality forecasts are provided as a means of keeping the public informed.

AIR QUALITY MONITORING PROGRAM

The District operates an ambient air monitoring and meteorological network that tracks air quality trends within the Antelope Valley region. The station is an active part of the State and Local Air Monitoring System (SLAMS) network.

A computer operated data acquisition system collects daily and real time levels of pollutants. This data is reported to the California Air Resources Board (CARB), Federal Environmental Protection Agency (EPA), regulated industry and the general public. This information is also used to provide pollution episode forecast and notification to school systems and the general population in the event of harmful levels of pollution.

STATIONARY SOURCES

One of the District's primary responsibilities is to process applications for permits in accordance with all applicable local, State, and Federal regulations. These permits are required for projects that propose industrial and/or commercial processes that have the potential to emit specific air contaminants. The wide range of requirements applied depends on the type and size of the proposed project.

District staff provides technical reviews of various documents, such as permit applications, manufacturer's data, test reports, risk assessments, and emission inventory.

The District implements and manages:

- ❖
- ❖ Title III & V Programs. The Title III program is the federal toxic program specifically for Title V facilities. Title V (EPA Regulation) is a Federal Operating Permits Program required by the 1990 Clean Air Act. This program requires the District to develop and implement a Federal Permitting Program approved by the Environmental Protection Agency (EPA) for sources of a certain capacity.
- ❖ Emissions Inventory. This program maintains an active inventory of the sources of criteria air pollutants within the District and measures progress towards attainment and maintaining compliance with National and State Ambient Air Quality Standards. State and Federal Law require this program.
- ❖ Toxic Emissions Inventory. (Air Toxic "Hot Spot" Information and Assessment Act of 1987) This program assesses the amounts, types and health impacts of air toxics produced from stationary sources.

COMPLIANCE

- ❖ The District's responsibility is to protect the health and welfare of the public by assisting the regulated community in complying with Federal, State and Local regulatory requirements. This responsibility is carried out through various programs and activities:
- ❖ Comprehensive annual inspections performed to verify compliance to air quality regulations and permit requirements. Investigation of citizen complaints pertaining to air related matters
- ❖ Legal case development when necessary to address non-complying situations
- ❖ Federal Asbestos Demolition and Renovation Program
- ❖ State-mandated Variance Program
- ❖ Continuous Emissions Monitoring Programs
- ❖ Reporting to the Environmental Protection Agency's AIRS and Significant Violator programs
- ❖ Source testing or stack sampling is the process that evaluates the emissions for industrial facilities to determine compliance with permit conditions.

PLANNING & RULE MAKING

The District promulgates rules and plans in accordance with State and Federal planning requirements in order to achieve and maintain regional compliance with the ambient air quality standards. Planning staff serve as the District liaison with regional, State and Federal governments, ensuring District compliance with applicable requirements. Planning staff also performs California Environmental Quality Act (CEQA) review in the District's role as the expert agency for air quality. Staff in Planning and Rulemaking implement and maintain the following programs:

- ❖ California Ambient Air Quality Standards Attainment Planning, in the California Clean Air Act and subsequent state legislation. This program currently focuses on the California ozone standard
- ❖ National Ambient Air Quality Standards (NAAQS) in the Federal Clean Air Act, the Clean Air Act Amendments and subsequent Federal legislation. This program currently focuses on the National eight-hour ozone standard and the National 24-hour annual PM10 and PM 2.5 standards.
- ❖ Federal General and Transportation Conformity, entailing regional project review and comment
- ❖ California Environmental Quality Act (CEQA), requiring local and regional project review.

