

Antelope Valley Air Quality Management District Governing Board Regular Meeting

Agenda

LOCATION

Antelope Valley Transit Authority
District Office
42210 6th Street West
Lancaster, CA 93534
661.723.8070

TUESDAY, MAY 17, 2022

10:00 A.M.

BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Ron Hawkins, Los Angeles County
Howard Harris, Los Angeles County
Ken Mann, City of Lancaster
Steven Hofbauer, City of Palmdale
Newton Chelette, Public Member

THIS MEETING IS BEING HELD IN ACCORDANCE WITH RESOLUTION 22-05 OF THE BOARD OF DIRECTORS OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT (“DISTRICT”) PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDERS N-25-20, N-29-20 AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A THIRTY (30) DAY PERIOD OF MAY 17, 2022 THROUGH JUNE 17, 2022 PURSUANT TO BROWN ACT PROVISIONS.

JOIN BY PHONE, DIAL US: +1.701.802.5348; ENTER ACCESS CODE: 5765772

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

ALL SCHEDULED ITEMS WILL BE HEARD AT THE ANTELOPE VALLEY TRANSIT AUTHORITY (AVTA) DISTRICT OFFICE, 42210 6TH STREET WEST, LANCASTER, CA 93534 AND THE TELECONFERENCE LOCATION(S), IF APPLICABLE. PLEASE NOTE THAT THE BOARD MAY ADDRESS ITEMS IN THE AGENDA IN A DIFFERENT ORDER THAN THE ORDER IN WHICH THE ITEM HAS BEEN POSTED.

PUBLIC COMMENTS ON ANY AGENDA ITEM WILL BE HEARD AT THE TIME OF DISCUSSION OF THE AGENDA ITEM. PUBLIC COMMENTS NOT PERTAINING TO AGENDA ITEMS WILL BE HEARD DURING THE PUBLIC COMMENT PERIOD BELOW. PUBLIC COMMENTS ON AGENDIZED ITEMS MAY BE SUBMITTED VIA EMAIL TO PUBLICCOMMENT@AVAQMD.CA.GOV AT LEAST TWO HOURS PRIOR TO THE START OF THE MEETING.

CALL TO ORDER 10:00 A.M.

Pledge of Allegiance.

Roll Call

Items with potential Conflict of Interests — If you believe you have a conflict of interest, please recuse yourself at the appropriate time. If you have a question regarding a potential conflict of interest, please contact District Counsel.

PUBLIC COMMENT

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member requests an item be held for discussion under DEFERRED ITEMS.

1. [Approve Minutes from Regular Governing Board Meeting of April 19, 2022.](#)
2. [Monthly Grant Funding Summary. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
3. [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
4. [Approve payments to MDAQMD in the amount of \\$149,750.64 for March 2022 expenditures. Presenter: Bret Banks, Executive Director/APCO.](#)
5. [Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2022. The Financial Reports for February provide financial and budgetary performance information for the District for the period referenced. Presenter: Bret Banks, Executive Director/APCO.](#)
6. [1\) Authorize the District to participate in the FARMER Program's Shared Allocation Pool \(SAP\); and 2\) Authorize the Executive Director/APCO and staff to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FAMER SAP Master Agreement, approved as to legal form by the Office of District Counsel. Presenter: Julie McKeehan, Grants Analyst.](#)
7. [1\) Allocate an amount not to exceed \\$166,550 in Mobile Source Emissions Reduction Program funds \(AB 2766\) in support of Public Transit Rideshare Programs in the Antelope Valley; and 2\) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details and agreements, approved as to legal form by the Office of District Counsel. Presenter: Julie McKeehan, Grants Analyst.](#)

8. Ratification of Board Chairman's determination pursuant to Government Code section 54953(e)(3) finding state or local officials continue to impose or recommend measures to promote social distancing. Adopt a resolution reaffirming the local Declaration of Emergency as adopted on April 27, 2020; ratifying the proclamation of a State of Emergency by the Governor on March 4, 2020; and authorizing remote teleconference meetings of the Governing Board of the Antelope Valley Air Quality Management District (AVAQMD) for the period of May 17, 2022 through June 17, 2022 pursuant to provisions of the Brown Act. Presenter: Bret Banks, Executive Director/APCO.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

NEW BUSINESS

9. Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2022-23: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Continue to the meeting of June 21, 2022 for adoption. Presenter: Laquita Cole, Finance Manager.
10. 1) Award an amount not to exceed \$26,754.00 in Carl Moyer Program funds to H.W. Hunter, Inc. for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman. Presenter: Julie McKeehan, Grants Analyst.
11. 1) Award an amount not to exceed \$206,224.00 in Carl Moyer Program funds to H.W. Hunter, Inc. for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman. Presenter: Julie McKeehan, Grants Analyst.
12. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
13. Board Member Reports and Suggestions for Future Agenda Items.
14. Adjourn to Regular Governing Board Meeting of Tuesday, June 21, 2022.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x22. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at www.avaqmd.ca.gov or by contacting Deanna Hernandez at 760.245.1661 x6244 or by email at dhernandez@mdaqmd.ca.gov.

Mailed & Posted on: Tuesday, May 10, 2022.

Deanna Hernandez

Deanna Hernandez

The following page(s) contain the backup material for Agenda Item: [Approve Minutes from Regular Governing Board Meeting of April 19, 2022.](#)
Please scroll down to view the backup material.

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD MEETING
TUESDAY, APRIL 19, 2022
ANTELOPE VALLEY TRANSIT AUTHORITY DISTRICT OFFICE
LANCASTER, CA**

Draft Minutes

Board Members Present:

Marvin Crist, *Chair*, City of Lancaster
Austin Bishop, *Vice Chair*, City of Palmdale
Newton Chelette, Public Member
Howard Harris, Los Angeles County
Ron Hawkins, Los Angeles County
Steven Hofbauer, City of Palmdale
Ken Mann, City of Lancaster

Board Members Absent:

CALL TO ORDER

Chair **CRIST** called the meeting to order at 10:02 a.m. Chair **CRIST** called for roll call, roll call was taken. Chair **CRIST** asked Board Member **HOFBAUER** to lead the Pledge of Allegiance.

PUBLIC COMMENT

❖ Chair **CRIST** called for **PUBLIC COMMENT**. At this time, no public comment was made in person, or electronically, moved onto **CONSENT CALENDAR**.

CONSENT CALENDAR

CONSENT CALENDAR – The following consent items were acted upon by the Board at one time without discussion. Upon motion by Board Member **CHELETTE**, seconded by Board Member **MANN**, and carried by the following roll call vote, with seven **AYES** votes by Board Members, **AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and KEN MANN**, on the Consent Calendar, as follows:

Agenda Item #1 – Approve Minutes from Regular Governing Board Meeting of March 15, 2022.
Approved Minutes from Regular Governing Board Meeting of March 15, 2022.

Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.
Presenter: Bret Banks, Executive Director/APCO.
Received and Filed Monthly Grand Funding Summary.

Agenda Item #3 – Monthly Activity Report. Receive and file.
Presenter: Bret Banks, Executive Director/APCO.
Received and Filed Monthly Activity Report.

Agenda Item #4 – Approve payment to MDAQMD in the amount of \$164,221.38 for February 2022 expenditures.

Presenter: Bret Banks, Executive Director/APCO.

Approved payment to MDAQMD in the amount of \$164,221.38 for February 2022 expenditures.

Agenda Item #5 – Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2022.

Presenter: Bret Banks, Executive Director/APCO.

Received and filed the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2022.

Agenda Item #6 – 1) Allocate an amount not to exceed \$21,400 in Mobile Source Emissions Reduction Program funds (AB 2766) in support of public transit programs in the Antelope Valley; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details and agreements, approved as to legal form by the Office of District Counsel.

Presenter: Julie McKeehan, Grants Analyst.

1) **Allocated** an amount not to exceed \$21,400 in Mobile Source Emissions Reduction Program funds (AB 2766) in support of public transit programs in the Antelope Valley; and 2) **Authorized** the Executive Director/APCO and staff to negotiate target time frames, technical project details and agreements, approved as to legal form by the Office of District Counsel.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

None.

NEW BUSINESS

Agenda Item #7 – Conduct a public hearing to consider the adoption of Rule 315.1 – Federal Clean Air Act Section 185 Penalty (1997 Standard) and Rule 315.2 – Federal Clean Air Act Section 185 Penalty (2008 Standard): a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Make a determination that the California Environmental Quality Act (CEQA) Categorical Exemption applies; f. Waive reading of Resolution; g. Adopt Resolution making appropriate findings, certifying the Notice of Exemption, amending the Rule and directing staff actions.

Presenter: Barbara Lods, Operations Manager.

Chair **CRIST** opened the public hearing. Barbara Lods, Operations Manager, presented the staff report and answered questions from the Board. Chair **CRIST** called for public comment, no public comment was made in person, or electronically, being none, Chair **CRIST** closed the public hearing and determined that the CEQA Categorical Exemption applies and waived reading of the resolution. Upon motion by Board Member **CHELETTE**, seconded by Board Member **BISHOP**, with seven AYES votes by Board Members **BISHOP, CHELETTE, CRIST, HARRIS, HAWKINS, HOFBAUER and MANN**, the board, **adopted** Resolution 22-04, “**A RESOLUTION OF THE GOVERNING BOARD OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT MAKING FINDINGS, CERTIFYING THE NOTICE OF EXEMPTION, ADOPTING RULE 315.1 – FEDERAL CLEAN AIR ACT SECTION 185 PENALTY (1997 STANDARD) AND RULE 315.2 – FEDERAL CLEAN AIR ACT SECTION 185 PENALTY (2008 STANDARD) AND DIRECTING STAFF ACTIONS.**”

Agenda Item #8 – 1) Allocate an amount not to exceed \$140,000 of Mobile Source Emission Reduction Program funds AB 2766 and AB 923 for the implementation of the District’s 2022 Lawn and Garden Exchange Program; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

Presenter: Julie McKeehan, Grants Analyst.

Julie McKeehan, Grants Analyst, presented the background information and answered questions from the Board. After discussion, upon motion by Board Member MANN, seconded by Board Member HARRIS, and carried by the following roll call vote, with seven AYES votes by Board Members, AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and KEN MANN, the Board, 1) **Allocated** an amount not to exceed \$140,000 of Mobile Source Emission Reduction Program funds AB 2766 and AB 923 for the implementation of the District’s 2022 Lawn and Garden Exchange Program; 2) **Authorized** the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

Agenda Item #9 – 1) Award an amount not to exceed \$67,200 in Carl Moyer Program funds to EV Charging Solutions, Inc. for an Electric Vehicle Charging Station Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

Presenter: Julie McKeehan, Grants Analyst.

Julie McKeehan, Grants Analyst, presented the background information and answered questions from the Board. After discussion, upon motion by Board Member HOFBAUER, seconded by Board Member BISHOP, and carried by the following roll call vote, with seven AYES votes by Board Members, AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and KEN MANN, the Board, 1) **Awarded** an amount not to exceed \$67,200 in Carl Moyer Program funds to EV Charging Solutions, Inc. for an Electric Vehicle Charging Station Project; 2) **Authorized** the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

Agenda Item #10 – 1) Award an amount not to exceed \$254,355 in Carl Moyer Program funds to McCarthy Steel to replace an older diesel-powered heavy-duty forklift with a new all-electric zero-emissions heavy-duty forklift; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

Presenter: Julie McKeehan, Grants Analyst.

Julie McKeehan, Grants Analyst, presented the background information and answered questions from the Board. After discussion, upon motion by Board Member CHELETTE, seconded by Board Member MANN,

and carried by the following roll call vote, with seven **AYES** votes by Board Members, **AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and KEN MANN**, the Board, 1) **Awarded** an amount not to exceed \$254,355 in Carl Moyer Program funds to McCarthy Steel to replace an older diesel-powered heavy-duty forklift with a new all-electric zero-emissions heavy-duty forklift; 2) **Authorized** the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

Agenda Item #11– Reports.

Governing Board Counsel –

- No report.

Executive Director/APCO –

- Informed the Board that the proposed budget will be presented at May’s Governing Board Meeting.

Staff –

- No report.

Agenda Item #12 – Board Member Reports and Suggestions for Future Agenda Items.

- Board Member Bishop commented that electric car manufactures are getting ready to release more vehicles cars/trucks and excited about seeing new vehicles at the charging stations.
- Board Member Hawkins commented that this month’s Financial report reflects a negative expense revenue and prior to today’s meeting discussed it with Bret Banks, Executive Director/APCO.

Agenda Item #13 – Adjourn to Regular Governing Board Meeting of Tuesday, May 17, 2022.

Being no further business, the meeting adjourned at 10:17 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, May 17, 2022.

The following page(s) contain the backup material for Agenda Item: [Monthly Grant Funding Summary. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
Please scroll down to view the backup material.

Item #2 – Grant Funds Project Summary

April 2022

AB 2766 (\$4 DMV Fee)

\$655,000 Annually by Monthly Distribution

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used “to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988”.

Funding Limits: No surplus emission reductions or cost-effectiveness limit requirements.

Current Balance: \$298,539.00

AB 923 (\$2 DMV Fee)

\$614,000 Annually by Monthly Distribution

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used to remediate air pollution harms created by motor vehicles.

Funding Limits: Carl Moyer eligible projects; unregulated agriculture vehicles and equipment; school bus projects; light-duty vehicle retirement program; and alternative fuel and electric infrastructure projects.

Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$340,314.00

Carl Moyer Program

\$1,730,061.00 FY 21/22 Allocation

Carl Moyer Program (CMP) funds provide incentives to gain early or extra emission reductions by retrofitting, repowering, or replacing older more polluting engines with newer, cleaner engines including zero and near zero emission technologies. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$240,645.00

AB 134 Community Air Protection (CAP) Projects

\$855,673 FY 19/20 Allocation

The purpose of AB 134 funds is to implement projects under the Carl Moyer Program specifically for projects that meet the goals of AB 617. These funds are focused on replacing older polluting engines operating in disadvantaged and low-income communities with newer, cleaner engines prioritizing zero-emission projects. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$0

The following page(s) contain the backup material for Agenda Item: [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
Please scroll down to view the backup material.



Agenda Item #3

Date: May 2, 2022

Subject: April Operations Activity Report

Permit Inspections - 88

Notices of Violation (NOV) Issued – 6

Vapor Recovery Tests Witnessed – 3

Complaints - 1

Complaint Investigations – 1

Asbestos Notifications – 14

Asbestos Project Inspections - 0

Active Companies - 275

Active Facilities - 533

Active Permits - 1124

Certificate of Occupancy/Building Permit Reviews - 2

CEQA Project Comment Letters - 20

State or Local Air Monitoring Stations (SLAMS) Network Air Monitoring Site:

Lancaster Site (full meteorology, CO, NOx, O3, PM10, PM2)

Full meteorology (exterior temperature, wind speed, wind direction, exterior pressure and relative humidity)

Community Sensors:

13 **PurpleAir** particulate sensors (Del Sur School, Leona Valley Elementary, Anaverde Hills, Esperanza Elementary School, Joe Walker Middle School, Desert Willow Middle School, Amargosa Creek, Eastside High School, Littlerock High School, Knight High School, Westside School District Offices, (2) Wilsona School District.

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/17/2022						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
3/21/2022	Lancaster	Sierra Hwy SS	SPR 22-03 planning documents for the proposed development of a mini-storage facility with a caretaker's unit at 42307 Sierra Highway (APN: 3128-007-030 and -038) on approximately 4.42 acres	Signage Rule 219-Permits CARB Equipment	4/13/2022	4/5/2022
4/4/2022	Lancaster	TTM 62349	TTM 62349 planning documents for the proposed development of 79 lot detached single-family residence subdivision located at 20 th Street East and Avenue H-8 (APN: 3154-002-095) on approximately 20.80 acres	Dust Control Plan CARB Equipment	4/22/2022	4/5/2022
3/23/2022	Palmdale	TTM 83486	Tentative Tract Map 83486 Determination of Application Completeness/Condition Setting requesting to subdivide 40 acres into 154 single family lots and two detention basin lots located at 65th Street East and Avenue S (APNs: 3051-031-017, -019, -030, -031, -032 and -033)	Dust Control Plan CARB Equipment	4/13/2022	4/5/2022
4/4/2022	Lancaster	TTM 61573	TTM 61573 planning documents for the proposed development of 77 single-family dwelling lot subdivision located at 20 th Street East and Avenue H-8 (APN: 3154-002-094) on approximately 20.86 acres	Dust Control Plan CARB Equipment	4/25/2022	4/5/2022
4/4/2022	Palmdale	TTM 60148	Mitigated Negative Declaration Tentative Tract Map 60148 requesting to subdivide 31 acres into 130 numbered lots, including three detention basin lots and one lettered for the purpose of constructing 127 single-family residences located at 45th Street East and Avenue R-8 (APNs: 3023-006-028, -029, -040, -041, -049 and -057)	Dust Control Plan CARB Equipment	5/5/2022	4/5/2022
4/8/2022	Palmdale	Quick Serve Restaurants	Proposed development of 2.14 acres with two buildings (commercial quick serve restaurants) totaling 5,600 square feet located at the southwest corner of Rancho Vista Boulevard and Town Center Drive (3850 Rancho Vista Boulevard, APN: 3001-141-006)	Signage Rule 219-Permits CARB Equipment	4/13/2022	4/20/2022

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/17/2022						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
4/8/2022	Palmdale	Gas Station/Convenience Store/Take-out restaurant and Express Car Wash	Proposed subdivision of 9.13 acres into two commercial lots utilizing 2 acres to construct two buildings with a gas station, convenience store with a take-out restaurant and express car wash located at the northeast corner of Palmdale Boulevard and 40 th Street East (APN: 3023-003-032)	Dust Control Plan CARB Equipment GDF Permitting	4/13/2022	4/20/2022
4/8/2022	Palmdale	Residential Subdivision	subdivision and development of 14.82 acres into 128 single-family lots with one detention basin lot and one private park located at the southeast corner of East Avenue S-8 and 47 th Street East (APN: 3051-016-011)	Dust Control Plan CARB Equipment	4/13/2022	4/20/2022
4/8/2022	Palmdale	Condominium Project	subdivision and development of 9 acres into 113 condominium units located at the northwest corner of Dianron Road and Mesquite Road (APNs: 3003-004-014 and -015)	Dust Control Plan CARB Equipment	4/13/2022	4/20/2022
4/8/2022	Palmdale	Quikrete	CUP 17-012 Major Modification No. 1 Determination of Application Completeness / Condition Setting requesting to develop 30 acres with four buildings totaling 164,040 square feet for a new paver production plant and concrete bagging plant with a detached office located on the south side of Palmdale Boulevard between 75 th and 80 th Street East (APNs: 3024-002-007, -021 and -022)	Dust Control Plan CARB Equipment Permitting	4/13/2022	4/20/2022
4/18/2022	Lancaster	Cannabis Facility	CUP 22-04 Cannabis Cultivation and Manufacturing facility. The proposed building will be 46,820 square feet, located at 7th Street East and Avenue L-10 on approximately 2.26 acres (APN: 3126-016-035)	Signage Rule 219-Permits COCP CARB Equipment	5/9/2022	4/20/2022
4/19/2022	Lancaster	Behavioral Health Hospital	SPR 22-05 new 98,619 square foot, 3-story hospital (98 bed Behavioral Health, 24 bed physical rehabilitation), located in the vicinity of 20th Street West and Avenue J-8 (APN: 3123-004-024) on approximately 10 acres	Dust Control Plan CARB Equipment Permitting	5/10/2022	4/21/2022
4/20/2022	Lancaster	TTM 63215	TTM 63215 planning documents for the proposed development of a new 85 lot subdivision located at the southwest corner of 42 nd Street West and Avenue H (APNs: 3105-017-001 and -017) on approximately 20 acres	Dust Control Plan CARB Equipment	5/11/2022	4/21/2022

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/17/2022						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
4/22/2022	Palmdale	Commercial Retail/Hotel/GDF	Pre-Application 22-016 Conceptual Review to develop approximately 10 acres with six buildings for retail commercial and hotels totaling 135,650 square feet located at the northwest corner of Palmdale Boulevard and 5 th Street West (APN:3004-004-025)	Dust Control Plan CARB Equipment Permitting	5/2/2022	5/4/2022
4/22/2022	Palmdale	Apartment Building	Minor Site Plan Review 22-003 Determination of Application Completeness / Condition Setting to develop a .453-acre parcel with a 22-unit multi-family residential building located on the southeast corner of Avenue Q-7 and 2 nd Street East (APNs: 3008-024-26, -027, and -028)	No Comment	5/2/2022	5/4/2022
4/22/2022	Palmdale	Beyond Market and Carwash	Conditional Use Permit 22-006 / Site Plan Review 22-007 to develop two commercial buildings on 5.68 acres (APNs:3018-028-023, -052, -053 and -054) at the northwest corner of 25 th Street East and Avenue R	Dust Control Signage Permitting CARB Equipment	5/2/2022	5/4/2022
4/26/2022	Lancaster	Tract Map	TTM 53256 planning documents for the proposed development of a new 150 single-family residential lots located on the northwest corner of 35 th Street East & Avenue K (APN: 3150-014-008) on approximately 40.29 acres	Dust Control Plan CARB Equipment	5/17/2022	5/4/2022
4/27/2022	Lancaster	Tract Map	TTM 63137 planning documents for the proposed development of 52 new single-family residential lots located on the northwest corner of 40 th Street East & Avenue J (APN: 3150-029-025 & 3150-029-026) on approximately 20.36 acres	Dust Control Plan CARB Equipment	5/18/2022	5/4/2022
5/2/2022	Lancaster	Tract Map	TTM 53642 and CUP 22-08 planning documents for the proposed development of 218 single-family residential lots within a residential planned development located on 60 th Street West between Avenue K-4 and Avenue K-8 (APN: 3204-009-026, 3204-009-079 and 3204-009-081) on approximately 32.98 acres	Dust Control Plan CARB Equipment	5/23/2022	5/4/2022

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		5/17/2022				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
4/29/2022	Lancaster	Industrial Facility	SPR 21-16 planning documents for the proposed development of a 19,488 square foot industrial building located on Avenue L-12 & the vicinity of 11 th Street West (APN: 3109-024-043) on approximately 2.56 acres	No Comment	5/20/2022	5/5/2022

The following page(s) contain the backup material for Agenda Item: [Approve payments to MDAQMD in the amount of \\$149,750.64 for March 2022 expenditures. Presenter: Bret Banks, Executive Director/APCO.](#)

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #4

DATE: May 17, 2022

RECOMMENDATION: Approve payments to MDAQMD in the amount of \$149,750.64 for March 2022 expenditures.

SUMMARY: The District contracts for services with MDAQMD; an invoice for services is presented for payment.

BACKGROUND: Key Expenses: Staffing expenses of \$130,632.73.

The AVAQMD contracts with the MDAQMD for essential executive, administrative, fiscal, engineering, and air monitoring services.

REASON FOR RECOMMENDATION: The AVAQMD Governing Board must authorize all payments to the MDAQMD.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before May 2, 2022.

FINANCIAL DATA: The contract and direct expenditure amounts are part of the approved District budget for FY22. No change in appropriations is anticipated as a result of the approval of this item.

PRESENTER: Bret Banks, Executive Director/APCO



Mojave Desert AQMD
 14306 Park Avenue
 Victorville, CA 92392
 760.245.1661

Due Date **DUE UPON RECEIPT**
 Invoice Date **3/31/2022**
 Invoice Number **43339**

INVOICE

Bill To :
ANTELOPE VALLEY AQMD 43301 DIVISION ST. SUITE 206 LANCASTER, CA 93535
Company ID 10193

FY22 - March 2022		Amount
Program Staff	Program Staff	130,632.73
OVERHEAD	OVERHEAD	18,390.43
Professional Services	Professional Services	455.55
Dues	Dues	95.54
Non-Depreciable Equipment	Non-Depreciable	176.39
<p>TO INSURE PROPER CREDIT - PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS PLEASE VISIT www.mdaqmd.ca.gov</p>		
		Invoice Total 149,750.64
MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD		Amount Paid 0.00
PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK		Balance Due 149,750.64

The following page(s) contain the backup material for Agenda Item: [Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2022. The Financial Reports for February provide financial and budgetary performance information for the District for the period referenced. Presenter: Bret Banks, Executive Director/APCO.](#) Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #5

DATE: May 17, 2022

RECOMMENDATION: Receive and file.

SUMMARY: This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2022.

BACKGROUND: The Financial Reports for March 2022 provide financial and budgetary performance information for the District for the period referenced.

BALANCE SHEET. The balance sheet summarizes the District's financial position on March 31, 2022.

STATEMENT OF REVENUES & EXPENDITURES. A summary of all District revenue and related expenditures incurred in the day to day administration of District Operations.

STATEMENT OF ACTIVITY. The target variance for March is 75%.

The *District Wide* report details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses made by the (MDAQMD) and passed through to the District including salaries. *Report Recap* consolidates both reports.

BANK REGISTERS. This report details the Districts bank activity.

DISTRICT CARDS. This report details purchases made using the District's credit cards.

REASON FOR RECOMMENDATION: Receive and file.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about May 2, 2022.

PRESENTER: Bret Banks, Executive Director/APCO.

Antelope Valley AQMD
Balance Sheet - Governmental Funds
As of March 31, 2022

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	3,725,020.38	761,003.75	1,530,533.08	536,516.43	6,553,073.64
Cash Held For Other Fund	(170,791.55)	36,329.64	84,314.73	50,147.18	0.00
Receivables	101,966.66	0.00	0.00	0.00	101,966.66
Pre-Paid	6,430.32	0.00	0.00	0.00	6,430.32
Total Current Assets	3,662,625.81	797,333.39	1,614,847.81	586,663.61	6,661,470.62
Total Assets	3,662,625.81	797,333.39	1,614,847.81	586,663.61	6,661,470.62
Liabilities and Net Position					
Current Liabilities					
Payables	321,797.73	10,000.00	0.00	0.00	331,797.73
Due to Others	(1,843.00)	0.00	0.00	0.00	(1,843.00)
Unearned Revenue	(549,702.43)	0.00	0.00	510,842.50	(38,859.93)
Total Current Liabilities	(229,747.70)	10,000.00	0.00	510,842.50	291,094.80
Restricted Fund Balance	2,017,902.69	649,150.86	1,650,543.42	75,817.45	4,393,414.42
Cash Reserves	577,718.00	0.00	0.00	0.00	577,718.00
Unassigned Fund Balance	1,366,714.76	0.00	0.00	0.00	1,366,714.76
Pre-Paid	914.05	0.00	0.00	0.00	914.05
Change in Net Position	(70,875.99)	138,182.53	(35,695.61)	3.66	31,614.59
Total Liabilities & Net Position	3,662,625.81	797,333.39	1,614,847.81	586,663.61	6,661,470.62

Antelope Valley AQMD
Statement of Revenues & Expenditures
For the Period Ending March 31, 2022

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
Revenues					
Application and Permit Fees	93,410.95	0.00	0.00	0.00	93,410.95
AB 2766 and Other Program Revenues	51,339.17	51,253.79	51,253.79	0.00	153,846.75
Fines	1,398.72	0.00	0.00	0.00	1,398.72
Investment Earnings	480.84	0.00	0.00	0.00	480.84
Federal and State	1,041,285.51	0.00	0.00	0.00	1,041,285.51
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	1,187,915.19	51,253.79	51,253.79	0.00	1,290,422.77
Expenditures					
Program Staff	130,632.73	0.00	0.00	0.00	130,632.73
Services and Supplies	142,138.76	17,000.00	127,404.00	0.00	286,542.76
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
Total Expenditures	272,771.49	17,000.00	127,404.00	0.00	417,175.49
Excess Revenue Over (Under) Expenditures	915,143.70	34,253.79	(76,150.21)	0.00	873,247.28

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 3/31/2022

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	91,263.59	894,866.08	1,047,500.00	(0.85)
Programs	153,846.75	1,688,100.27	2,833,400.00	(0.60)
Revenue - Other	57.00	57.00	0.00	0.00
Application Fees	6,056.60	24,064.97	30,500.00	(0.79)
State Revenue	1,041,285.51	1,179,774.95	1,096,000.00	(1.08)
Fines & Penalties	909.72	24,118.97	10,000.00	(2.41)
Interest Earned	480.84	17,923.78	17,500.00	(1.02)
Adjustments to Revenue	(3,420.24)	(14,654.58)	0.00	0.00
Total Revenues	1,290,479.77	3,814,251.44	5,034,900.00	(0.76)
Expenses				
Office Expenses	3,133.22	73,804.34	108,625.00	0.68
Communications	2,193.36	20,246.70	21,050.00	0.96
Vehicles	6,307.99	9,396.32	7,900.00	1.19
Program Costs	252,666.19	2,273,274.77	3,104,500.00	0.73
Travel	0.00	(339.34)	12,650.00	(0.03)
Professional Services				
Payroll Contract	0.00	911.42	0.00	0.00
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	5,737.50	3,000.00	1.91
Stipends	700.00	5,800.00	8,400.00	0.69
Maintenance & Repairs	225.00	3,549.63	6,500.00	0.55
Non-Depreciable Inventory	0.00	5,222.96	2,300.00	2.27
Dues & Subscriptions	0.00	9,956.20	46,400.00	0.21
Legal	1,492.88	12,394.79	44,000.00	0.28
Miscellaneous Expense	120.30	412.83	2,900.00	0.14
Suspense	585.91	157.02	0.00	0.00
Capital Expenditures	0.00	15,116.89	50,000.00	0.30
Total Expenses	267,424.85	2,435,642.03	3,424,225.00	0.71
Program Staff				
Excess Revenue Over (Under) Expenditures	1,023,054.92	1,378,609.41	1,610,675.00	(0.86)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 3/31/2022

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Expenses				
Office Expenses	0.00	4,261.86	1,500.00	2.84
Communications	0.00	229.51	0.00	0.00
Vehicles	0.00	547.39	0.00	0.00
Travel	0.00	0.00	2,500.00	0.00
Professional Services				
Payroll Contract	455.55	623.50	125.00	4.99
Financial Audit & Actuarial Svcs	18,390.43	172,820.83	212,625.00	0.81
Non-Depreciable Inventory	176.39	180.98	0.00	0.00
Dues & Subscriptions	95.54	95.54	250.00	0.38
Total Expenses	19,117.91	178,759.61	217,000.00	0.82
Program Staff				
Program Staff	130,632.73	1,168,235.21	1,389,000.00	0.84
Total Program Staff	130,632.73	1,168,235.21	1,389,000.00	0.84
Excess Revenue Over (Under) Expenditures	(149,750.64)	(1,346,994.82)	(1,606,000.00)	(0.84)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 3/31/2022

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	91,263.59	894,866.08	1,047,500.00	(0.85)
Programs	153,846.75	1,688,100.27	2,833,400.00	(0.60)
Revenue - Other	57.00	57.00	0.00	0.00
Application Fees	6,056.60	24,064.97	30,500.00	(0.79)
State Revenue	1,041,285.51	1,179,774.95	1,096,000.00	(1.08)
Fines & Penalties	909.72	24,118.97	10,000.00	(2.41)
Interest Earned	480.84	17,923.78	17,500.00	(1.02)
Adjustments to Revenue	(3,420.24)	(14,654.58)	0.00	0.00
Total Revenues	1,290,479.77	3,814,251.44	5,034,900.00	(0.76)
Expenses				
Office Expenses	3,133.22	78,066.20	110,125.00	0.71
Communications	2,193.36	20,476.21	21,050.00	0.97
Vehicles	6,307.99	9,943.71	7,900.00	1.26
Program Costs	252,666.19	2,273,274.77	3,104,500.00	0.73
Travel	0.00	(339.34)	15,150.00	(0.02)
Professional Services				
Payroll Contract	455.55	1,534.92	125.00	12.28
Financial Audit & Actuarial Svcs	18,390.43	172,820.83	212,625.00	0.81
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	5,737.50	3,000.00	1.91
Stipends	700.00	5,800.00	8,400.00	0.69
Maintenance & Repairs	225.00	3,549.63	6,500.00	0.55
Non-Depreciable Inventory	176.39	5,403.94	2,300.00	2.35
Dues & Subscriptions	95.54	10,051.74	46,650.00	0.22
Legal	1,492.88	12,394.79	44,000.00	0.28
Miscellaneous Expense	120.30	412.83	2,900.00	0.14
Suspense	585.91	157.02	0.00	0.00
Capital Expenditures	0.00	15,116.89	50,000.00	0.30
Total Expenses	286,542.76	2,614,401.64	3,641,225.00	0.72
Program Staff				
Program Staff	130,632.73	1,168,235.21	1,389,000.00	0.84
Total Program Staff	130,632.73	1,168,235.21	1,389,000.00	0.84
Excess Revenue Over (Under) Expenditures	873,304.28	31,614.59	4,675.00	(6.76)