Antelope Valley AQMD
DISTRICT WIDE, Expense Detail

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
Expenses			
Personnel Expenses			
Operating Expenses			
Communications			
Telephones	0	4,811	5,000
Long Distance Charges	500	420	500
Video/Teleconference	500	200	150
Internet	0	2,866	3,000
Web Hosting	3,000	3,320	3,500
Tech Support	11,000	13,440	15,000
Computers	7,000	(3,747)	0
	<u>22,000</u>	<u>21,310</u>	<u>27,150</u>
Dues & Subscriptions			
Memberships & Sponsorships	35,000	29,520	35,000
Publications & Subscriptions	500	374	500
Professional Dues	600	0	1,000
	<u>36,100</u>	<u>29,894</u>	<u>36,500</u>
Non-Depreciable Inventory			
Furniture & Fixtures Exp	7,500	0	5,000
Machinery & Equipment Exp	10,000	2,147	0
Safety Equipment Exp	1,000	212	500
	<u>18,500</u>	<u>2,359</u>	<u>5,500</u>
Legal			
Legal Notices	3,000	7,543	5,000
Legal Services	50,000	42,911	50,000
	<u>53,000</u>	<u>50,454</u>	<u>55,000</u>
Professional Services			
Financial Services	0	5,726	15,000
Consulting Fees	25,000	0	0
Stipends	8,400	7,200	8,400
Miscellaneous	0	(448)	0
	<u>33,400</u>	<u>12,478</u>	<u>23,400</u>
Maintenance & Repairs			
General Bldg. Maintenance	0	28	0
Equipment Repair	2,000	0	0
	<u>2,000</u>	<u>28</u>	<u>0</u>
Training & Travel			
Training	5,000	(69)	1,000
Travel	7,000	317	1,000
	<u>12,000</u>	<u>248</u>	<u>2,000</u>

Antelope Valley AQMD
DISTRICT WIDE, Expense Detail

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
Vehicles			
Vehicle Gas & Oil	10,000	5,965	5,000
Vehicle Maintenance	2,000	1,494	2,000
Vehicle Repairs	3,000	5,369	5,000
Vehicle Insurance	6,000	0	6,000
	<u>21,000</u>	<u>12,828</u>	<u>18,000</u>
Office Expenses			
Software	25,000	17,031	25,000
Utilities	8,500	142	0
Supplies	3,000	4,166	5,000
Facility Leases	35,000	0	0
Equipment Lease	5,000	5,336	6,000
Postage	2,000	(13)	2,000
Courier	300	636	1,000
Printing/Shredding Services	0	845	0
Liability Insurance	14,000	0	15,000
Meeting Expenses	2,000	816	2,000
Community Relations	15,000	9,060	10,000
	<u>109,800</u>	<u>38,019</u>	<u>66,000</u>
Program Expenses			
Program Expenditures	1,404,809	641,494	2,079,929
Program Expenditures Administrative	0	0	1,211,858
	<u>1,404,809</u>	<u>641,494</u>	<u>3,291,787</u>
Miscellaneous Expenses			
Bank Fees	1,000	220	500
	<u>1,000</u>	<u>220</u>	<u>500</u>
Total Operating Expenses	<u>1,713,609</u>	<u>809,332</u>	<u>3,525,837</u>
Capital Expenses			
Equipment	50,000	14,819	0
Vehicles	30,000	0	0
Software	25,000	20,360	0
Total Capital Expenses	<u>105,000</u>	<u>35,179</u>	<u>0</u>
Total Expenses	<u>1,818,609</u>	<u>844,511</u>	<u>3,525,837</u>

SUPPORT STAFF

EXECUTIVE SERVICES

The Executive Office oversees all District operations and programs and is accountable to the Governing Board. This includes programs mandated by the Federal Environmental Protection Agency and the California Air Resources Board. This office monitors state and federal legislation affecting the District and advises the Governing Board on actions required to protect the interests of the District.

The Governing Board, with seven members, meets monthly and members receive \$100.00 stipend per meeting plus travel expenses. The Hearing Board, with six members, meets as needed and members may receive \$100.00 stipend per meeting plus travel expenses.

LEGAL COUNSEL

Special Counsel to the Governing Board serves as general legal counsel to the Governing Board, the Air Pollution Control Officer and the District, providing general public agency legal services regarding the Brown Act, the Political Reform Act, California Environmental Quality Act, as well as the Administrative Code, contracts, personnel matters, civil actions, and related litigation.

District Counsel also provides legal advice and opinions on mandates specific to air districts such as the Federal Clean Air Act, California air pollution control laws and air quality rules and regulations. District Counsel exercises authority to bring civil actions in the name of the people of the State of California for violations of various air quality laws and regulations. The District Counsel also represents the District in actions brought before the Hearing Board.