Antelope Valley AQMD
Bank Register from 3/01/2022 to 3/31/2022
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0004769	3/03/2022	[10076] ANTELOPE VALLEY AQMD-Bank Transfer - Credit Card A/R Receipts - January 2022	91,384.21	0.00	779,349.69
0004770	3/03/2022	[10006] BANK OF THE WEST-CREDIT CARD -1481 01/20/2022 - 02/19/2022	218.46	0.00	779,131.23
0004771	3/03/2022	[10518] AUSTIN BISHOP-Attendance Governing Board Meeting Tuesday, February 15, 2022.	100.00	0.00	779,031.23
0004772	3/03/2022	[10055] NEWTON CHELETTE-Attendance Governing Board Meeting Tuesday, February 15, 2022.	100.00	0.00	778,931.23
0004773	3/03/2022	[10057] MARVIN CRIST-Attendance Governing Board Meeting Tuesday, February 15, 2022.	100.00	0.00	778,831.23
0004774	3/03/2022	[01952] DILLARDS-Refund: Invoice duplicate overpayment	758.87	0.00	778,072.36
0004775	3/03/2022	[10019] FEDERAL EXPRESS CORPORATION-COURIER FEB 14, 2022 TO FEB 15, 2022	23.30	0.00	778,049.06
0004776	3/03/2022	[10599] HOWARD HARRIS-Attendance Governing Board Meeting Tuesday, February 15, 2022.	100.00	0.00	777,949.06
0004777	3/03/2022	[10058] RONALD HAWKINS-Attendance Governing Board Meeting Tuesday, February 15, 2022.	100.00	0.00	777,849.06
0004778	3/03/2022	[10503] STEVEN D HOFBAUER-Attendance Governing Board Meeting Tuesday, February 15, 2022.	100.00	0.00	777,749.06
0004779	3/03/2022	[10070] BARBARA LODS-Office Supply Reimbursement-Bankers Boxes	31.69	0.00	777,717.37
0004780	3/03/2022	[10036] SECURA COM INC-QUARTERLY ALARM MONITORING	116.85	0.00	777,600.52
0004781	3/03/2022	[00069] SOUTHERN CALIFORNIA EDISON-Electricity Service - 01/13/22 - 02/10/22	451.70	0.00	777,148.82
0004782	3/03/2022	[10039] SPARKLETTS-SPARKLETTS FRESH WATER SERVICE	62.36	0.00	777,086.46
0004783	3/03/2022	[10483] STREAMLINE-Inv F7C1BDDC-0016 - Web Hosting - March 2022	200.00	0.00	776,886.46
0004784	3/03/2022	[11259] WEX BANK-FUEL 02/25/2022	663.48	0.00	776,222.98
0000348	3/03/2022	Credit Card Transactions - Burns Enviornmental - Signs & Designs	0.00	1,191.21	777,414.19
0000349	3/04/2022	Credit Card Transaction - Fox Field Air Field03042022	0.00	531.21	777,945.40
0000351	3/07/2022	Credit Card Transaction - AV Solar Ranch	0.00	531.21	778,476.61
0004785	3/10/2022	[01148] ANTELOPE VALLEY PRESS-PUBLIC NOTICE-NORTHROP GRUMMAN TITLE V	384.56	0.00	778,092.05
0004786	3/10/2022	[10016] COUNTY OF LOS ANGELES-Banks Services - October - December 2021	120.30	0.00	777,971.75
0004787	3/10/2022	[10070] BARBARA LODS-Office Supplies-Costco	72.08	0.00	777,899.67
0004788	3/10/2022	[10260] QCS BUILDING SERVICES-Invoices 23391, 23454	353.34	0.00	777,546.33
0004789	3/10/2022	[10071] QUADIENT LEASING-COPIER LEASE 03/02/22 TO 04/01/22	78.17	0.00	777,468.16
0004790	3/10/2022	[10043] SOCALGAS-SERVICE 01-31-22 TO 03-02-22	249.58	0.00	777,218.58
0004791	3/10/2022	[10592] SPECTRUM BUSINESS-Inv 126316401030222 - Internet - March 2022 - 2551 W Ave H Lancaster	214.98	0.00	777,003.60
0004792	3/10/2022	[10455] STRADLING YOCCA CARLSON & RAUTH-LEGAL SERVICE FOR PERIOD ENDING 01/31/22	1,250.00	0.00	775,753.60
0004793	3/10/2022	[00954] US FEDERAL AVIATION ADMINISTRATION-Refund: Invoice AV5588	145.04	0.00	775,608.56
0000352	3/11/2022	Credit Card Transaction - Zayo Group	0.00	505.91	776,114.47
0000350	3/14/2022	Credit Card Transaction - Petron Builders	0.00	244.00	776,358.47

Antelope Valley AQMD
Bank Register from 3/01/2022 to 3/31/2022
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000355	3/16/2022	Credit Card Transaction - Burns Environmental	0.00	1,167.00	777,525.47
0000356	3/16/2022	Wells Fargo ACH - Greenbacker Renewable Energy	0.00	661.00	778,186.47
0000357	3/16/2022	Wells Fargo ACH - Exelon	0.00	661.00	778,847.47
0004794	3/17/2022	[10006] BANK OF THE WEST-CREDIT CARD -1465 02/05/2022 TO 03/04/2022	498.47	0.00	778,349.00
0004795	3/17/2022	[10026] MOJAVE DESERT AQMD-FY22 - January 2022	142,225.32	0.00	636,123.68
0004796	3/17/2022	[10050] WOELFL FAMILY TRUST-Lease Payment - April 2022	4,823.67	0.00	631,300.01
0000360	3/18/2022	Credit Card Transaction - Galaxy Cleaners	0.00	531.21	631,831.22
0000359	3/21/2022	Credit Card Transaction - Sierra Gas & Scale (2)	0.00	1,102.00	632,933.22
0000361	3/21/2022	Credit Card Transaction - Fresenius Medical Care	0.00	758.87	633,692.09
0000363	3/21/2022	Credit Card Transaction - Pilot - Angeles National Forest - Burns Environmental	0.00	4,260.89	637,952.98
0000364	3/21/2022	Credit Card Transaction - A & Z Brothers - Birdgroup	0.00	795.00	638,747.98
0000365	3/23/2022	Credit Card Transaction - Burns Environmental	0.00	660.00	639,407.98
0004797	3/24/2022	[10405] CANON FINANCIAL SERVICES-COPIER LEASE 03/31/2022 TO 03/31/2022	278.19	0.00	639,129.79
0004798	3/24/2022	[10019] FEDERAL EXPRESS CORPORATION-CARRIER SERVICE 03/09/2022	30.15	0.00	639,099.64
0004799	3/24/2022	[00069] SOUTHERN CALIFORNIA EDISON-Electricity Useage - 02/11/22 - 03/14/22	511.45	0.00	638,588.19
0004800	3/24/2022	[10592] SPECTRUM BUSINESS-FIBER 03/08/2022 - 04/07/2022	555.02	0.00	638,033.17
0004801	3/24/2022	[11402] TIME WARNER CABLE-Inv 126316401020122 - Internet	214.98	0.00	637,818.19
0004802	3/24/2022	[10045] VERIZON BUSINESS-VOIP 03/01/22-03/31/22	430.08	0.00	637,388.11
0000366	3/24/2022	Credit Card Transactions - Caliber Collision - Carmax Auto	0.00	3,384.66	640,772.77
R22-38	3/24/2022	Operating Fund Replenishment #15	0.00	153,542.22	794,314.99
0000367	3/25/2022	Credit Card Transactions - US Pole Company - Rawlings Mechanical Corp.	0.00	1,193.00	795,507.99
R22-39	3/28/2022	Operating Fund Replenishment #16	0.00	2,019.87	797,527.86
0000368	3/28/2022	Credit Card Transactions - Northrop Grumman - Richmond American	0.00	1,150.00	798,677.86
0004803	3/31/2022	[10006] BANK OF THE WEST-Card #1481 - 02/20/22 - 03/19/22	85.02	0.00	798,592.84
0004804	3/31/2022	[10069] BRET BANKS-Invoices 1606, 1607	489.90	0.00	798,102.94
0004805	3/31/2022	[10518] AUSTIN BISHOP-Attendance Governing Board Meeting Tuesday, March 15, 2022.	100.00	0.00	798,002.94
0004806	3/31/2022	[00332] CALIBER COLLISION-Refund Payment made on Inv MD16669 - Paid to Wrong Air District	671.14	0.00	797,331.80
0004807	3/31/2022	[10055] NEWTON CHELETTE-Attendance Governing Board Meeting Tuesday, March 15, 2022.	100.00	0.00	797,231.80
0004808	3/31/2022	[10057] MARVIN CRIST-Attendance Governing Board Meeting Tuesday, March 15, 2022.	100.00	0.00	797,131.80
0004809	3/31/2022	[10599] HOWARD HARRIS-Attendance Governing Board Meeting Tuesday, March 15, 2022.	100.00	0.00	797,031.80
0004810	3/31/2022	[10058] RONALD HAWKINS-Attendance Governing Board Meeting Tuesday, March 15, 2022.	100.00	0.00	796,931.80
0004811	3/31/2022	[10503] STEVEN D HOFBAUER-Attendance Governing Board Meeting Tuesday, March 15, 2022.	100.00	0.00	796,831.80
0004812	3/31/2022	[11405] IT SOLUTIONS INTEGRATED-MONTHLY IT SERVICES FOR THE MONTH OF MARCH 2022	760.00	0.00	796,071.80

Antelope Valley AQMD
Bank Register from 3/01/2022 to 3/31/2022
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0004813	3/31/2022	[10054] KENNETH MANN-Attendance Governing Board Meeting Tuesday, March 15, 2022.	100.00	0.00	795,971.80
Total for Report:			249,652.36	174,890.26	

Antelope Valley AQMD
Bank Register from 3/01/2022 to 3/31/2022
General Fund P6A LA County

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	3/01/2022	Interest Earned	0.00	480.84	2,003,010.11
0000001	3/02/2022	Daily Deposit	0.00	18,247.44	2,021,257.55
0000383	3/14/2022	Daily Deposit	0.00	110,427.83	2,131,685.38
0000384	3/21/2022	Daily Deposit	0.00	6,631.96	2,138,317.34
R22-38	3/24/2022	Operating Fund Replenishment #15	153,542.22	0.00	1,984,775.12
R22-39	3/28/2022	Operating Fund Replenishment #16	2,019.87	0.00	1,982,755.25
0000385	3/29/2022	Daily Deposit	0.00	219,620.26	2,202,375.51
Total for Report:			155,562.09	355,408.33	

Antelope Valley AQMD
Bank Register from 3/01/2022 to 3/31/2022
WF AB2766

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0022500	3/03/2022	[11390] WESALL ABUROKBA-AB2766 GRANT	500.00	0.00	774,003.75
0022501	3/03/2022	[11391] CARLA O CHANG KERNESS-AB 2766 GRANT	1,000.00	0.00	773,003.75
0022502	3/03/2022	[11384] GERALD GARCIA-AB 2766 GRANT	500.00	0.00	772,503.75
0022503	3/03/2022	[11389] JACOB JOHNSON-AB 2766 GRANT	500.00	0.00	772,003.75
0022504	3/03/2022	[11388] JOHN LAMBETH-AB 2766 GRANT	1,000.00	0.00	771,003.75
0022505	3/03/2022	[11383] DENNIS MICHAEL MONAHAN-AB 2766 GRANT	500.00	0.00	770,503.75
0022506	3/03/2022	[11385] JOHN ANTHONY PAIZ-AB 2766 GRANT	500.00	0.00	770,003.75
0022507	3/03/2022	[11381] RAMON REYES-AB 2766 GRANT	500.00	0.00	769,503.75
0022508	3/03/2022	[11382] NORMAN ROLLA-AB 2766 GRANT	500.00	0.00	769,003.75
0022509	3/03/2022	[11387] LORI SLAVEN-AB 2766 GRANT	500.00	0.00	768,503.75
0022510	3/03/2022	[11386] KAM YING-AB 2766 GRANT	500.00	0.00	768,003.75
0022511	3/10/2022	[11395] KIRESHA BARKUS-AB 2766 GRANT	500.00	0.00	767,503.75
0022512	3/10/2022	[11398] MATTHEW EVERHART-AB 2766 GRANT	500.00	0.00	767,003.75
0022513	3/10/2022	[11396] KRISTEN A FARNSWORTH-AB 2766 GRANT	500.00	0.00	766,503.75
0022514	3/10/2022	[11397] ANDREW GIRGIS-AB 2766 GRANT	500.00	0.00	766,003.75
0022515	3/10/2022	[11394] DAO LA-AB 2766 GRANT	500.00	0.00	765,503.75
0022516	3/10/2022	[11392] KURT PAPATHAKIS-AB 2766 GRANT	1,000.00	0.00	764,503.75
0022517	3/10/2022	[11393] ELIZABETH SOTO-AB 2766 GRANT	1,000.00	0.00	763,503.75
0022518	3/17/2022	[11400] CARINA FABELA-AB 2766 GRANT	500.00	0.00	763,003.75
0022519	3/17/2022	[11399] CARLOS MUNIVE QUISPE-AB2766 GRANT	1,000.00	0.00	762,003.75
0022520	3/31/2022	[11403] CHRISTOPHER MICHAEL S ALIPIO-AB2766 GRANT	500.00	0.00	761,503.75
0022521	3/31/2022	[11404] GERSON O LAM URIZAR-AB 2766 GRANT	500.00	0.00	761,003.75
Total for Report:			13,500.00	0.00	

Antelope Valley AQMD
Bank Register from 3/01/2022 to 3/31/2022
WF AB923

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0001056	3/10/2022	[10439] ANTELOPE VALLEY FARMING-AB 923 GRANT	123,804.00	0.00	1,534,133.08
0001057	3/17/2022	[10884] COAST AUTO SALVAGE-AB923 GRANT	3,600.00	0.00	1,530,533.08
Total for Report:			127,404.00	0.00	

Antelope Valley AQMD
Bank Register from 3/01/2022 to 3/31/2022
WF Special Revenue

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0009012	3/03/2022	[11380] WASTE MANAGEMENT OF CALIFORNIA-AB 134 GRANT	500,000.00	0.00	820,592.02
0009013	3/10/2022	[10014] CITY OF LANCASTER-AB 134 GRANT BEAM EV	73,423.71	0.00	747,168.31
0009014	3/17/2022	[11401] DESERT HAVEN ENTERPRISES, INC-AB 134 GRANT	34,838.48	0.00	712,329.83
Total for Report:			608,262.19	0.00	

The following page(s) contain the backup material for Agenda Item: [1\) Authorize the District to participate in the FARMER Program's Shared Allocation Pool \(SAP\); and 2\) Authorize the Executive Director/APCO and staff to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FAMER SAP Master Agreement, approved as to legal form by the Office of District Counsel.](#)
[Presenter: Julie McKeehan, Grants Analyst.](#)
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #6

DATE: May 17, 2022

RECOMMENDATION: 1) Authorize the District to participate in the FARMER Program's Shared Allocation Pool (SAP); and 2) Authorize the Executive Director/APCO and staff to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FARMER SAP Master Agreement, approved as to legal form by the Office of District Counsel.

SUMMARY: This action authorizes the District to participate in the FARMER Program's Shared Allocation Pool (SAP) and to accept the program requirements, policies and procedures of the FARMER SAP. This action also authorizes the Executive Director/APCO and staff to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FARMER SAP Master Agreement with Placer County Air Pollution Control District (PCAPCD), the FARMER Program's SAP Administrator, and the FARMER SAP Allocation Agreement for the CARB FY 21-22 FARMER SAP funding allocation, and for any subsequent funding allocations, and to accept any associated FARMER SAP funds allocated to the District in future years.

BACKGROUND: In 2021 the California State Legislature appropriated \$212.6 million in FY 21-22 funds to the California Air Resources Board (CARB) to reduce emissions from the agricultural sector, to support the replacement of agricultural harvesting equipment, heavy-duty trucks, agricultural pump engines, tractors, and other equipment used in agricultural operations. CARB developed the program to meet the Legislature's objectives and help meet the State's criteria, toxic, greenhouse gas emission reduction goals. The AVAQMD does not receive a direct allocation of FARMER funds and is instead part of the FARMER Program's Shared Allocation Pool (SAP). The District will review project eligibility, submit projects to PCAPCD for review and award, and submit required reporting associated with the FARMER Program. Eligible projects will reduce criteria pollutants, toxic air contaminants, and GHG emissions from agricultural sources. Projects will be selected pursuant to the current Carl Moyer Program Guidelines.

REASON FOR RECOMMENDATION: CARB requires the Governing Board formally approve District participation in the FARMER Program and acceptance of the funding.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before May 2, 2022.

FINANCIAL DATA: FARMER funds are supplementary to the AVAQMD budget.

PRESENTER: Julie McKeehan, Grants Analyst

cc: Laquita Cole
Michelle Powell
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: 1) Allocate an amount not to exceed \$166,550 in Mobile Source Emissions Reduction Program funds (AB 2766) in support of Public Transit Rideshare Programs in the Antelope Valley; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details and agreements, approved as to legal form by the Office of District Counsel.

Presenter: Julie McKeehan, Grants Analyst.

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #7

DATE: May 17, 2022

RECOMMENDATION: 1) Allocate an amount not to exceed \$166,550 in Mobile Source Emissions Reduction Program funds (AB 2766) in support of Public Transit Rideshare Programs in the Antelope Valley; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details and agreements, approved as to legal form by the Office of District Counsel.

SUMMARY: This action continues the fare subsidy programs for seniors, students and disabled persons established in 2015 by the District in cooperation with the Antelope Valley Transit Authority (AVTA) Member Agencies and Antelope Valley College (AVC). The District will support the programs for an amount not to exceed 50 percent of the costs already incurred by each agency and up to a maximum of \$50,000 annually per agency.

BACKGROUND: In June 2015, the District established a program in support of subsidizing fares for seniors, students and disabled persons. The District provides funding in the form of reimbursement upon receipt of invoices from any one of the Member Agencies and AVC that shall include copies of AVTA invoices and proof of payment for public transit expenses.

Pursuant to the District's Mobile Source Emissions Reduction Program Workplan, AB 2766 funds can be used to fund projects that reduce vehicle emissions such as subsidizing transit fares.

REASON FOR RECOMMENDATION: Governing Board approval is needed to award Mobile Source Emissions Reduction Program funds (AB 2766). Additionally, Governing Board authorization is needed for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before May 2, 2022.

FINANCIAL DATA: Sufficient funds are available from the District's Mobile Source Emissions Reduction Program (AB 2766) funds.

PRESENTER: Julie McKeehan, Grants Analyst

cc: Laquita Cole
Michelle Powell
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: [Ratification of Board Chairman's determination pursuant to Government Code section 54953\(e\)\(3\) finding state or local officials continue to impose or recommend measures to promote social distancing. Adopt a resolution reaffirming the local Declaration of Emergency as adopted on April 27, 2020; ratifying the proclamation of a State of Emergency by the Governor on March 4, 2020; and authorizing remote teleconference meetings of the Governing Board of the Antelope Valley Air Quality Management District \(AVAQMD\) for the period of May 17, 2022 through June 17, 2022 pursuant to provisions of the Brown Act. Presenter: Bret Banks, Executive Director/APCO.](#)

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER , CALIFORNIA**

AGENDA ITEM #8

DATE: May 17, 2022

RECOMMENDATION: Ratification of Board Chairman's determination pursuant to Government Code section 54953(e)(3) finding state or local officials continue to impose or recommend measures to promote social distancing. Adopt a resolution reaffirming the local Declaration of Emergency as adopted on April 27, 2020; ratifying the proclamation of a State of Emergency by the Governor on March 4, 2020; and authorizing remote teleconference meetings of the Governing Board of the Antelope Valley Air Quality Management District (AVAQMD) for the period of May 17, 2022 through June 17, 2022 pursuant to provisions of the Brown Act.

SUMMARY: This action will allow members of the AVAQMD Governing Board to continue to meet via teleconference for the March 15, 2022 Governing Board Meeting in the same manner and using the same means of compliance with the Brown Act as has been done since early 2020.

BACKGROUND: On March 4, 2020 the Governor declared a State of Emergency in California due to the impacts of the novel corona virus (COVID-19). As part of the State of Emergency the Governor issued a variety of Executive Orders, specifically N-25-20, N-29-20, and N-35-20, allowing local and state agencies to hold public meetings using remote means without complying with certain specified provisions of the Ralph M. Brown Act, Government Code §§54950-54963. The waived provisions involved the ability to conduct remote meetings without: identification of all remote locations, agenda posting at all locations used, and public access to all the remote sites. Also waived was the requirement that a quorum of teleconferencing members be physically located within the jurisdiction.

On June 11, 2021 the Governor issued Executive Order N-08-21 which set forth a timetable for the resumption of applicability of those previously waived provisions. Specifically, the normal provisions of the Brown Act were to resume on September 30, 2021 and any meetings subject to the Brown Act after that date would be required to comply with all applicable provisions of the Act as it existed prior to the original State of Emergency proclamation.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #8

PAGE 2

The California Legislature responded by passing AB361 of 2021 which allowed the continued waiver of certain provisions of the Brown Act under certain specified conditions of emergency. The Governor signed AB361 on September 16, 2021 and thereafter issued Executive Order N-15-21 to allow meetings prior to October 1, 2021 to continue to be conducted under prior executive orders but that any meeting occurring on or after October 1, 2021 must be conducted pursuant to the provisions of the Brown Act as it existed prior to the original Executive Order waiver OR the local agency must comply with the provisions of AB361 to continue the waiver of certain provisions in 30 day increments.

The adoption of the attached resolution complies with the provisions of AB361 and will allow the Governing Board to conduct its May 17, 2022 meeting in the same manner as it has been conducting meetings throughout the pandemic emergency. Regularly scheduled Governing Board meeting agendas for 2022 will include an action item allowing AVAQMD to comply with the provisions of AB361 to continue the waiver of certain provisions in 30-day increments.

REASON FOR RECOMMENDATION: AB361 of 2021 requires a Governing Board resolution making findings and declaring (or ratifying) a local emergency to allow waiver of specific Brown Act meeting provisions.

REVIEW BY OTHERS: This item was reviewed by Allison Burns on or about May 9, 2022.

FINANCIAL DATA: No increase in appropriation is anticipated.

PRESENTER: Bret Banks, Executive Director/APCO

RESOLUTION NO. 22-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT (“DISTRICT”) PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDERS N-25-20, N-29-20 AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A THIRTY (30) DAY PERIOD PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, Antelope Valley Air Quality Management District is committed to preserving and ensuring public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Antelope Valley Air Quality Management District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, the Governor of California issued a series of Executive Orders aimed at containing the novel coronavirus; and

WHEREAS, the State of California and County of Los Angeles recommend social distancing due to the coronavirus; and

WHEREAS, the Board of Directors does hereby find that the threat of the coronavirus has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the Board of Directors of Antelope Valley Air Quality Management District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that the Board of

Directors shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District will post an agenda (72 hours in advance of a regular Board meeting and 24 hours in advance of a Special Board meeting) on the District’s website at avaqmd.ca.gov which will contain information on how the public can participate in the meeting and provide Public Comments.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District’s jurisdiction, and social distancing is recommended by the State of California and County of Los Angeles.

Section 3. Ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of this Resolution’s issuance date of May 17, 2022.

Section 4. Remote Teleconference Meetings. The Executive Director/CEO and the Board of Directors of Antelope Valley Air Quality Management District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 17, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of Antelope Valley Air Quality Management District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Antelope Valley Air Quality Management District this 17 day of May, 2022.

Chairman

ATTEST:

Secretary



Antelope Valley Air Quality Management District

43301 Division Street, Suite 206

Lancaster, CA 93535

661-723-8070

www.AVAQMD.ca.gov

DATE: May 17, 2022

TO: BOARD OF DIRECTORS

SUBJECT: RESOLUTION 22-03 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDERS N-25-20, N-29-20 AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A THIRTY (30) DAY PERIOD PURSUANT TO BROWN ACT PROVISIONS

RECOMMENDATION

That the Board of Directors approve Resolution 22-01, proclaiming a local emergency, ratifying the proclamation of a state of emergency by Executive Orders N-25-20, N-29-20 and N-35-20, and authorizing remote teleconference meetings for a thirty (30) day period pursuant to Brown Act provisions

FISCAL IMPACT

None.

BACKGROUND

On September 16, 2021, Governor Newsom signed Assembly Bill ("AB") 361 into law. AB 361 is urgency legislation amending the Brown Act to allow legislative bodies of local agencies to meet remotely with relaxed teleconferencing requirements during declared emergencies under certain conditions.

AB 361 adds new procedures and clarifies the requirements for conducting remote meetings, including the following:

- **Public Comment Opportunities in Real Time:** A legislative body that meets remotely pursuant to AB 361 must allow members of the public to access the meeting via a call-in option or an internet-based service option, and the agenda for the remote meeting must provide an opportunity for members of the public to directly address the body in real time. A legislative body cannot require public comments to be submitted in advance of the meeting.

- **No Action During Disruptions:** In the event of a disruption that prevents the local agency from broadcasting the remote meeting, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, AB 361 prohibits the legislative body from taking any further action on items appearing on the meeting agenda until public access to the meeting via the call-in or internet-based options is restored.
- **Periodic Findings:** To continue meeting remotely pursuant to AB 361, a legislative body must make periodic findings concerning the declared emergency and its effects. AB 361 will sunset on January 1, 2024.

The proposed resolution would make the findings required by AB 361 in order to allow Antelope Valley Air Quality Management District to continue to make remote attendance available to its board members and the public if and to the extent needed.

Prepared and Submitted by:

Allison E. Burns

General Counsel, Antelope Valley Air Quality Management District

The following page(s) contain the backup material for Agenda Item: [Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2022-23: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Continue to the meeting of June 21, 2022 for adoption. Presenter: Laquita Cole, Finance Manager.](#)

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #9

DATE: May 17, 2022

RECOMMENDATION: Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2022-23: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Continue to the meeting of June 21, 2022 for adoption.

SUMMARY: A Public Hearing is required to receive comments regarding the proposed AVAQMD Budget for FY 2022-23.

BACKGROUND: The budget process includes a presentation to the Governing Board with staff recommendations for programs and projects for the new fiscal year. In addition, opportunity for public comment is incorporated into the process and is required by law.

The Budget for Fiscal Year 2022-23 was published on April 14, 2022 and a notice was advertised in the local publication and mailed to each permit holder. The proposed budget was posted on the District's website and will be presented for adoption on June 21, 2022.

The budget includes anticipated revenue to be derived from a proposed 10.0% fee increase. The fee increase is well within the provisions of Health & Safety Code §42311(a) and falls within the exemption found in Article XIIC §1(e)(3) of the California Constitution. Additionally, the budget has increased from four FTEs and one vacant FTE to six FTEs and one vacant FTE. These staffing changes are commensurate with the Districts financial and operational strategy.

REASON FOR RECOMMENDATION: Opportunities for public comment about the District's proposed budget is required by statute.

REVIEW BY OTHERS: This item was reviewed by Bret Banks, Executive Director/APCO and approved as to legal form by Allison Burns, Special Counsel on or before May 5, 2022.

FINANCIAL DATA: There is no additional financial impact resulting from this presentation and public hearing.

PRESENTER: Laquita Cole, Finance Manager.

FISCAL YEAR
2022-23



PROPOSED
BUDGET

City of
LANCASTER

City of
PALMDALE

**HIGH
DESERT**
*of Los
Angeles
County*

Pictured: Apollo Community Regional Park, Lancaster, Calif.

661.723.8070

 avaqmd.ca.gov

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 [@avaqmd](https://twitter.com/avaqmd)

July 1, 2022

Antelope Valley Air Quality Management District
43301 Division St., Suite 206
Lancaster, CA 93535-4649

Bret Banks, Executive Director

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Antelope Valley Air Quality Management District

Bret Banks, *Executive Director*

43301 Division St., Antelope Valley, CA 93535-4649

661.723.8070 • www.AVAQMD.ca.gov



April 14, 2022

It is my pleasure to present for your consideration, the Antelope Valley Air Quality Management District's proposed Fiscal Year (FY) 2022-2023 General Fund Budget and Grant Programs. This budget is designed to serve as the financial plan for the District's programs, projects, and policies. It reflects the District's commitment to long-term financial planning, cost-effective services, and fiscal policies that recognize the need to fund future obligations.

The proposed budget for FY23 is optimistic. The COVID-19 pandemic took a significant toll on our local economy and changed how we financially prepare for the future. However, our conservative financial strategy assured the District's success through this tumultuous economic period which includes an unprecedented inflation of 8.1%. The FY23 consolidated budget is \$6.55 million with a General Fund budget of \$3.69 million (up from FY22) by \$.77 million dollars from funded programs. Recommendations include an increase to Regulation III, Fees, by proposing a 10.0% fee increase effective January 1, 2023.

The Antelope Valley AQMD is serviced based with 7 full time equivalents including one vacant FTE. Additional administrative and technical services are provided by 2.5 FTEs through our contract for services with the Mojave Desert AQMD. As such, the General Budget is composed of Personnel expenses of 55%, Program expenses of 34%, Capital Expenses of 1%, and Operating Expenses of 10%.

A Public Hearing will be held May 17, 2022 to receive public comments concerning this proposed budget and will be continued to June 21, 2022 for adoption on July 1, 2022. The FY23 Budget represents a financial strategy designed to meet this year's obligations and challenges, efficiently and transparently, while maintaining sensitivity towards industry and the general public.