**Antelope Valley AQMD
CONTRACT, Expense Detail**

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
Expenses			
Personnel Expenses			
Program Staff	<u>1,828,647</u>	<u>842,378</u>	<u>1,255,000</u>
Total Personnel Expenses	1,828,647	842,378	1,255,000
Operating Expenses			
Communications			
Dues & Subscriptions			
Non-Depreciable Inventory			
Legal			
Professional Services			
Financial Services	<u>220,000</u>	<u>40,454</u>	<u>121,800</u>
	220,000	40,454	121,800
Maintenance & Repairs			
Training & Travel			

**Antelope Valley AQMD
CONTRACT, Expense Detail**

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
Vehicles			
Office Expenses			
Program Expenses			
Miscellaneous Expenses			
Total Operating Expenses	<u>220,000</u>	<u>40,454</u>	<u>121,800</u>
Capital Expenses			
Total Expenses	<u><u>2,048,647</u></u>	<u><u>882,832</u></u>	<u><u>1,376,800</u></u>

THE CONTRACT – CITY OF LANCASTER

CONTRACTED SERVICES

The City of Lancaster provides Human Resources services, as well as Finance and Technology support

TERMS AND CONDITIONS

The Antelope Valley Air Quality Management District contracts with the City of Lancaster for administrative services as necessary to enable AVAQMD to meet the regulatory and legislative responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations.

This agreement is pursuant to the provisions of Title 1, Division 7, Chapter 5, Article 1 of the California Government Code (commencing with §6500).

CONTRACT HOURS

The Antelope Valley AQMD office located in Lancaster, CA is staffed by 6 full time equivalents (FTE) with one vacant FTE.

AVAQMD GRANTS

AB2766

The District's air quality programs are primarily funded by revenue from regulatory fees, government grants and subventions. The AB2766 program is funded through a \$4 (four dollar) assessment collected by the California Department of Motor Vehicles on motor vehicle registrations and disbursed to the District on a monthly basis. Calls for projects, eligibility determinations, and Governing Board award are all part of the process that make funds available for qualified emission reduction projects.

AB923

The District regulates and inventories criteria and toxic emissions and conducts regional scale air quality monitoring within our jurisdictional boundaries. Funds collected under AB923 allows air districts that are non- attainment to adopt an additional \$2 (two dollar) surcharge on motor vehicle registration fees to be used for qualified emission reduction projects

The use of the fees is limited to projects eligible for grants under the Carl Moyer Program, the purchase of school buses under the Lower-Emission School Bus Program, light-duty scrap or repair programs, alternative fuel and electric infrastructure for and unregulated agricultural sources.

CARL MOYER

The Carl Moyer grant program provides incentives for cost-effective and surplus emission reductions to be credited toward California's legally enforceable obligations in the State Implementation Plan (SIP) – California's road map for attaining health-based national ambient air quality standards.

Carl Moyer Grant Program Funds are distributed by the California Air Resources Board for projects awarded to qualifying applicants on a formula basis according to specific criteria and cost effectiveness.

AB134

The AB134 grant program provides incentives to obtain early or extra emission reductions, especially from emission sources in minority and low- income communities and areas disproportionately impacted by air pollution. Incentives encourage customers to purchase cleaner technologies, and stimulate the marketplace to manufacture cleaner technologies.

AB134 grant program is distributed by the California Air Resources Board for projects that are awarded to qualifying applicants on a formula basis according to specific criteria and cost effectiveness

Antelope Valley AQMD
Program Funds Consolidated GRANT PROGRAMS

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
<u>Revenues</u>			
Administrative Funding	169,019	0	0
AB2766 Program	620,000	540,808	600,000
Carl Moyer Program AB134	1,183,134	906,967	1,169,166
AB923 Program	<u>572,000</u>	<u>507,058</u>	<u>600,000</u>
Total Consolidated Program Revenue	2,544,153	1,954,833	2,369,166
<u>Expenses</u>			
Program Expenditures	2,375,134	1,568,296	2,369,166
Program Expenditures Administrative	<u>169,019</u>	<u>0</u>	<u>0</u>
Total Consolidated Program Expense	2,544,153	1,568,296	2,369,166

Antelope Valley AQMD
Program Funds AB2766 GRANT PROGRAMS

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
<u>Revenues</u>			
AB2766 Program	<u>620,000</u>	<u>540,808</u>	<u>600,000</u>
Total AB2766 Program Revenue	620,000	540,808	600,000
<u>Expenses</u>			
Program Expenditures	<u>620,000</u>	<u>351,792</u>	<u>600,000</u>
Total AB2766 Program Expense	620,000	351,792	600,000