Bret Banks
Air Pollution Control Officer

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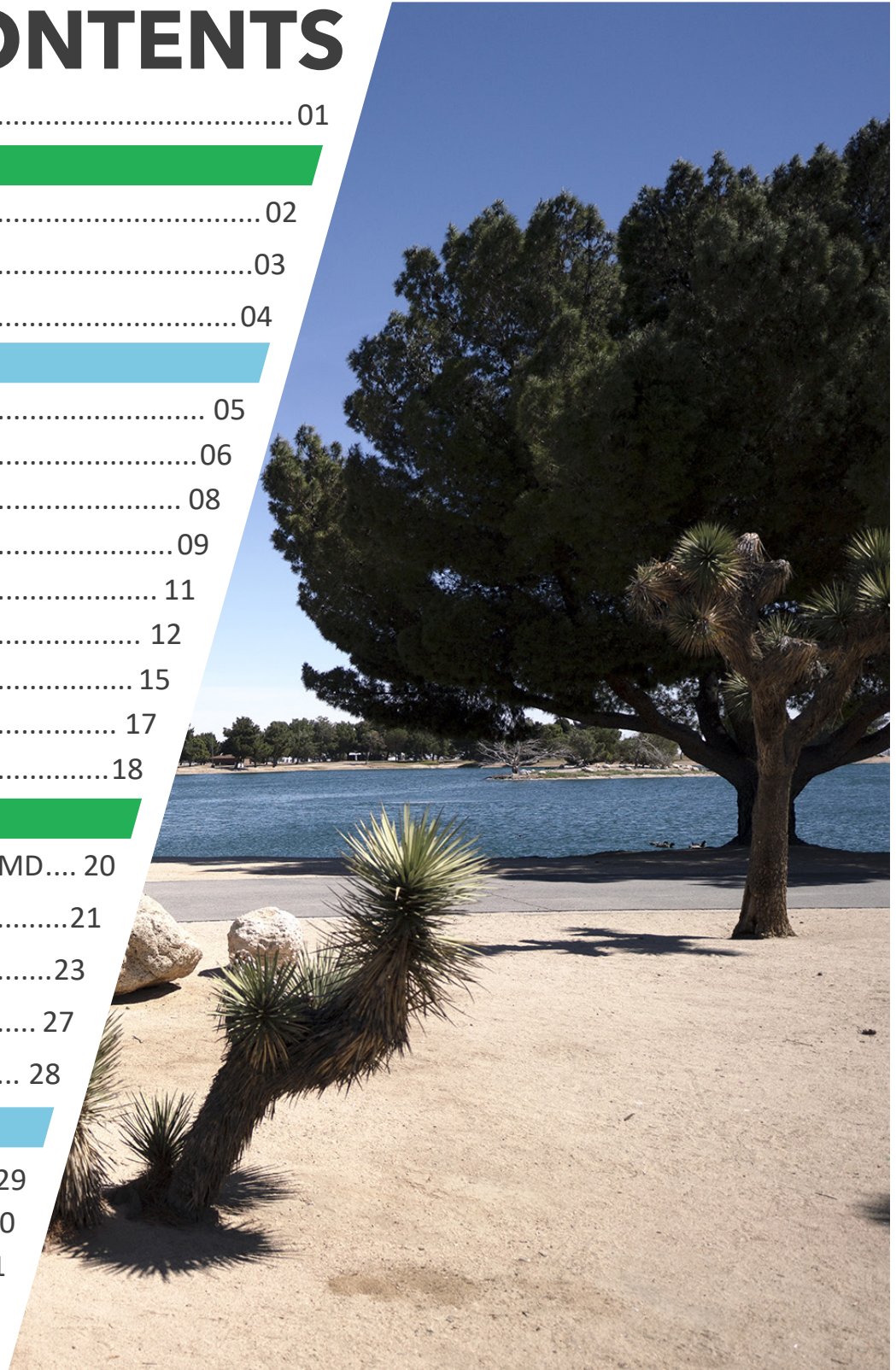
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ABOUT THE AVAQMD

INTRODUCTION

The Antelope Valley Air Quality Management District (AVAQMD) relies on transparency and community involvement to educate industries, businesses and individuals about current air quality regulations and ensure compliance with local, state and federal regulations through annual inspections. The District approaches air quality regulations in a manner that is responsive and accessible. Growth and new programs demand that the District continue to strive to streamline government, become more efficient, and conserve resources without limiting or decreasing the service provided to the regulated community.

AVAQMD WEBSITE

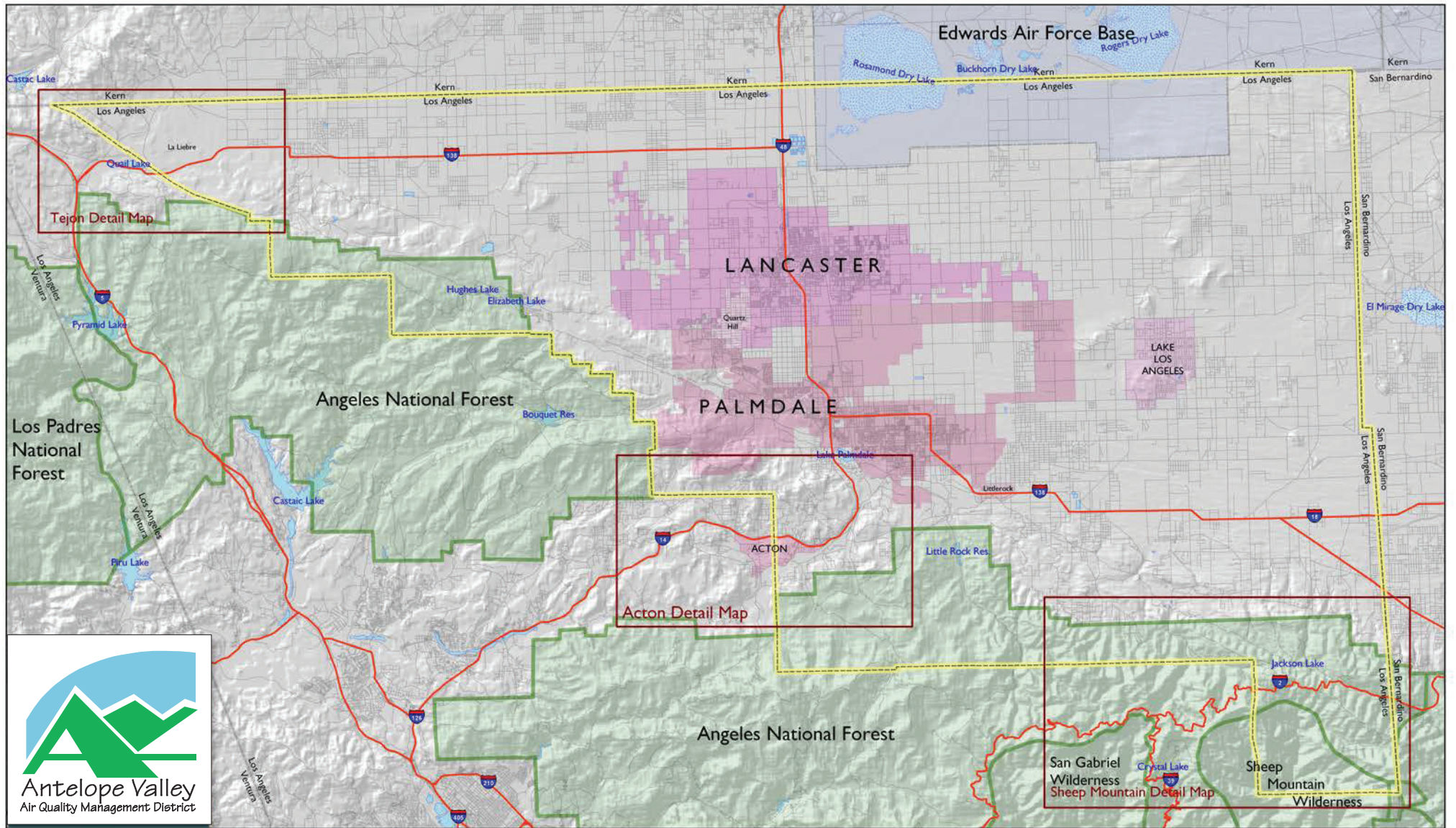
Educating the community is the most important investment the District can make to impact the future of air quality in the region. Using technology and social media the District is able to reach the public with the latest version of the District rulebook, application for permits, various forms, and air quality information – such as forecasts, ozone maps and real time air quality data provided through Purple Air monitoring stations throughout the community

COMMUNITY OUTREACH

The District strives to be known as a partner in the development of a sustainable local economy that values health and environmental conservation. This is achieved by providing information through involvement in community events such as the Antelope Valley Economic Development and Growth Enterprise's Business Outlook Conference, school education programs, attendance at regular meetings held by City Councils, local business and organizations.

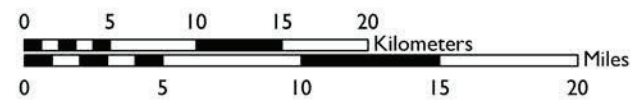


The District lies within the northern part of Los Angeles County. The District boundaries start on the south just outside of Acton, north to the Kern County line, east to the San Bernardino County line, and west to the Quail Lake area. The AVAQMD is located within the Mojave Desert air basin. An air basin is a geographical region to describe an area with a commonly shared air mass, since air pollution does not follow county, city, or political boundaries.



- Edwards Air Force Base
- National Forest
- Air Quality Management District Border
- Bodies of Water
- Dry Lakes
- Highways
- Roads
- County Lines

Antelope Valley Air Quality Management District Boundary



GOVERNING Board

CHAIR



Marvin Crist
City of Lancaster

VICE CHAIR



Austin Bishop
City of Palmdale



Newton Chelette
Public Member



Howard Harris
*Los Angeles County,
Fifth District*



Ron Hawkins
*Los Angeles County,
Fifth District*



Steven Hofbauer
City of Palmdale



Ken Mann
City of Lancaster



WHAT WE DO

- Adopt rules that limit pollution, issue permits to ensure compliance, and inspect pollution sources.
- Administer agricultural burning and dust plans to preserve the air quality in Antelope Valley, protect public health and safety, and to ensure agricultural activity continues in a safe regulated fashion.
- Inventory and assess the health risks of toxic air emissions.
- Monitor the county's air quality through the use of an air quality monitoring station.
- Administer the Motor Vehicle Emission Reduction Program funding projects which reduce air pollution from motor vehicles, and for related planning, monitoring, and enforcement activities.
- Prepare Clean Air Plans to identify how much pollution is in our air, where it comes from, and how to control it most effectively.
- Analyze the air quality impact of new businesses and land development projects. Respond to public complaints and inquiries.
- Work with other government agencies to ensure their decisions & coordinate with good air quality programs.
- Help individuals and businesses understand and comply with federal, state, and local air pollution control laws.
- Inform the public about air quality conditions and health implications.
- Issue permits to build, alter, and operate equipment to companies under our jurisdiction that either cause, contribute to, or control air pollution

Antelope Valley AQMD
ALL FUNDS, Consolidated

	Budget FY 2022	EOY Estimate FY 2022	Budget FY 2023
Revenues			
Permit Fees	1,047,500	1,124,947	1,199,200
Application Fees	30,500	31,176	32,500
Federal Revenue	0	0	63,982
Fines & Penalties	10,000	14,250	10,000
Interest Income	17,500	19,909	44,602
Revenue from Programs	2,833,400	2,510,794	3,755,106
State Revenue	1,096,000	1,179,925	1,446,315
Total Revenues	5,034,900	4,881,001	6,551,705
Expenses			
Personnel Expenses			
Program Staff	1,389,000	1,532,974	1,800,000
Total Personnel Expenses	1,389,000	1,532,974	1,800,000
Operating Expenses			
Communications	21,050	26,405	35,870
Dues & Subscriptions	46,650	19,050	21,100
Non-Depreciable Inventory	2,300	5,395	10,500
Legal	44,000	16,700	79,000
Professional Services	230,150	269,930	305,150
Maintenance & Repairs	6,500	4,700	7,000
Training & Travel	15,150	14,075	16,650
Vehicles	7,900	15,005	15,930
Office Expenses	110,125	109,701	132,761
Program Expenses	3,104,500	2,887,118	4,119,978
Miscellaneous Expenses	2,900	550	2,900
Total Operating Expenses	3,591,225	3,368,629	4,746,839
Capital Expenses			
Equipment	25,000	15,120	25,000
Software	25,000	0	25,000
Total Capital Expenses	50,000	15,120	50,000
Total Expenses	5,030,225	4,916,723	6,596,839
Cash To (From) Reserves	4,675	(35,722)	(45,134)



COST RECOVERY FISCAL YEAR 2022-2023

BACKGROUND

The District is responsible for protecting public health and the environment by achieving and maintaining health-based national and state ambient air quality standards which help with reducing public exposure to toxic air contaminants within our jurisdiction. Fulfilling this task involves reducing air pollutant emissions from sources of regulated air pollutants, and maintaining these emission reductions over time.

The District regulates and inventories criteria and toxic emissions and conducts regional scale air quality monitoring within our jurisdictional boundaries. The District's air quality programs are primarily funded by revenue from regulatory fees, government grants and subventions.

OBJECTIVES

The cost of programs to address air pollution should be borne by the individuals and businesses that cause air pollution through regulatory and service fees. The primary authority for recovering the cost of District programs and activities related to stationary sources is given in Section 41240 of the Health and Safety Code(HSC). Using this guideline, the District must

- Recover the costs of programs related to permitted stationary sources
- Recover the costs of programs related to area-wide and indirect sources of emissions which are regulated, but for which permits are not issued
- Recover the costs of certain Hearing Board proceedings
- Recover the costs related to programs that regulate toxic air contaminants

STUDY METHODOLOGY

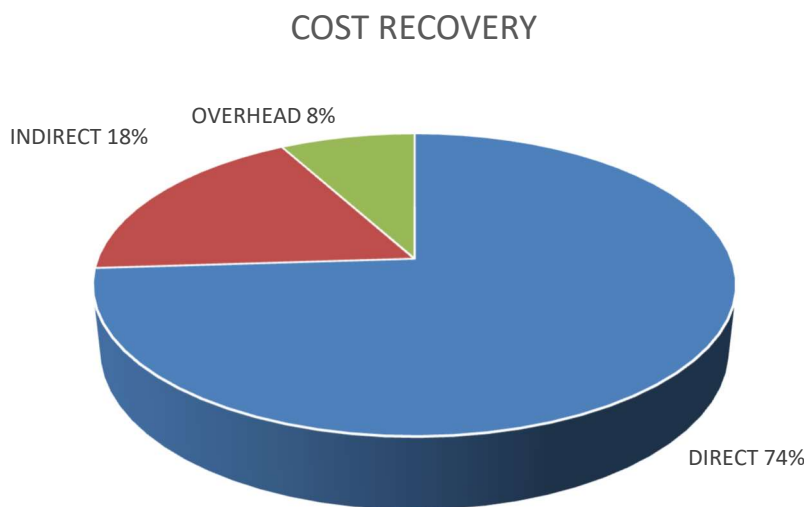
The measure of the revenue that may be recovered through source fees is the full cost of all programs related to these sources, including all direct program costs, a commensurate share of indirect program costs, and overhead unless otherwise funded. It is the District's practice that such fees are valid so long as they do not exceed the reasonable cost of the service or regulatory program for which the fee is charged, and are apportioned such that the costs allocated to each source bears a fair or reasonable relationship to its burden on, and benefits from, the regulatory system.

Cost accounting is the process of ascertaining, accumulating, and assigning the costs of District programs. It begins with a system of accounting that assigns costs directly to their cost centers. By classifying each cost to its center, we are able to calculate whether program revenues are covering their associated costs.

Costs are classified as direct, indirect or overhead.

Direct costs can be associated directly with a particular program or activity such as permitting activities. Indirect costs are associated indirectly with a particular program or activity such as administrative activities or professional services. Overhead costs are those necessary for the

general operation of the District as a whole and are not directly associated with a particular program or activity such as operating expenses.



Annually, the District's direct, indirect, and overhead rate are established based on the prior fiscal years audited financial information. These rates are used in determining fairly and conveniently within the boundaries of generally accepted accounting principles, what proportion of costs each program

should bear. For the FY23 budget, the direct rate is 74%, the indirect rate is 18% and overhead is 8%.

The cost recovery process is designed so that individual program revenue adequately addresses expenses. Through the use of cost accounting, we analyze Permit Revenue and other programs for accuracy, appropriateness, and controls. Further, we evaluate the need for, and calculate the rate for fee increases to our Permitting Program based on 100% cost recovery. Permit Revenue for FY23 is \$1.24M and covers 75% of the cost of permitting.