Antelope Valley AQMD
Program Funds AB923 GRANT PROGRAMS

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
<u>Revenues</u>			
AB923 Program	<u>572,000</u>	<u>507,058</u>	<u>600,000</u>
Total AB923 Program Revenue	572,000	507,058	600,000
<u>Expenses</u>			
Program Expenditures	<u>572,000</u>	<u>252,737</u>	<u>600,000</u>
Total AB923 Program Expense	572,000	252,737	600,000

Antelope Valley AQMD
Program Funds Carl Moyer GRANT PROGRAMS

	<u>Budget FY 2024</u>	<u>EOY Estimate FY 2024</u>	<u>Budget FY 2025</u>
<u>Revenues</u>			
Administrative Funding	169,019	0	0
Carl Moyer Program	<u>1,183,134</u>	<u>906,967</u>	<u>1,169,166</u>
Total Carl Moyer Program Revenue	1,352,153	906,967	1,169,166
<u>Expenses</u>			
Program Expenditures	1,183,134	963,767	1,169,166
Program Expenditures	<u>169,019</u>	<u>0</u>	<u>0</u>
Total Carl Moyer Program Expense	1,352,153	963,767	1,169,166

Antelope Valley AQMD

ALL FUNDS, Consolidated Historical

	Budget FY 2021	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025
Revenues					
Permit Fees	971,500	1,047,500	1,199,200	1,303,600	1,353,300
Application Fees	41,500	30,500	32,500	32,325	35,000
Federal Revenue	0	0	63,982	63,982	0
Fines & Penalties	63,000	10,000	10,000	60,000	185,000
Interest Income	30,000	15,000	10,000	10,000	45,000
Revenue from Programs	659,300	731,400	934,045	874,064	1,212,908
State Revenue	169,500	1,096,000	1,446,315	1,604,523	2,119,929
Total Revenues	1,934,800	2,930,400	3,696,042	3,948,494	4,951,137
Expenses					
Personnel Expenses					
Salaries & Wages	1,425,175	1,389,000	1,800,000	1,828,647	1,255,000
Total Personnel Expenses	1,425,175	1,389,000	1,800,000	1,828,647	1,255,000
Operating Expenses					
Communications	18,500	21,050	35,870	22,000	27,150
Dues & Subscriptions	46,100	46,650	21,100	36,100	36,500
Non-Depreciable Inventory	1,000	2,300	10,500	18,500	5,500
Legal	19,000	44,000	79,000	53,000	55,000
Professional Services	217,400	230,150	305,150	253,400	145,200
Maintenance & Repairs	6,500	6,500	7,000	2,000	0
Training & Travel	12,150	15,150	16,650	12,000	2,000
Vehicles	5,500	7,900	15,930	21,000	18,000
Office Expenses	97,475	110,125	132,761	109,800	66,000
Program Expenses	0	1,000,000	1,264,315	1,404,809	3,291,787
Miscellaneous Expenses	1,000	2,900	2,900	1,000	500
Total Operating Expenses	424,625	1,486,725	1,891,176	1,933,609	3,647,637
Capital Expenses					
Equipment	40,000	25,000	25,000	50,000	0
Vehicles	20,000	0	0	30,000	0
Software	25,000	25,000	25,000	25,000	0
Total Capital Expenses	85,000	50,000	50,000	105,000	0
Total Expenses	1,934,800	2,925,725	3,741,176	3,867,256	4,902,637