Antelope Valley AQMD
GENERAL FUND, Consolidated

	Budget FY 2022	EOY Estimates FY 2022	Budget FY 2023
Revenues			
Permit Fees	1,047,500	1,124,947	1,199,200
Application Fees	30,500	31,176	32,500
Federal Revenue	0	0	63,982
Fines & Penalties	10,000	14,250	10,000
Interest Income	15,000	9,922	10,000
Revenue from Programs	731,400	678,199	934,045
State Revenue	1,096,000	1,179,925	1,446,315
Total Revenues	2,930,400	3,038,419	3,696,042
Expenses			
Personnel Expenses			
Program Staff	1,389,000	1,532,974	1,800,000
Total Personnel Expenses	1,389,000	1,532,974	1,800,000
Operating Expenses			
Communications	21,050	26,405	35,870
Dues & Subscriptions	46,650	19,050	21,100
Non-Depreciable Inventory	2,300	5,395	10,500
Legal	44,000	16,700	79,000
Professional Services	230,150	269,930	305,150
Maintenance & Repairs	6,500	4,700	7,000
Training & Travel	15,150	14,075	16,650
Vehicles	7,900	15,005	15,930
Office Expenses	110,125	109,700	132,761
Program Expenses	1,000,000	1,044,536	1,264,315
Miscellaneous Expenses	2,900	550	2,900
Total Operating Expenses	1,486,725	1,526,046	1,891,176
Capital Expenses			
Equipment	25,000	15,120	25,000
Software	25,000	0	25,000
Total Capital Expenses	50,000	15,120	50,000
Total Expenses	2,925,725	3,074,140	3,741,176
Cash To (From) Reserves	4,675	(35,721)	(45,134)

GENERAL FUND



REVENUE

The greatest uncertainties facing Antelope Valley's AQMD's budgetary outlook stem from the potential for major economic disruption due to the COVID-19 global pandemic. We recognize the hardships that many are experiencing. We are making accommodations in many program areas and remain committed to protecting public health and helping business. The Antelope Valley AQMD staff will monitor the financial impacts and in the event that there are major changes in the economic landscape, we would make adjustments to the FY23 Budget being proposed.

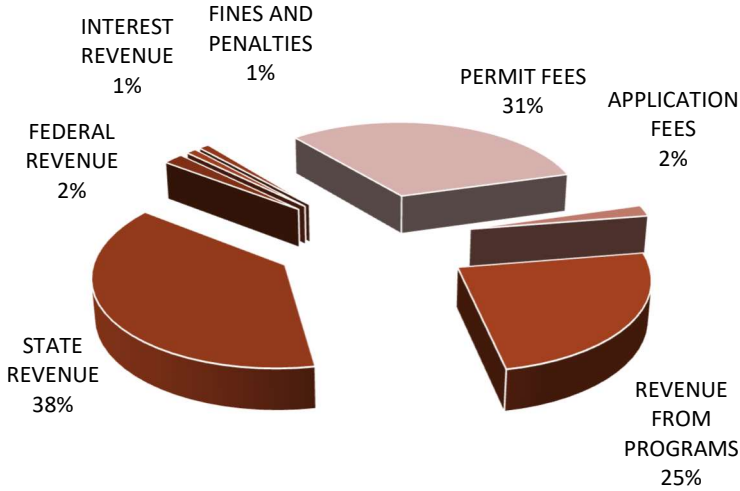


This budget includes a financial summary of all revenues, expenditures and staffing used by each of Antelope Valley AQMD's programs in the delivery of essential services to clean the air and to protect the health of all residents in the Antelope Valley AQMD through practical and innovative strategies.

The proposed General Fund budget for FY23 is not balanced budget with expenditures and revenues of \$3.7M million and 9.5 full time equivalents (FTE) including one vacant FTE. The FY23 proposed budget is 22% percent more than the FY22 adopted budget of \$2.9M. This is due in part to a 10% increase in fees effective January 1, 2023. Additionally, state and federally funded programs within the general fund are responsible for an additional \$.6M in FY23.

Staff is proposing a budget for FY23 that allows the Antelope Valley AQMD programs to operate efficiently, transparently, and in a manner sensitive to public agencies, businesses and the public, while providing continued emission reductions and health benefit improvements.

GENERAL FUND REVENUE



Recommendations include an increase to Regulation III, Fees, by proposing a 10.0% fee increase effective January 1, 2023. Interest projections are a conservative 1% due to current market performance. Permit revenue is 34% of general fund revenue. Revenue from programs is 25% while state and federal revenue is 41% of general fund revenue.

EXPENSES

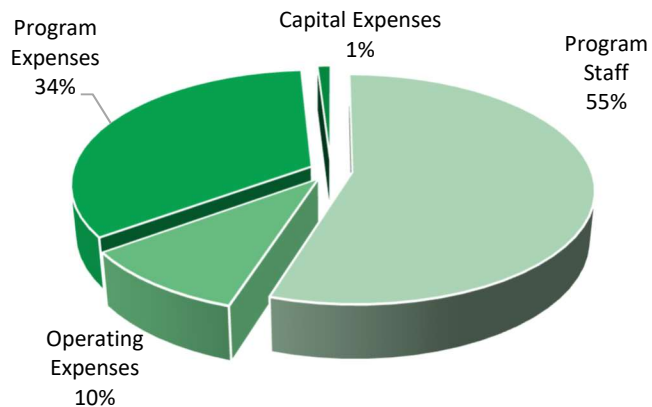
The Antelope Valley Air Quality Management District is in a five year contract for services with the Mojave Desert Air Quality Management District. Administrative and operational services were contracted

in order to meet the regulatory responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations.

The FY23 General Fund expenses are \$3.7M including a Program staff budget of \$1.8M. Operating Expenses are \$627k, Capital Expenses are \$50k, and Program Expenses are \$1.26M. This is a 26% increase from the FY22 budget of \$1M. The additional revenue is from the AB134 Community Air Protection Grant Program revenue and is received from the California Air Resources Board (CARB).

Program staff is 30% more than FY22. This is due to an increase of 2 FTEs, a COLA of 5%, and other miscellaneous benefit increases. Staffing costs account for 55% of the General Fund Budget.

GENERAL FUND EXPENSES



Antelope Valley AQMD
GENERAL FUND, Revenue Detail

	<u>Budget FY 2022</u>	<u>EOY Estimate FY 2022</u>	<u>Budget FY 2023</u>
Revenues			
Permit Fees			
Permit Fees Rev	953,000	1,053,818	1,105,000
Asbestos Demo/Reno Rev	90,000	85,319	90,000
Title V Rev	4,500	4,000	4,200
Permit Fee Adjustments	0	(18,190)	0
	<u>1,047,500</u>	<u>1,124,947</u>	<u>1,199,200</u>
Application Fees			
Permit Application Fees	30,000	29,226	32,000
AG Application Fees	500	1,950	500
	<u>30,500</u>	<u>31,176</u>	<u>32,500</u>
Fines & Penalties			
Notice of Violations Fee	10,000	14,250	10,000
	<u>10,000</u>	<u>14,250</u>	<u>10,000</u>
Interest Income			
Interest Revenue	15,000	9,922	10,000
	<u>15,000</u>	<u>9,922</u>	<u>10,000</u>
Other Revenue			
Revenue from Programs			
Administrative Funding	100,000	25,000	247,045
AB2766 Program	630,000	651,729	650,000
AB923 Program	0	0	36,000
Hot Spots	1,400	1,470	1,000
	<u>731,400</u>	<u>678,199</u>	<u>934,045</u>
State and Federal Revenue			
PERP Regulation	40,000	33,057	35,000
State Contracts	959,000	1,049,868	1,314,315
State Subvention	97,000	97,000	97,000
ARB PM 2.5 Section 103	0	0	63,982
	<u>1,096,000</u>	<u>1,179,925</u>	<u>1,510,297</u>
Total General Fund Revenues	<u>2,930,400</u>	<u>3,038,419</u>	<u>3,696,042</u>



AVAQMD PROGRAMS

PROGRAM DESCRIPTIONS

U.S. Environmental Protection Agency

The sets nationwide air quality and emissions standards and oversees state efforts and enforcement.

California Air Resources Board

Focuses on unique air quality challenges by setting the state's emissions standards for a range of pollution sources including vehicles, fuels and consumer products.

COMUNICATIONS

The Antelope Valley Air Quality Management District conducts public information and education programs in order to educate businesses and residents in the Antelope Valley region about air pollution, its sources, health effects on humans, damage to the environment and the various programs offered by the Districts to reduce air emissions. Education is provided on methods of control and to encourage individual means of reducing pollution.

The programs are targeted to many audiences: academia, the general adult population, elementary to college level students, as well as business and industry. This information uses public workshops, conferences, presentations, social media and other multimedia promotions. In addition, press releases, press conferences and air quality forecasts are provided to the local media on an ongoing basis as a means of keeping the public informed.

AIR QUALITY MONITORING PROGRAM

The District operates an ambient air monitoring and meteorological network that tracks air quality trends within the Antelope Valley region. The station is an active part of the State and Local Air Monitoring System (SLAMS) network.

A computer operated data acquisition system collects daily and real time levels of pollutants. This data is reported to the California Air Resources Board (CARB), Federal Environmental Protection Agency (EPA), regulated industry and the general public. This information is also used to provide pollution episode forecast and notification to school systems and the general population in the event of harmful levels of pollution.



STATIONARY SOURCES

One of the District's primary responsibilities is to process applications for permits in accordance with all applicable local, State, and Federal regulations. These permits are required for projects that propose industrial and/or commercial processes that have the potential to emit specific air contaminants. The wide range of requirements applied depends on the type and size of the proposed project.

District staff provides technical reviews of various documents, such as permit applications, manufacturer's data, test reports, risk assessments, and emission inventory. The District implements and manages:

- Title III & V Programs. The Title III program is the federal toxic program specifically for Title V facilities. Title V (EPA Regulation) is a Federal Operating Permits Program required by the 1990 Clean Air Act. This program requires the District to develop and implement a Federal Permitting Program approved by the Environmental Protection Agency (EPA) for sources of a certain capacity.
- Emissions Inventory. This program maintains an active inventory of the sources of criteria air pollutants within the District and measures progress towards attainment and maintaining compliance with National and State Ambient Air Quality Standards. State and Federal Law require this program.
- Toxic Emissions Inventory. (Air Toxic "Hot Spot" Information and Assessment Act of 1987) This program assesses the amounts, types and health impacts of air toxics produced from stationary sources.

COMPLIANCE

The District's responsibility is to protect the health and welfare of the public by assisting the regulated community in complying with Federal, State and Local regulatory requirements. This responsibility is carried out through various programs and activities:

- Comprehensive annual inspections performed to verify compliance to air quality regulations and permit requirements.
- Investigation of citizen complaints pertaining to air related matters
- Legal case development when necessary to address non-complying situations
- Federal Asbestos Demolition and Renovation Program
- State-mandated Variance Program
- Continuous Emissions Monitoring Programs
- Reporting to the Environmental Protection Agency's AIRS and Significant Violator programs
- Source testing or stack sampling is the process that evaluates the emissions for industrial facilities to determine compliance with permit conditions.

PLANNING & RULEMAKING

The District promulgates rules and plans in accordance with State and Federal planning requirements in order to achieve and maintain regional compliance with the ambient air quality standards. Planning staff serve as the District liaison with regional, State and Federal governments, ensuring District compliance with applicable requirements. Planning staff also performs California Environmental Quality Act (CEQA) review in the District's role as the expert agency for air quality. Staff in Planning and Rulemaking implement and maintain the following programs:

- California Ambient Air Quality Standards Attainment Planning, in the California Clean Air Act and subsequent state legislation. This program currently focuses on the California ozone standard.
- National Ambient Air Quality Standards (NAAQS) in the Federal Clean Air Act, the Clean Air Act Amendments and subsequent Federal legislation. This program currently focuses on the National eight-hour ozone standard and the National 24-hour annual PM10 and PM 2.5 standards.
- Federal General and Transportation Conformity, entailing regional project review and comment.
- California Environmental Quality Act (CEQA), requiring local and regional project review.

Antelope Valley AQMD
DISTRICT WIDE, Expense Detail

	<u>Budget FY 2022</u>	<u>EOY Estimate FY 2022</u>	<u>Budget FY 2023</u>
Expenses			
Personnel Expenses			
Operating Expenses			
Communications			
Telephones	6,000	5,140	6,000
Long Distance Charges	500	320	500
Video/Teleconference	150	150	150
Internet	10,000	10,395	11,820
Web Hosting	2,400	2,400	2,400
Tech Support	2,000	2,000	10,000
Computers	0	6,000	5,000
	<u>21,050</u>	<u>26,405</u>	<u>35,870</u>
Dues & Subscriptions			
Memberships & Sponsorships	45,000	18,750	20,000
Publications & Subscriptions	800	300	500
Professional Dues	600	0	600
	<u>46,400</u>	<u>19,050</u>	<u>21,100</u>
Non-Depreciable Inventory			
Furniture & Fixtures Exp	100	220	2,500
Machinery & Equipment Exp	1,200	5,000	7,000
Safety Equipment Exp	1,000	170	1,000
	<u>2,300</u>	<u>5,390</u>	<u>10,500</u>
Legal			
Legal Notices	4,000	615	4,000
Legal Services	40,000	16,085	75,000
	<u>44,000</u>	<u>16,700</u>	<u>79,000</u>
Professional Services			
Payroll Contract	0	1,215	1,000
Research Studies	6,000	6,000	6,000
Consulting Fees	3,000	8,220	25,000
Stipends	8,400	8,400	8,400
	<u>17,400</u>	<u>23,835</u>	<u>40,400</u>
Maintenance & Repairs			
General Bldg. Maintenance	2,000	0	2,000
Custodial Services	3,000	2,700	3,000
Equipment Repair	1,500	2,000	2,000
	<u>6,500</u>	<u>4,700</u>	<u>7,000</u>
Training & Travel			
Training	4,500	5,000	4,500
Travel	8,000	9,000	12,000
Mileage	150	75	150
	<u>12,650</u>	<u>14,075</u>	<u>16,650</u>

Antelope Valley AQMD
DISTRICT WIDE, Expense Detail

	<u>Budget FY 2022</u>	<u>EOY Estimate FY 2022</u>	<u>Budget FY 2023</u>
Vehicles			
Vehicle Gas & Oil	1,500	3,775	4,000
Vehicle Maintenance	2,000	2,000	2,000
Vehicle Repairs	3,000	3,000	3,000
Vehicle Insurance	1,400	5,680	6,930
	<u>7,900</u>	<u>14,455</u>	<u>15,930</u>
Office Expenses			
Software	1,300	2,000	25,000
Utilities	8,600	8,600	8,860
Supplies	3,000	3,000	3,000
Facility Leases	60,100	60,100	60,000
Equipment Lease	5,000	5,000	5,000
Postage	0	300	2,000
Courier	175	175	300
Printing/Shredding Services	1,350	1,350	1,350
Security	500	675	600
Liability Insurance	18,100	12,436	14,726
Meeting Expenses	1,000	1,225	1,225
Community Relations	9,500	9,500	9,500
	<u>108,625</u>	<u>104,361</u>	<u>131,561</u>
Program Expenses			
Program Expenditures	900,000	1,041,286	1,264,315
Program Expenditures Administrative	100,000	3,250	0
	<u>1,000,000</u>	<u>1,044,536</u>	<u>1,264,315</u>
Miscellaneous Expenses			
Bank Fees	2,900	550	2,900
	<u>2,900</u>	<u>550</u>	<u>2,900</u>
Total Operating Expenses	<u>1,269,725</u>	<u>1,274,057</u>	<u>1,625,226</u>
Capital Expenses			
Equipment	25,000	15,120	25,000
Software	25,000	0	25,000
Total Capital Expenses	<u>50,000</u>	<u>15,120</u>	<u>50,000</u>
Total Expenses	<u>1,319,725</u>	<u>1,289,177</u>	<u>1,675,226</u>



SUPPORT STAFF

EXECUTIVE SERVICES

The Executive Office is responsible to the Governing Board for the general administration and coordination of all District operations and programs, including those programs mandated by the Federal Environmental Protection Agency and the California Air Resources Board. This office monitors state and federal legislation affecting the District and advises the Governing Board on actions required to protect the interests of the District.

The Governing Board, with seven members, meets monthly and members receive \$100.00 stipend per meeting plus travel expenses. The Hearing Board, with six members, meets as needed and members may receive \$100.00 stipend per meeting plus travel expenses.

LEGAL COUNSEL

Special Counsel to the Governing Board serves as general legal counsel to the Governing Board, the Air Pollution Control Officer and the District, providing general public agency legal services regarding the Brown Act, the Political Reform Act, California Environmental Quality Act, as well the Administrative Code, contracts, personnel matters, civil actions, and related litigation. District Counsel also provides legal advice and opinions on mandates specific to air districts such as the Federal Clean Air Act, California air pollution control laws and air quality rules and regulations. District Counsel exercises authority to bring civil actions in the name of the people of the State of California for violations of various air quality laws and regulations. The District Counsel also represents the District in actions brought before the Hearing Board.

ADMINISTRATIVE SERVICES

The Administrative Services office provides financial, administrative and personnel management services to the operating divisions of the District. Finance staff prepares the annual budget and controls expenditures by providing information regarding expenditures and the availability of budgeted funds. Finance also purchases equipment and supplies. Invoices for a variety of fees are issued, collected, deposited and accounted for through the Compliance and Permit System (CAPS). This office also manages the District's risk management, fleet and facility management, and fixed assets.

**Antelope Valley AQMD
CONTRACT, Expense Detail**

	<u>Budget FY 2022</u>	<u>EOY Estimate FY 2022</u>	<u>Budget FY 2023</u>
Expenses			
Personnel Expenses			
Program Staff	1,389,000	1,532,974	1,800,000
Total Personnel Expenses	1,389,000	1,532,974	1,800,000
Operating Expenses			
Communications			
Dues & Subscriptions			
Publications & Subscriptions	250	0	0
	250	0	0
Non-Depreciable Inventory			
Safety Equipment Exp	0	5	0
	0	5	0
Legal			
Professional Services			
Payroll Contract	125	200	250
Financial Services	212,625	245,895	264,500
	212,750	246,095	264,750
Maintenance & Repairs			
Training & Travel			
Training	500	0	0
Travel	2,000	0	0
	2,500	0	0

**Antelope Valley AQMD
CONTRACT, Expense Detail**

	<u>Budget FY 2022</u>	<u>EOY Estimate FY 2022</u>	<u>Budget FY 2023</u>
Vehicles			
Vehicle Gas & Oil	0	550	0
	<u>0</u>	<u>550</u>	<u>0</u>
Office Expenses			
Software	0	3,750	0
Supplies	500	450	0
Postage	1,000	1,000	1,000
Courier	0	140	200
	<u>1,500</u>	<u>5,340</u>	<u>1,200</u>
Program Expenses			
Miscellaneous Expenses			
Total Operating Expenses	<u>217,000</u>	<u>251,990</u>	<u>265,950</u>
Capital Expenses			
Total Expenses	<u>1,606,000</u>	<u>1,784,964</u>	<u>2,065,950</u>



THE CONTRACT - MDAQMD

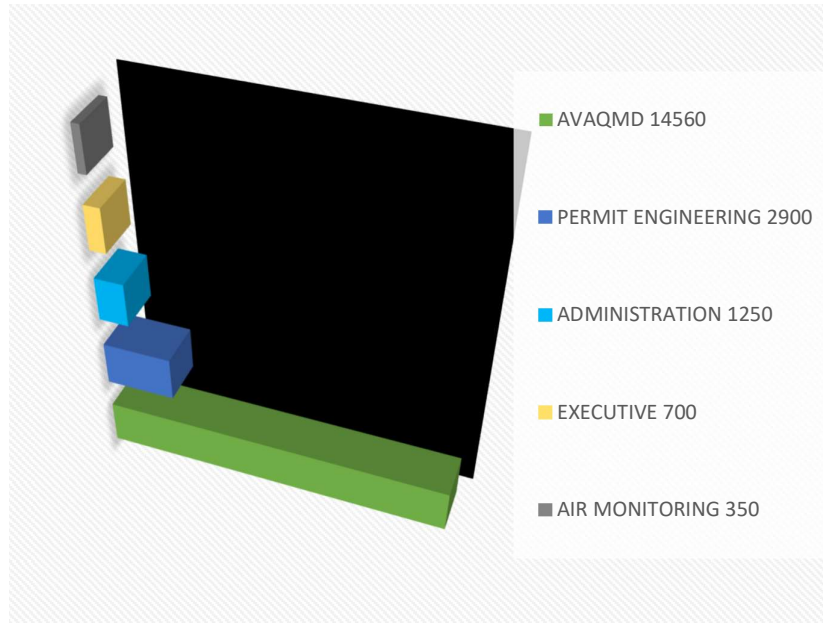
PROGRAM STAFF: 19,760 HOURS • 9.5 FTE • 1.80M

PERIOD JULY 1, 2022 – JUNE 30, 2023

TERMS AND CONDITIONS

The Antelope Valley Air Quality Management District contracts with the Mojave Desert Air Quality Management District for administrative and operations services as necessary to enable AVAQMD to meet the regulatory and legislated responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations. On March 15, 2022, the AVAQMD initiated the process of ending the 25 year contract for services with the MDAQMD with an effective date of September 30, 2022. After September 30, 2022, any services contracted by the AVAQMD, through the MDAQMD, could be considered on a temporary as needed basis.

This agreement is pursuant to the provisions of Title 1, Division 7, Chapter 5, Article 1 of the California Government Code (commencing with §6500).



CONTRACT HOURS

The total contracted hours for FY2023 is 19,760. The Antelope Valley AQMD office located in Lancaster, CA is staffed by 6 full time equivalents (FTE) with one vacant FTE.

Additionally, 2.5 FTEs provide administrative, executive, air monitoring, permit engineering, and other technical services. On a monthly basis, the Mojave Desert AQMD shall deliver to the Antelope Valley AQMD an itemized invoice for actual materials and services provided.

AVAQMD GRANTS

AB2766

The District's air quality programs are primarily funded by revenue from regulatory fees, government grants and subventions. The AB2766 program is funded through a \$4 (four dollar) assessment by the District's Governing Board, and collected by the California Department of Motor Vehicles on motor vehicle registrations. Calls for projects, eligibility determinations, and Governing Board award are all part of the process that makes funds available to the region for qualified emission reducing projects.

The FY23 AB2766 Program Budget is unchanged at \$620k ; which represents 22% of all program revenue.

AB923

The District regulates and inventories criteria and toxic emissions and conducts regional scale air quality monitoring within our jurisdictional boundaries. Funds collected under AB923 allows air districts in state non-attainment areas to adopt an additional \$2 (two dollar) surcharge on motor vehicle registration fees to be used strictly for incentive-based emission reduction funding programs.



The use of the fees is limited to projects eligible for grants under the Carl Moyer Program, the purchase of school buses under the Lower-Emission School Bus Program, light-duty scrap or repair programs and unregulated agricultural sources. The FY23 AB923 Program Budget is \$546k; which represents 19% of all program revenue.



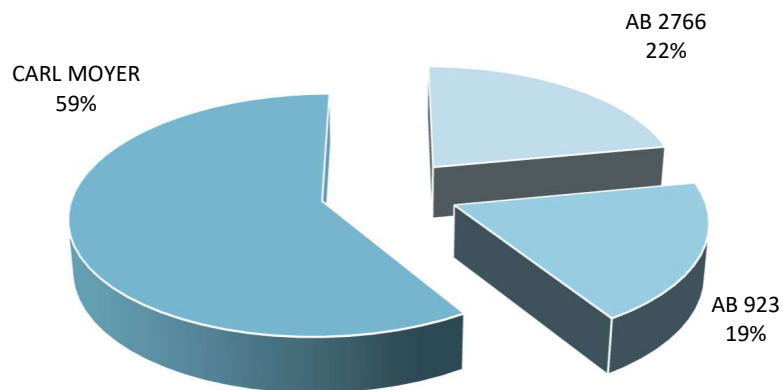
CARL MOYER

The Moyer Program complements California’s regulatory program by providing incentives to obtain early or extra emission reductions, especially from emission sources in minority and low-income communities and areas disproportionately impacted by air pollution. Incentives encourage customers to purchase cleaner technologies, and stimulate the marketplace to manufacture cleaner technologies.

Although the Moyer Program has grown in scope, it retains its primary objective of obtaining cost-effective and surplus emission reductions to be credited toward California’s legally enforceable obligations in the State Implementation Plan (SIP) – California’s road map for attaining health-based national ambient air quality standards.

Carl Moyer Grant Program Funds are distributed by the California Air Resources Board for projects obligated by the District under this state regulated program.

Projects are awarded to qualifying applicants on a formula basis according to specific criteria and cost effectiveness. The FY23 Carl Moyer Program Budget is \$1.5M compared to \$800k in FY22; which represents 59% of all program revenue.



Antelope Valley AQMD
Program Funds Consolidated GRANT PROGRAMS

	<u>Budget FY 2022</u>	<u>EOY Estimate FY 2022</u>	<u>Budget FY 2023</u>
<u>Revenues</u>			
Administrative Funding	100,000	67,557	141,258
AB2766 Program	620,000	620,000	620,000
Carl Moyer Program Round 21	800,000	599,413	1,513,803
AB923 Program	582,000	545,625	546,000
Interest Revenue	2,500	9,987	34,602
	<hr/>	<hr/>	<hr/>
Total Consolidated Program Revenue	2,104,500	1,842,582	2,855,663
<u>Expenses</u>			
Program Expenditures	2,004,500	1,811,400	2,714,405
Program Expenditures Administrative	100,000	31,182	141,258
	<hr/>	<hr/>	<hr/>
Total Consolidated Program Expense	2,104,500	1,842,582	2,855,663

Antelope Valley AQMD
Program Funds AB2766 GRANT PROGRAMS

	Budget FY 2022	EOY Estimate FY 2022	Budget FY 2023
<u>Revenues</u>			
AB2766 Program	620,000	620,000	620,000
Interest Revenue	500	0	0
Total AB2766 Program Revenue	620,500	620,000	620,000
 <u>Expenses</u>			
Program Expenditures	620,500	620,000	620,000
Total AB2766 Program Expense	620,500	620,000	620,000

Antelope Valley AQMD
Program Funds AB923 GRANT PROGRAMS

	Budget FY 2022	EOY Estimate FY 2022	Budget FY 2023
<u>Revenues</u>			
Administrative Funding	0	36,375	0
AB923 Program	582,000	545,625	546,000
Interest Revenue	1,500	0	0
 Total AB923 Program Revenue	 583,500	 582,000	 546,000

<u>Expenses</u>			
Program Expenditures	583,500	582,000	546,000
 Total AB923 Program Expense	 583,500	 582,000	 546,000

Antelope Valley AQMD
Program Funds Carl Moyer GRANT PROGRAMS

	<u>Budget FY 2022</u>	<u>EOY Estimate FY 2022</u>	<u>Budget FY 2023</u>
<u>Revenues</u>			
Administrative Funding	100,000	31,182	141,258
Carl Moyer Program	800,000	599,413	1,513,803
Interest Revenue	500	9,987	34,602
	<hr/>	<hr/>	<hr/>
Total Carl Moyer Program Revenue	900,500	640,582	1,689,663
<u>Expenses</u>			
Program Expenditures	800,500	609,400	1,548,405
	100,000	31,182	141,258
	<hr/>	<hr/>	<hr/>
Total Carl Moyer Program Expense	900,500	640,582	1,689,663

Antelope Valley AQMD

ALL FUNDS, Consolidated Historical

	Budget FY 2019	Budget FY 2020	Budget FY 2021	Budget FY 2022	Budget FY 2023
Revenues					
Permit Fees	792,150	1,019,500	971,500	1,047,500	1,199,200
Application Fees	42,000	30,000	41,500	30,500	32,500
Federal Revenue	0	0	0	0	63,982
Fines & Penalties	59,000	62,000	63,000	10,000	10,000
Interest Income	14,300	22,435	58,000	17,500	44,602
Revenue from Programs	2,603,044	2,570,566	2,667,385	2,833,400	3,755,106
State Revenue	141,500	206,305	169,500	1,096,000	1,446,315
Total Revenues	3,651,994	3,910,806	3,970,885	5,034,900	6,551,705
Expenses					
Personnel Expenses					
Salaries & Wages	1,200,218	1,338,000	1,425,175	1,389,000	1,800,000
Total Personnel Expenses	1,200,218	1,338,000	1,425,175	1,389,000	1,800,000
Operating Expenses					
Communications	23,500	20,500	18,500	21,050	35,870
Dues & Subscriptions	10,500	20,500	46,100	46,650	21,100
Non-Depreciable Inventory	11,000	10,000	1,000	2,300	10,500
Legal	19,000	19,000	19,000	44,000	79,000
Professional Services	207,650	217,400	217,400	230,150	305,150
Maintenance & Repairs	6,500	6,500	6,500	6,500	7,000
Training & Travel	11,000	10,150	12,150	15,150	16,650
Vehicles	12,000	10,000	5,500	7,900	15,930
Office Expenses	107,425	102,575	97,475	110,125	132,761
Program Expenses	1,753,826	2,060,266	2,036,085	3,104,500	4,119,978
Miscellaneous Expenses	800	915	1,000	2,900	2,900
Total Operating Expenses	2,163,201	2,477,806	2,460,710	3,591,225	4,746,839
Capital Expenses					
Furniture & Fixtures	25,000	0	0	0	0
Equipment	0	40,000	40,000	25,000	25,000
Vehicles	30,000	30,000	20,000	0	0
Computers	35,000	0	0	0	0
Software	0	25,000	25,000	25,000	25,000
Total Capital Expenses	90,000	95,000	85,000	50,000	50,000
Total Expenses	3,453,419	3,910,806	3,970,885	5,030,225	6,596,839

5 YEAR BUDGET RECAP

Over the last 5 years, the Antelope Valley budget has focused on streamlining many of its operations while still meeting its program commitments despite new federal and state mandates and increased workload complexity. The focus has been, and continues to be, on reducing or maintaining operating expenditure levels in General Fund and maximizing the efficient use of staff resources to enable select vacant positions to remain vacant, be deleted or be unfunded whenever possible.



In FY19 the District began to receive funding from the California Resource Board under AB 617 to reduce exposure in neighborhoods most impacted by air pollution as well as

funding under the AB 134 Community Air Protection Fund. Additionally, the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program provides funding through local air districts for agricultural harvesting equipment, heavy-duty trucks, agricultural pump engines, tractors, and other equipment used in agricultural operations.

Permit Revenue is up 48% from FY19 as a result of strategic fee increases designed to measure the revenue that may be recovered through source fees against the full cost of providing the services. The cost of all programs related to these sources includes all direct program costs, a commensurate share of indirect program costs, and overhead unless otherwise funded. It is the District's practice that such fees are valid so long as they do not exceed the reasonable cost of the service or regulatory program for which the fee is charged, and are apportioned such that the costs allocated to each source bears a fair or reasonable relationship to its burden on, and benefits from, the regulatory system. Revenue from General Fund Programs increased by 26% from FY2019 as a result of a state and federal funding.

Staffing costs increased by 30% from the FY22 budget commensurate with the increase in FTEs. Excluding programs, Operating expenses have increased 29% since FY19. The rise in costs are the direct result of staffing increases of 30% recommendations for procedural changes to the Districts contract with the Mojave Desert AQMD.

Antelope Valley AQMD
GENERAL FUND, Consolidated Historical

	Budget FY 2019	Budget FY 2020	Budget FY 2021	Budget FY 2022	Budget FY 2023
Revenues					
Permit Fees	792,150	1,019,500	971,500	1,047,500	1,199,200
Application Fees	42,000	30,000	41,500	30,500	32,500
Federal Revenue	0	0	0	0	63,982
Fines & Penalties	59,000	62,000	63,000	10,000	10,000
Interest Income	4,000	6,435	30,000	15,000	10,000
Revenue from Programs	774,300	611,300	659,300	731,400	934,045
State Revenue	141,500	206,305	169,500	1,096,000	1,446,315
Total Revenues	1,812,950	1,935,540	1,934,800	2,930,400	3,696,042
Expenses					
Personnel Expenses					
Salaries & Wages	1,100,000	1,338,000	1,425,175	1,389,000	1,800,000
Total Personnel Expenses	1,100,000	1,338,000	1,425,175	1,389,000	1,800,000
Operating Expenses					
Communications	23,500	20,500	18,500	21,050	35,870
Dues & Subscriptions	10,500	20,500	46,100	46,650	21,100
Non-Depreciable Inventory	11,000	10,000	1,000	2,300	10,500
Legal	19,000	19,000	19,000	44,000	79,000
Professional Services	207,650	217,400	217,400	230,150	305,150
Maintenance & Repairs	6,500	6,500	6,500	6,500	7,000
Training & Travel	11,000	10,150	12,150	15,150	16,650
Vehicles	12,000	10,000	5,500	7,900	15,930
Office Expenses	107,425	102,575	97,475	110,125	132,761
Program Expenses	15,000	85,000	0	1,000,000	1,264,315
Miscellaneous Expenses	800	915	1,000	2,900	2,900
Total Operating Expenses	424,375	502,540	424,625	1,486,725	1,891,176
Capital Expenses					
Furniture & Fixtures	25,000	0	0	0	0
Equipment	0	40,000	40,000	25,000	25,000
Vehicles	30,000	30,000	20,000	0	0
Computers	35,000	0	0	0	0
Software	0	25,000	25,000	25,000	25,000
Total Capital Expenses	90,000	95,000	85,000	50,000	50,000
Total Expenses	1,614,375	1,935,540	1,934,800	2,925,725	3,741,176



FINANCIAL RESERVES

It is the policy of the Governing Board of the Antelope Valley Air Quality Management District (District) to direct the Air Pollution Control Officer (APCO) to establish and maintain certain fund balances to ensure the sound fiscal management of District resources.