Antelope Valley AQMD

GENERAL FUND, Consolidated Historical

	Budget FY 2021	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025
Revenues					
Permit Fees	971,500	1,047,500	1,199,200	1,303,600	1,353,300
Application Fees	41,500	30,500	32,500	32,325	35,000
Federal Revenue	0	0	63,982	63,982	0
Fines & Penalties	63,000	10,000	10,000	60,000	185,000
Interest Income	30,000	15,000	10,000	10,000	45,000
Revenue from Programs	659,300	731,400	934,045	874,064	1,212,908
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Total Revenues	1,934,800	2,930,400	3,696,042	3,948,494	4,951,137
Expenses					
Personnel Expenses					
Salaries & Wages	1,425,175	1,389,000	1,800,000	1,828,647	1,255,000
Total Personnel Expenses	1,425,175	1,389,000	1,800,000	1,828,647	1,255,000
Operating Expenses					
Communications	18,500	21,050	35,870	22,000	27,150
Dues & Subscriptions	46,100	46,650	21,100	36,100	36,500
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Professional Services	217,400	230,150	305,150	253,400	145,200
Maintenance & Repairs	6,500	6,500	7,000	2,000	0
Training & Travel	12,150	15,150	16,650	12,000	2,000
Vehicles	5,500	7,900	15,930	21,000	18,000
Office Expenses	97,475	110,125	132,761	109,800	66,000
Program Expenses	0	1,000,000	1,264,315	1,404,809	3,291,787
Miscellaneous Expenses	1,000	2,900	2,900	1,000	500
Total Operating Expenses	424,625	1,486,725	1,891,176	1,933,609	3,647,637
Capital Expenses					
Equipment	40,000	25,000	25,000	50,000	0
Vehicles	20,000	0	0	30,000	0
Software	25,000	25,000	25,000	25,000	0
Total Capital Expenses	85,000	50,000	50,000	105,000	0
Total Expenses	1,934,800	2,925,725	3,741,176	3,867,256	4,902,637

FINANCIAL RESERVES

It is the policy of the Governing Board of the Antelope Valley Air Quality Management District (District) to direct the Air Pollution Control Officer (APCO) to establish and maintain certain fund balances to ensure the sound fiscal management of District resources.

The purposes of the District's fund balance policy include maintaining prudent level of financial resources to protect against reducing service levels or raising fees because of temporary revenue shortfalls or unpredicted one-time expenditures. Another purpose is to reserve funds for unanticipated large expenditures, such as capital expenses; or extraordinary costs associated with defending the District's regulatory activities.

CLASSIFICATION OF FUNDS

Restricted Fund Balance is designated for the specific purposes stipulated by the external source, government code, enabling legislation, or other legal restriction. Following are an example of this classification: Mobile Emission Reduction Revenue (AB 2766), Incentive Based Emission Reduction Funding (AB 923), and Carl Moyer Grant Program Funds. These funds are held in separate trust accounts and are reported separate from the District's General Fund.

Committed Fund Balance is designated by policy and includes amounts that can be used only for the specific purposes determined by a formal action of the Governing Board. Commitments may be changed only by action of the Governing Board.

Assigned Fund Balance is used to describe the portion of the fund balance that reflects the intended use of resources; the intent being established by the Governing Board, or the Board's designee. Such fund balance will be allocated and defined in the District's annual adopted budget. The District's Budget Stabilization Reserves is an example of this classification.

BUDGET CATEGORIES

REVENUES

Permit Fees

- Permit Fees - Operating and Annual Renewal Permit Fees
- Asbestos Demo/Reno - Fees for Permits related to Asbestos Removal - Rule 302
- Title V Permit - Permit fees for Federal Permit Program

Application Fees

- ERC Application Fees - Emission Reduction Credit
- New Source Review - Project Evaluation for Complex Source - Rule 301
- Permit Application Fees - Filing of new permits and permit changes
- Variance Filing Fees - Filing fee for each petition to District Hearing Board - Rule 303
- AG Application Fee - charged on a 3-year renewal cycle for AG Engines

Fine & Penalties

- Excess Emissions Fees - Fee charged when a variance is granted by Hearing Board - Rule 303
- Notice of Violations Fees - Fee Charged for unpermitted source, or violation of permit condition
- Interest Revenue - Interest on funds held on deposit, all funds

Revenue from Programs

- Administrative Funding - Program - pass thru funds for administration costs of the program
- AB2766 Program - Revenue received through DMV vehicle registration
- California Clean Air Act - State mandated fee collected on behalf of CARB
- Hot Spots - State mandated fee: "Air Toxic "Hot Spot"

State Revenue

- PERP - State Funds - Portable Engine Registration Program
- State Subvention - Funds - received from state budget to supplement Permitting and Air Monitoring