The purposes of the District's fund balance policy include maintaining prudent level of financial resources to protect against reducing service levels or raising fees because of temporary revenue shortfalls or unpredicted one-time expenditures. Another purpose is to reserve funds for unanticipated large expenditures, such as capital expenses; or extraordinary costs associated with defending the District's regulatory activities.

CLASSIFICATION OF FUNDS

Restricted Fund Balance is designated for the specific purposes stipulated by the external source, government code, enabling legislation, or other legal restriction. Following are an example of this classification: Mobile Emission Reduction Revenue (AB 2766), Incentive Based Emission Reduction Funding (AB 923), and Carl Moyer Grant Program Funds. These funds are held in separate trust accounts and are reported separate from the District's General Fund.

Committed Fund Balance is designated by policy and includes amounts that can be used only for the specific purposes determined by a formal action of the Governing Board. Commitments may be changed only by action of the Governing Board. The District's Operating Cash Reserves is an example of this classification. The FY23 Cash Reserves are \$1M or 27% of the annual operating Budget.

Assigned Fund Balance is used to describe the portion of the fund balance that reflects the intended use of resources; the intent being established by the Governing Board, or the Board's designee. Such fund balance will be allocated and defined in the District's annual adopted budget. The District's Budget Stabilization Reserves is an example of this classification.

REVENUES

Permit Fees

Permit Fees Rev	Operating and Annual Renewal Permit Fees
Asbestos Demo/Reno Rev	Fees for Permits related to Asbestos Removal - Rule 302
Title V Permit Rev	Permit fees for Federal Permit Program

Application Fees

ERC Application Fees	Emission Reduction Credit
New Source Review	Project Evaluation for Complex Source-Rule 301
Permit Application Fees	Filing of new permits and permit changes
Variance Filing Fees	Filing fee for each petition to District Hearing Board -Rule 303
AG Application Fee	

Fine & Penalties

Excess Emissions Fees	Fee charged when a variance is granted by Hearing Board - Rule 303
Notice of Violations Fees	Fee Charged for unpermitted source, or violation of permit condition
Interest Revenue	Interest on funds held on deposit, all funds

Revenue from Programs

Administrative Funding	Program pass thru funds for administration costs of the program
AB2766 Program	Revenue received through DMV vehicle registration
California Clean Air Act Fees	State mandated fee collected on behalf of Carb
Hot Sports	State mandated fee: "Air Toxic "Hot Spot"

State Revenue

PERP State Funds	Portable Engine Registration Program
State Subvention	Funds received from state budget to supplement Permitting and Air Monitoring

EXPENSES

Program Staff

Contracted costs to provide staff for District operations

Operating Expenses

Communications	Telephones, teleconferencing, internet, cable, hosting, tech support
Dues & Subscriptions	District memberships, sponsorships, publications, subscriptions
Non-Depreciable Inventory	Furniture, equipment, machinery, and safety equipment < \$5,000
Legal	Legal services for Governing Board, Hearing Board; publications
Professional Services	Financial services, audit, research studies, consulting fees, stipends
Maintenance & Repairs	General building maintenance, custodial services, and repairs
Training and Travel	Employee training; professional development and related travel
Vehicles	Fuel and oil, maintenance and repair, insurance for District's fleet
Office Expenses	Software, utilities, supplies, leases, postage, courier, printing and shredding services, security, insurance, meeting expenses and community relations

PROGRAM EXPENSES

Expenses attributable to the use of special funds

CAPITAL EXPENSES

Furniture & fixtures, Equipment, vehicles, computers, and software over \$5K

ACRONYMS

AB2766	Enabling legislation for collection of fees for mobile source reduction projects
AIRS	Aerometric Information Retrieval System
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQMD	Air Quality Management District
ARB	Air Resources Board
AVAQMD	Antelope Valley Air Quality Management District
BACT	Best Available Control Technology
CAA	Clean Air Act
CAPCOA	California Air Pollution Control Officers Association
CAPP	Clean Air Patrol Program
CAPS	Compliance and Permit System (permit tracking database)
CARB	California Air Resources Board
CNGVG	California Natural Gas Vehicle Coalition
CRE	Community Relations and Education
CREEC	California Regional Environmental Education Community
CSDA	California Special Districts Association
DAPCO	Deputy Air Pollution Control Officer
EPA	Environmental Protection Agency
ERC	Emission Reduction Credit
FY	Fiscal Year
ICTC	Interstate Clean Transportation Corridor
MACT	Maximum Achievable Control for Toxics
MEEC	Mojave Environmental Education Consortium
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
NAAQS	National Ambient Air Quality Standards
NESHAP	National Emissions Standard for Hazardous Pollutants
NSPS	New Source Performance Standards
OPEB	Other Post Employment Benefits
PARS	Public Agency Retirement Services
PERP	Portable Equipment Registration Program
PSD	Prevention of Significant Deterioration
PTBS	Permit Tracking and Billing System
SDRMA	Special Districts Risk Management Authority
SLAMS	State and Local Air Monitoring Stations
TAC	Technical Advisory Committee
VPN	Virtual Private Network

PROPOSED BUDGET FISCAL YEAR 2023



Bret Banks, Executive Director
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661.723.8070 www.AVAQMD.ca.gov

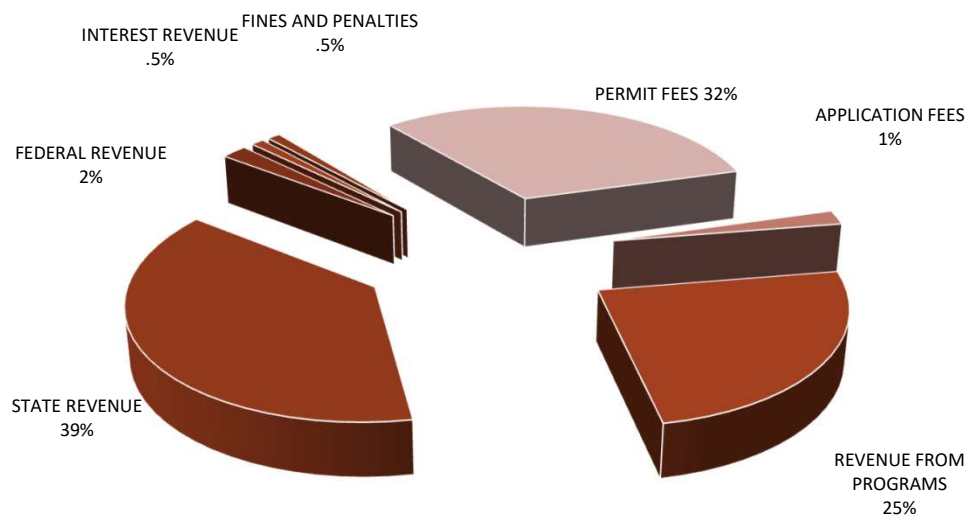
661.723.8070  avaqmd.ca.gov  [.com/avaqmd](https://www.facebook.com/avaqmd)  [@avaqmd](https://twitter.com/avaqmd)

FY23 General Fund Revenue



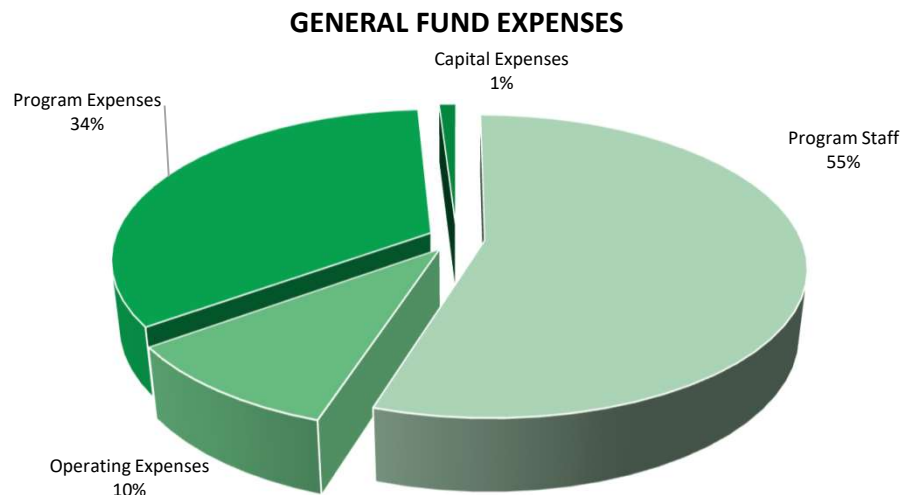
- Recommendations include a proposed 10% increase to Rule 301, Fees, effective January 1, 2023.
- The budget includes 9.5 full time equivalents (*2.5 Contract*).
- General Fund revenue is \$3.7M (up from \$2.9M in FY22) due to an additional \$617k in pass through funds. **Operating Revenue is \$2.2M.**
- Permit revenue is \$1.2M or 32% of total revenue and **53% of operating revenue.**
- Program Revenue is 25% of total revenue and **41% of operating revenue.**
- *State Revenue which is pass through and not included in operating revenue is 39% of total revenue.*

OF TOTAL GENERAL FUND REVENUE



FY23 General Fund Expenses

- The Program staff budget is \$1.8M or 55% of the general fund budget and **73% of the operating budget**.
- Operating Expenses are \$627k or 10% of the general fund budget and **25% of the operating budget**. Capital Expenses are \$50k, or 1% of the general fund budget.
- Program Expenses are \$1.26M. This is a 26% increase from the FY22 budget. The additional revenue is from the AB134 Community Air Protection Grant Program revenue and is received from the California Air Resources Board (CARB).

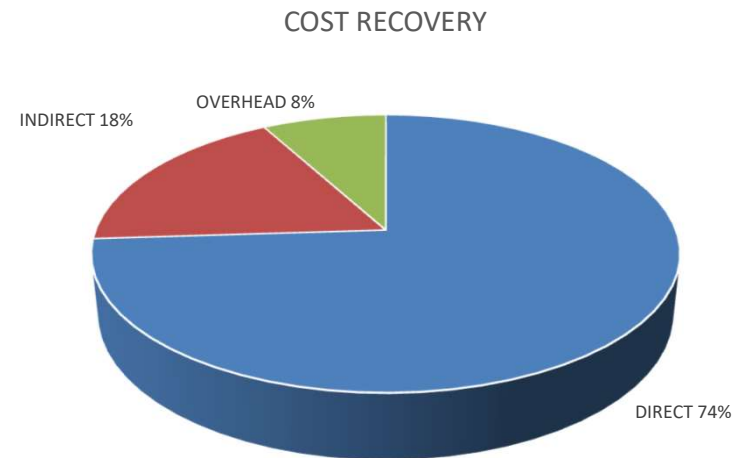


Cost Recovery

The measure of the revenue that may be recovered through source fees is the full cost of all programs related to these sources, including all direct program costs, a commensurate share of indirect program costs, and overhead unless otherwise funded.

It is the District's practice that such fees are valid so long as they do not exceed the reasonable cost of the service or regulatory program for which the fee is charged, and are apportioned such that the costs allocated to each source bears a fair or reasonable relationship to its burden on, and benefits from, the regulatory system.

For the FY23 budget, the direct rate is 74%, the indirect rate is 18% and overhead is 8%.



RESERVES

Committed Fund Balance is designated by policy and includes amounts that can be used only for the specific purposes determined by a formal action of the Governing Board.

Commitments may be changed only by action of the Governing Board. The District's Operating Cash Reserves is an example of this classification.

The Operating Cash Reserves are calculated at 3 months of total operating costs. FY23 Operating Cash Reserves are \$1.0 M or **27% of the General Fund Budget**.



BUDGET CHALLENGES



- On March 15, 2022, the AVAQMD initiated the process of ending the 25 year contract for services with the MDAQMD, with an effective date of September 30, 2022. This process accomplishes the District's strategic goal of independence that began more than 25 years ago. The separation of District staff is expected, but is not reflected in the FY23 Budget. Once separation is complete, budget adjustments will be presented to the Governing Board.
- The District relies on administrative and operations services as necessary from the MDAQMD to enable the AVAQMD to meet the regulatory and legislated responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations. Staffing expenses for FY23 are based on an 9.5 FTEs which includes 2.5 contractual FTEs compared to 7.55 FTEs in FY2022.



QUESTIONS

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$26,754.00 in Carl Moyer Program funds to H.W. Hunter, Inc. for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.
Presenter: Julie McKeehan, Grants Analyst.

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #10

DATE: May 17, 2022

RECOMMENDATION: 1) Award an amount not to exceed \$26,754.00 in Carl Moyer Program funds to H.W. Hunter, Inc. for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

SUMMARY: This item awards funding to H.W. Hunter, Inc. towards development of electric vehicle charging stations at Hunter Dodge located at 1130 Auto Mall Drive in Lancaster. The projects consist of five (5) Level II charging stations.

BACKGROUND: H.W. Hunter applied for grant assistance with the District for the development of electric vehicle charging stations to accommodate incoming, new electric vehicle models. Staff has reviewed the proposed project and finds that it meets eligibility for funding in accordance with the Carl Moyer Program Guidelines for fifty (50) percent of the project costs. This project supports the District and State goals on the adoption of electric technology and helps to move California closer to the 2025 goal of 1.5 million zero-emission vehicles on the road.

REASON FOR RECOMMENDATION: Governing Board approval is needed to approve grants awarded from the District's grant programs sources. Additionally, Governing Board authorization is needed for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or about May 2, 2022.

FINANCIAL DATA: Funds are granted from the District's Carl Moyer Program funds.

PRESENTER: Julie McKeehan, Grants Analyst

cc: Laquita Cole
Michelle Powell
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$206,224.00 in Carl Moyer Program funds to H.W. Hunter, Inc. for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.
Presenter: Julie McKeehan, Grants Analyst.

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #11

DATE: May 17, 2022

RECOMMENDATION: 1) Award an amount not to exceed \$206,224.00 in Carl Moyer Program funds to H.W. Hunter, Inc. for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

SUMMARY: This item awards funding to H.W. Hunter, Inc. towards development of electric vehicle charging stations at Hunter Ram located at 43226 10th Street West in Lancaster. The projects consist of six (6) Level II and (2) Level III charging stations.

BACKGROUND: H.W. Hunter applied for grant assistance with the District for the development of electric vehicle charging stations to accommodate incoming, new electric vehicle models. Staff has reviewed the proposed project and finds that it meets eligibility for funding in accordance with the Carl Moyer Program Guidelines for fifty (50) percent of the project costs. This project supports the District and State goals on the adoption of electric technology and helps to move California closer to the 2025 goal of 1.5 million zero-emission vehicles on the road.

REASON FOR RECOMMENDATION: Governing Board approval is needed to approve grants awarded from the District's grant programs sources. Additionally, Governing Board authorization is needed for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or about May 2, 2022.

FINANCIAL DATA: Funds are granted from the District's Carl Moyer Program funds.

PRESENTER: Julie McKeehan, Grants Analyst

cc: Laquita Cole
Michelle Powell
Julie McKeehan