EXPENSES

- Program Staff - Contracted costs to provide staff for District operations
- Operating Expenses – Communications, Telephones, teleconferencing, internet, cable, hosting, tech support
- Dues & Subscriptions - District memberships, sponsorships, publications, subscriptions
- Non-Depreciable Inventory - Furniture, equipment, machinery, and safety equipment < \$5,000
- Legal - Legal services for Governing Board, Hearing Board; publications Professional Services - Financial services, audit, research studies, consulting fees, stipends
- Maintenance & Repairs - General building maintenance, custodial services, and repairs
- Training and Travel - Employee training; professional development and related travel
- Vehicles - Fuel and oil, maintenance and repair, insurance for District's fleet
- Office Expenses - Software, utilities, supplies, leases, postage, courier, printing and shredding services, security, insurance, meeting expenses and community relations

PROGRAM EXPENSES

- Expenses attributable to the use of special funds

CAPITAL EXPENSES

- Furniture & fixtures, Equipment, vehicles, computers, and software over \$5K

ACRYNOMS

AB2766	Enabling legislation for collection of fees for mobile source reduction projects
AIRS	Aerometric Information Retrieval System
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQMD	Air Quality Management District
ARB	Air Resources Board
AVAQMD	Antelope Valley Air Quality Management District
BACT	Best Available Control Technology
CAA	Clean Air Act
CAPCOA	California Air Pollution Control Officers Association
CAPP	Clean Air Patrol Program
CAPS	Compliance and Permit System (permit tracking database)
CARB	California Air Resources Board
CNGVG	California Natural Gas Vehicle Coalition
CRE	Community Relations and Education
CREEC	California Regional Environmental Education Community
CSDA	California Special Districts Association
DAPCO	Deputy Air Pollution Control Officer
EPA	Environmental Protection Agency
ERC	Emission Reduction Credit
FY	Fiscal Year
ICTC	Interstate Clean Transportation Corridor
MACT	Maximum Achievable Control for Toxics
MEEC	Mojave Environmental Education Consortium
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
NAAQS	National Ambient Air Quality Standards
NESHAP	National Emissions Standard for Hazardous Pollutants
NSPS	New Source Performance Standards
OPEB	Other Post-Employment Benefits
PARS	Public Agency Retirement Services
PERP	Portable Equipment Registration Program
PSD	Prevention of Significant Deterioration
PTBS	Permit Tracking and Billing System
SDRMA	Special Districts Risk Management Authority
SLAMS	State and Local Air Monitoring Stations
TAC	Technical Advisory Committee
VPN	Virtual Private Network



FY 24/25 AVAQMD Budget Development Overview

May 21, 2024

Foundation for AV District

- Local Governance / Local Control.
- Create Plans and Rules specific to Antelope Valley air quality issues.
- Establish a cost effective local agency that works cooperatively with business.
- Permit revenue should be structured to support District's permit related functions.

24/25 Budget Overview

- Pursuant H&SC Section 40131 “publish the Proposed Budget and notify all permit holders at least 30 days prior to the public hearing” (published April 19, 2024)
 - Public Hearing on the Proposed FY 24/25 Budget – May 21, 2024.
 - Budget FY 24/24 Adoption – June 18, 2024.
 - Public Hearing for amendments to Regulation III, *Fees* – July 16, 2024.

Fee Increase Impact & Comparison

Gasoline Dispensing Station

AVAQMD (per product/per nozzle)	\$68.28
Proposed increase (per product/per nozzle)	\$71.69
MDAQMD (per product/per nozzle)	\$70.35
SCAQMD (per product /per nozzle)	\$152.23

Fee Increase Impact & Comparison

Paint Spray Booth

AVAQMD	\$631.08
Proposed increase	\$662.63
MDAQMD	\$436.92
SCAQMD	\$675.36

Fee Increase Impact & Comparison

Internal Combustion Engine

AVAQMD	\$1,444.85
Proposed increase	\$1,661.58
MDAQMD (400 bhp)	\$2,931.72
SCAQMD	\$2,004.99

Application Fees

AVAQMD	\$654.00
Title V Application Fee	\$1,089.00
MDAQMD	\$388.96
SCAQMD	\$2,216.65

Grant Project Funds FY25

- Carl Moyer Rd 26 Project Funds \$ 1,169,166.00
- AB 134 Yr 6 Project Funds \$ 992,368.82
- AB 134 Yr 7 Project Funds \$ 967,560.14
- **Total Grant Funds FY 25 \$ 3,129,094.96**

Grant Admin Funds FY25